

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Check appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MALASAGA		
FIRST NAME	EDRALIN	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	MEJIA		
3. DATE OF BIRTH (mm/dd/yyyy)	09/09/1960	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	Conalum, Inopacan, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	ZONE-6 House/Block/Lot No. Street 1215 UPPER BARANGAY GUADALUPE Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.43 m	ZIP CODE	6521
8. WEIGHT (kg)	44.5 kls	18. PERMANENT ADDRESS	ZONE-6 House/Block/Lot No. Street 1215 UPPER BARANGAY GUADALUPE Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
9. BLOOD TYPE	"O"	ZIP CODE	6521
10. GSIS ID NO.	60090903139	19. TELEPHONE NO.	None
11. PAG-IBIG ID NO.	1700-0025-4160	20. MOBILE NO.	09702933287
12. PHILHEALTH NO.	13-000015373-8	21. E-MAIL ADDRESS (if any)	e.malasaga@vsu.edu.ph
13. SSS NO.	None		
14. TIN NO.	116-625-293		
15. AGENCY EMPLOYEE NO.	V000669		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	MALASAGA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	FELIXBERTO	NAME EXTENSION (JR., SR) N/A	JONALYN FAITH M. MALASAGA	2/11/1988
MIDDLE NAME	TOCMO			
OCCUPATION	FIELD WORKER			
EMPLOYER/BUSINESS NAME	None			
BUSINESS ADDRESS	None			
TELEPHONE NO.	None			
24. FATHER'S SURNAME	MEJIA (Deceased)			
FIRST NAME	SANCIO	NAME EXTENSION (JR., SR) SR.		
MIDDLE NAME	LLANO			
25. MOTHER'S MAIDEN NAME				
SURNAME	SUMAYLO (Deceased)			
FIRST NAME	FELICULA			
MIDDLE NAME	MALANGUIS			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CONALUM ELEMENTARY SCHOOL	PRIMARY EDUCATION	1967	1973	Graduated	1973	1st Honorable mention
SECONDARY	CONALUM BARANGAY HIGH SCHOOL	HIGH SCHOOL	1974	1978	Graduated	1978	1st Honorable mention
VOCATIONAL / TRADE COURSE	NONE	NONE	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BS IN AGRICULTURE MAJOR IN HORTICULTURE	1978	1984	Graduated	1984	None
GRADUATE STUDIES	NONE	NONE	N/A	N/A	None	N/A	N/A

(Continue on separate sheet if necessary)	
SIGNATURE	DATE
	January 2, 2024

IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
CIVIL SERVICE PROFESSIONAL EXAMINATION	80.00%	OCT. 17, 1993	TACLOBAN CITY	N/A	N/A
AGRICULTURIST LICENSURE	N/A	N/A	(Republic Act No. 8435)	0004284	12/5/2005
NATIONAL CERTIFICATE III (NC-III) IN AGRICULTURAL CROPS PRODUCTION	N/A	N/A	Certificate No. 15080203006337		8/9/2015

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable) & STEP (Format "00-00" INCREMENT)	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
01/01/2024	Present	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	21,211.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/2023	12/31/2023	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	21,211.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/2022	12/31/2022	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	20,402.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/2021	12/31/2021	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	19,593.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/2020	12/31/2020	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	18,784.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/2019	12/31/2019			17,975.00			
01/01/2018	12/31/2018	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	17,473.00	Salary Grade 9 Step 1	Contractual	Yes
1/1/2017	12/31/2017			16,986.00			
01/01/2015	12/31/2016	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	16,512.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/2014	12/31/2014			16,051.00			
07/01/2013	12/31/2013	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	14,857.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/2012	06/01/2013	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	13,663.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/2011	12/31/2011	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	12,469.99	Salary Grade 9 Step 1	Contractual	Yes
07/01/2008	12/31/2010	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	11,275.00	Salary Grade 9 Step 1	Contractual	Yes
07/01/2007	06/30/2008	Science Research Assistant	National Coconut Research Center-Visayas Visayas State University	10,250.00	Salary Grade 9 Step 1	Contractual	Yes
07/01/2001	06/30/2007	Science Research Assistant	National Coconut Research Center-Visayas Leyte State University	9,318.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/2000	06/30/2001	Science Research Assistant	National Coconut Research Center-Visayas Leyte State University	8,874.00	Salary Grade 9 Step 1	Contractual	Yes
11/01/1997	12/31/1999	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	9,680.40	Salary Grade 9 Step 1	Contractual	Yes
01/01/1997	10/31/1997	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	8,279.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/1996	12/31/1996	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	6,866.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/1995	12/31/1995	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	5,660.40	Salary Grade 9 Step 1	Contractual	Yes
01/01/1994	05/15/1994	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	4,460.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/1992	12/31/1993	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	3,500.00	Salary Grade 9 Step 1	Contractual	Yes
01/01/1991	12/31/1991	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	132.29/day	Salary Grade 9 Step 1	Casual	Yes
07/01/1989	12/31/1990	Science Research Assistant	Regional Coconut Center Research Visayas State College of Agriculture	3,500.00	Salary Grade 9 Step 1	Contractual	Yes
08/16/1988	06/30/1989	Research Assistant III	Regional Coconut Center Research Visayas State College of Agriculture	1,624.00	N/A	Contractual	Yes
07/01/1987	12/31/1987	Research Assistant III	Regional Coconut Center Research Visayas State College of Agriculture	49.20/day	N/A	Casual	Yes
03/01/1987	04/30/1987	Research Assistant I	Regional Coconut Center Research Visayas State College of Agriculture	1,205.55	N/A	Contractual	Yes
7/1/1986	2/28/1987			1,048.30			
01/02/1985	06/30/1986	Research Aide	Regional Coconut Center Research Visayas State College of Agriculture	738.00	N/A	Contractual	Yes
07/01/1984	12/31/1984	Research Aide	Regional Coconut Center Research Visayas State College of Agriculture	671.00	N/A	Contractual	Yes
5/16/1984	6/30/1984	Research Aide	Regional Coconut Center Research Visayas State College of Agriculture	25.35/day	N/A	Casual	Yes

(Continue on separate sheet if necessary)

SIGNATURE

DATE

January 2, 2024

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Visayas State University Administrative Personnel Association (VSU-ADPA)	2022	Present	at least 2 hrs/yr	Board Member
	KABALIKAT CVICOM Baybay City Chapter	2020	Present	1 hr/week	Finance Officer
	Adventist Ministry to College and University Students (AMICUS), VSU, Baybay City, Leyte	8/2019	5/2020	3 hrs/week	Adviser
	Adventist Ministry to College and University Students (AMICUS), VSU, Baybay City, Leyte	6/1/2010	5/31/2019	3 hrs/week	Adviser
	Beta Phi Upsilon Fraternity and Lambda Phi Delta Sorority, VSU, Baybay City, Leyte	6/1/2009	3/31/2010	1 hr/week	Adviser
	Adventist Ministry to College and University Students (AMICUS), LSU, Baybay City, Leyte	6/1/2007	032/31/2008	3 hrs/week	Adviser
	Movement of VISCA Adventist Students (MOVAS), VISCA, Baybay, Leyte	6/1/2003	3/31/2007	3 hrs/week	Adviser
	Movement of VISCA Adventist Students (MOVAS), VISCA, Baybay, Leyte	6/1/1996	3/31/1997	3 hrs/week	Adviser

(Continue on separate sheet if necessary)

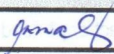
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

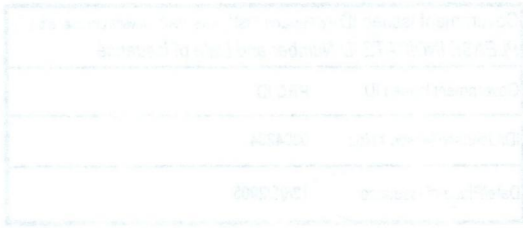
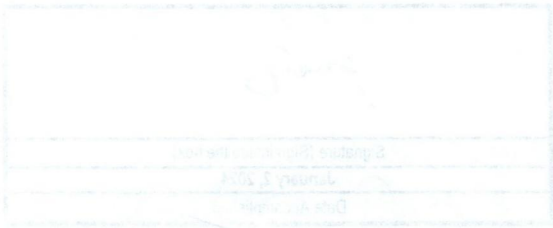
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Training on Identification of Major Coconut Insect Pest and Diseases and their Control Strategies	10/26/2023	10/26/2026	5 hrs	Technical	National Coconut Research Center-Visayas, VSU
	Comprehensive Training on Varietal Identification of Mother Palms and Pollen Sources for On-Farm Hybridization and Hybrid Mass Production	10/16/2023	10/20/2023	40 hrs	Technical	PCA-ZRC, San Ramon, Zamboanga City
	Training/workshop on Basic Life Support-CPR 2020 Guidelines with AED, FBAO for Health Care Worker and Standard First Aid Training	6/10/2023	6/12/2023	24 hrs	Technical	Philippine Coast Guard Auxiliary Medical Special Support Squadron/KABALIKAT K938 - Baybay City
	Training on Managing Workplace Attitude	5/9/2023	5/12/2023	32 hrs	Supervisory	Personnel Officers Association of the Phils., Inc.(POAP)
	Training on Introduction to Metrology and an Industrial Calibration	7/12/2022	7/13/2022	16 hrs	Technical	Department of Science & Technology Region 8
	Virtual Symposium on "Trends in Soft Matter Research and Its Applications" via zoom	2/4/2022	2/4/2022	8 hrs	Technical	Dept. of Physics (Dphys), VSU
	"Extension Training-Workshop: Developing Extension Proposal" virtual via zoom	11/9/2021	11/11/2021	24 hrs	Technical	OVPRE, VSU
	2021 International Symposium on Tropical Fruits virtual via zoom	9/28/2021	9/30/2021	24 hrs	Technical	International Tropical Fruits Network (TFNet)
	Webinar Series on Coconut "CocoKwentuhan sa Negosyo" via zoom	8/23/2021	8/27/2021	20 hrs	Business/ Technical	Research & Development Branch, PCA Central Office, Diliman, Quezon City
	Webinar Seminar via Zoom on "Chemical Waste Management and Safety in the Chemical Laboratory via zoom	4/29/2021	4/29/2021	8 hrs	Technical	Dept. of Pure and Applied Chemistry, VSU
	Orientation of Purchase Request (PR) Module of the Supply Properties Procurement Mgt. Information System(SPPMIS)	8/28/2020	8/28/2020	3 hrs	Technical	VSU Supply Property
	Ecological Pest Mgt.(EPM): Common Arthropod Pests of Veg. & their Sustainable Mgt.	11/14/2019	11/14/2019	6 hrs	Technical	Dept. of Pest Management, VSU
	Skills Training on Coconut-Based Livelihood Options for HIPEDAC Members	10/15/2019	10/17/2019	24 hrs	Technical	National Coconut Research Center-Visayas, VSU
	Training on Coconut-based Intercropping System	2/6/2019	2/6/2019	8 hrs	Technical	National Coconut Research Center-Visayas, VSU
	Training-Workshop on Monitoring Outcomes of Extension Projects Using the MSC Technique	12/26/2018	12/27/2018	16 hrs	Technical	Multimedia Development Center, VSU
	Introduction to Bioinformatics for Plant Breeding Applications	10/10/2018	10/13/2018	32 hrs	Technical	Institute of Plant Breeding, UP Los Baños/Dept. of Computer Science & Technology/ National Coconut Research Center-Visayas, VSU
	5th COCOFED Scholars' National Convention 2018	8/3/2018	8/5/2018	24 hrs	Technical	Save Coconut Foundation Inc.
	2018 Regional Abaca Summit	6/20/2018	6/21/2018	14 hrs	Technical	The ABACA COALITION of Eastern Visayas
	Integrated Pest Management (IPM) of Major Coconut Pest and Emerging Pest	7/4/2017	7/5/2017	12 hrs	Technical	National Coconut Research Center-Visayas Visayas State University
	Integrated Pest Management (IPM) of Coconut Pest	11/29/2016	11/29/2016	3 hrs.	Technical	Philippine Coconut Authority, Region 8, Baras, Palo, Leyte
	VICAARP and RRDEN Regional Research, Development and Extension Symposium	12/7/2016	12/8/2016	16 hrs	Technical	Visayas Consortium for Agriculture & Resources Program (VICAARP) and Regional Research & Development Extension Network (RRDEN)
	Value Orientation & Skills Training on Coconut-based Banana & Corn Intercropping.	6/6/2016	6/8/2016	24 hrs	Technical	National Coconut Research Center-Visayas Visayas State University
	2nd National Organic Scientific Conference	2/16/2016	2/20/2016	40 hrs	Technical	Organic Agricultural Society of the Philippines (OASP), Inc. College of Agriculture, Benguet State University
	NC-III Certification: Enhancing the Capabilities of AEWs in Agricultural Crops Production	7/27/2015	7/31/2015	40 hrs	Technical	Agricultural Training Institute (ATI)
	Spurring Development : AFE Regional Strategic Planning for 2017 to 2022	4/27/2015	4/30/2015	40 hrs	Technical	Agricultural Training Institute (ATI) and Visayas State University
	Orientation and Hands-on training of Coconut Development Officer (CDO) on IPM of Coconut Leaf Beetle & Coconut Rhinoceros Beetle in Yolanda Affected areas of Eastern Visayas	4/13/2015	4/14/2015	16 hrs	Technical	National Coconut Research Center-Visayas, Philippine Coconut Authority and Office of Presidential Assistance for Food Security & Agricultural Modernization
	VSU Web Development Workshop	1/19/2015	1/21/2015	24 hrs	Technical	Visayas State University
	Trainer's Training on Transition Course on Manifold to Quantum GIS	11/24/2014	11/28/2014	40 hrs	Technical	German Development Corporation Environment & Rural Development Program -GLZ and Visayas State University
	Seminar on Ethics in Research and Publication	9/4/2014	9/4/2014	3 hrs	Technical	Visayas State University
	Consultative Meeting on Coconut Farmer's Livelihood Recovery Plan for Region 8	2/17/2014	2/18/2014	16 hrs	Technical	Philippine Coconut Authority and Food and Agriculture Organization of the United Nations
	Seminar on Safety in the Laboratory	9/3/2013	9/3/2013	4 hrs	Technical	Merch Phil. & Dept. of Pure & Applied Chemistry, VSU
	Symposium on High Value Crops & Organic Horticulture Development for Economic Prosperity, Food and Ecological Integrity	5/16/2013	5/16/2013	4 hrs	Technical	Dept. of Horticulture and Visayas State University
	Training on Desktop Publishing	1/28/2013	1/30/2013	24 hrs	Technical	Office of the Vice-President of Research and Extension and Visayas State University
	Training on Telling Stories Through Pictures (Photography) Series I	11/28/2012	11/29/2012	16 hrs	Technical	Office of the Vice-President of Research and Extension and Visayas State University
	Writeshop on Coconut Research and Development for Eastern Visayas	10/8/2012	10/9/2012	16 hrs	Technical	Philippine Coconut Authority, National Coconut Research Center-Visayas & Visayas State University
	Packaging, Labeling and Marketing Assistance Seminar	9/21/2012	9/21/2012	8 hrs	Technical	Dept. of Trade & Industry Region 8 and National Coconut Research Center-Visayas
	Training on Processing Macapuno-based Food products	9/17/2012	9/20/2012	32 hrs	Technical	Dept. of Trade & Industry Region 8 and National Coconut Research Center-Visayas
	2012 Annual RDE In-House Consultative Review & Planning Workshop	5/2/2012	5/2/2012	4 hrs	Technical	Office of the Vice-President of Research and Extension
	Seminar on Fire Prevention	3/30/2012	3/30/2012	4 hrs	Technical	Visayas State University
	Training on Feature Story and News Writing	3/14/2012	3/15/2012	14 hrs	Technical	Office of the Vice-President of Research and Extension and Visayas State University
	Video Production Training	10/4/2011	10/7/2011	24 hrs	Technical	Office of the Vice-President of Research and Extension and Visayas State University
	Training on Biological Control of Brontispa longissima Gestro for PCA & LGU Staffs	7/13/2011	7/14/2011	18 hrs	Technical	Dept. of Agriculture & Philippine Coconut Authority, Davao Research Center
	Intellectual Property Seminar-Workshop	9/9/2010	9/9/2010	2 hrs	Technical	Visayas State University
	Hands-on Training on Metarrhizium Production and Utilization	8/24/2010	8/26/2010	24 hrs	Technical	Dept. of Agriculture, Regional Crop Protection Center, Mandaue City
	Hands-on Training on Rearing & Utilization of Parasitoids as Biological means to Control the Coconut Leaf Beetle	4/6/2010	4/6/2010	8 hrs	Technical	Dept. of Agriculture, Philippine Coconut Authority, North-Western, Leyte & Visayas State University
	Total Quality Management Training among Administrative Personnel	11/13/2009	11/14/2009	18 hrs	Management	Visayas State University

(Continue on separate sheet if necessary)

Regional Research & Development/Extension (RDE) Symposium	7/7/2009	7/8/2009	16 hrs	Technical	Visayas Consortium for Agriculture & Resources Program (VCAARP) and Regional Research & Development Extension Network (RRDEN)
Jackfruit and Makapuno processing	10/21/2008	10/23/2008	24 hrs	Technical	Dept. of Agriculture Office of the City Mayor, Ormoc City & Dept. Sci. & Technology, Visayas State University
Research and Development Planning Workshop	4/21/2008	4/25/2008	40 hrs	Technical	Office of the Vice-President of Research and Extension
Candle Making and Flower Arrangement Training Workshop	2/17/2006	2/17/2006	8 hrs	Leadership	Office of the Vice-President of Research and Extension & Leyte State University Credit Development Cooperative
Seminar Workshop on Campus Advising and and Student Leadership	2/17/2006	2/17/2006	8 hrs	Leadership	University Student Service Office, Leyte State University
Training on Coconut Production, Processing and Utilization Technologies	7/23/2003	7/24/2003	16 hrs	Technical	National Coconut Research Center-Visayas
Technical Training on Based Theory and Application of GC HPLC and AA's	7/13/2002	7/13/2003	6 hrs	Technical	SHIMADZU Phil. Corp., Cebu City
Seminar on the Culture of Bamboo as Monocrop or Intercrop for Coconut	10/28/1998	10/29/1998	16 hrs	Technical	Philippine Coconut Research & Development Fund and Regional Coconut Research center
Basic Training on Trouble Shooting and Maintenance of Scientific Equipment (Balance)	9/13/1994	9/16/1994	32 hrs	Technical	Office of the Director of Research and Extension

VIII. OTHER INFORMATION		
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Cooking, Making of simple design of leis	Model Science Research Assistant of the Year Award	Visayas State University Alumni Association
Basic Sewing	Service Award (as Science Research Assistant in the National Coconut Research Center-Visayas for 25 yrs)	Visayas State University Administrative Personnel Association (VSU-ADPA)
Microsoft Word, Excel, Power point and Publisher	Service Award (as Science Research Assistant in the National Coconut Research Center-Visayas for 20 yrs)	KABALIKAT CIVICOM Baybay Chapter
		Beta Phi Upsilon Fraternity and Lambda Phi Delta Sorority
(Continue on separate sheet if necessary)		
SIGNATURE		DATE
		January 2, 2024



34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☐ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:

☐ YES☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. MARIA JULIET C. CENEZA	Office of the Vice-President for Research, Extension & Innovation, VSU, Baybay City, Leyte	(053)563-7064
DR. REBECCO M. SANTIAGO	Visayas State University	9602654397
PROF. TESSIE C. NUÑEZ	National Coconut Research Center-Visayas, VSU, Baybay City, Leyte	0907-240-8507

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC ID

ID/License/Passport No.: 0004284


Date/Place of Issuance: 12/05/2005

Signature (Sign inside the box)

January 2, 2024

Date Accomplished

Right Thumbmark



EDRALIN M. MALASAGA

SUBSCRIBED AND SWORN to before me this **JAN 22 2024** at **Baybay City, Leyte** by **EDRALIN M. MALASAGA**, affiant exhibiting his/her validly issued government ID as indicated above.

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SERIES OF. 24

Notary Commission No. 6-23-12-07
Until December 31, 2025
PTR No. BCD210762 - Jan. 3, 2024
IBP O.R. No. 395630 - Jan 3, 2024
MCLE COMPLIANCE No. 2024-18-SS-1680 until April 14, 2025
Person Administering Oath
TIN No. 207628029
R. Magsaysay Ave., Baybay City, Leyte

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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: January 1, 2020 – March 15, 2022
- Position: Science Research Assistant
- Name of Office/Unit: National Abaca Research Center
- Immediate Supervisor: Romel B. Armecin
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Responsible for the implementation research protocol/ methodologies; conducts soil and plant tissue analysis on collected samples; craft research reports for the project and performs other functions.

- Duration: January 7, 2018 – December 31, 2019
- Position: Science Research Aide
- Name of Office/Unit: National Abaca Research Center
- Immediate Supervisor: Romel B. Armecin
- Name of Agency/Organization and Location: Visayas State University, Visca Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Assist Science research assistant in conducting experiments, soil and plant tissue analysis and crafting research reports.

REYNANTE G. MACAPANAS

(Signature over Printed Name
of Employee/Applicant)

Date: 12/12/2023