

CS Form No. \_\_\_\_\_  
(Revised 1998)

Republic of the Philippines  
**Visayas State College of Agriculture**  
**Baybay, Leyte**

**PLANTILLA OF CASUAL APPOINTMENT**

Department/Division: SUPPLY-PROPERTY MANAGEMEN  
DIVISION

Source of Funds: (PS 101) A.1.a 01-121  
Date Prepared by HRMO: September 1, 199

Name of Appointee/s	Position	Level	SG	Daily Wage/ Salary	Period of Employment		If Renewal (incl. date of previous employment)
					From	To	
① ACILO, Virgilio C.	Clerk I	1	3	237.64	Sept.1,1999	Dec. 31, 1999	July 1, to Aug. 31,1999
2. BASLAN, Ma. Fe	Clerk I			237.64	Sept.1,1999	Dec. 31, 1999	July 1, to Aug. 31,1999
3. BUSTILLO, Norieta	Clerk I	1	3	237.64	Sept.1,1999	Dec. 31, 1999	July 1, to Aug. 31,1999
4. CALUNANGAN, Fe	Clerk I	1	3	237.64	Sept.1,1999	Dec. 31, 1999	July 1, to Aug. 31,1999
5. CERNA, Norma	Clerk I	1	3	237.64	Sept.1,1999	Dec. 31, 1999	July 1, to Aug. 31,1999
6. DAÑO, Ricardo B.	Utility Worker I	1	3	200.00	Sept.1,1999	Dec. 31, 1999	July 1, to Aug. 31,1999
7. SANCHEZ, Luis	Utility Worker I	1	1	200.00	Sept.1,1999	Dec. 31, 1999	July 1, to Aug. 31,1999
		1	1				

**Note; With three (3) days service break.**

*Wab*  
**NORMA V. CALA**  
FINANCIAL & MGMT. OFFICER

The above named personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their/his name(s) for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

**CERTIFICATION**

**APPROVAL**

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 40,s have been complied with, reviewed and found in order.

*[Signature]*  
**NERELITO P. PASCUAL**  
Appointing Authority

Pinagtibay alinsunod sa resolusyon ng Komisyon ng Serbisyo Sibil Blg. 93-58-42 na may petsa Enero 1, 1994.

*[Signature]*  
**LOURDES B. CANO**  
HRMO

9-1-99  
Date Issued

9-1-99  
Date