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Office of the President

NOTICE OF STEP INCREMENT

February 19, 2013

Mr. Antonio Y. Abayabay
e-FARMI, VSU
ViSCA, Baybay City

Sir :

Pursuant to Joint Civil Service Commission (CSC) and Department of Budget and Management (DBM) Circular No. 1, s. 1990 implementing (Section 13 (c) of R.A. No. 6758, your salary as **Administrative Aide IV SG - 4** is hereby adjusted effective **March 25, 2013** as shown below.

Basic Monthly Salary

As of March 24, 2013 Php 11,292.00 (135,504.00) S2

Salary Adjustment

a) Merit () step/s

b) Length of Service(1) step

Adjusted Basic Monthly Salary

Effective March 25, 2013..... Php 11,405.00 (136,860.00) S3

The step increment/s is/are subject to review and post-audit by the Department of Budget and Management and subject to readjustment and refund if found not in order.

Very truly yours,


JOSE L. BACUSMO
President

cc : **Records**, ODAHRD, PRPEO, Payroll