S Form No. 212 evised 2017	DEDSOI	NAL DATA	CHEE	oranian pananon					
الريدالتسير (1000)	PERSOI TURN OF THE PROPERTY OF	NAL DATA	RATING	REGIN	980 (BOARD) BAR) (CAREE	
	ntation made in the Personal Data Sheet an	nd the Work Experience Sheet sl	hall cause the filing	of adminis	trative/criminal c	ase/s ag	ainst the	e IA8	
	DE TO FILLING OUT THE PERSONAL DATA	A STATE OF THE PARTY OF THE PAR		-	Marriage	JONE	1000	ann.	
nt legibly. Tick appropriate bo PERSONAL INFORMA	D () and use separate sheet if necessary. Ind	dicate N/A if not applicable. DO NOT	ABBREVIATE.	1. CS ID No.	(D	o not fill u	p. For CSC	use only)	
SURNAME									
FIRST NAME	VILLAS								
MIDDLE NAME	MICHAEL CARLO CATCHARRO			2 NAME EV	TENSION (e.g. Jr., Sr.				
3. DATE OF BIRTH	07/02/1985			3. NAME EX	ENSION (e.g. Jr., Si)			
(mm/dd/yyyy)	07/02/1900	16. CITIZENSHIP	✓ Filipino ☐ Dual Citizenship						
4. PLACE OF BIRTH	TACLOBAN CITY	If holder of dual citizenship,	✓ by birth by naturali Pls. indicate country:				laturaliza	uon	
5. SEX	✓ Male Female	please indicate the details.	Philippines				and more designed		
6 CIVIL STATUS	✓ Single Married	17. RESIDENTIAL ADDRESS	BLK. 13 LOT 2		etroja karietika disentito de desemble	S DESCRIPTION OF THE PARTY OF T	anadotoko na	ersk meganisi	
6 CIVIL STATUS	☐ Widowed ☐ Separated	School V. Walls School V. To St.	House/Block/Lot No. Street						
	Other/s:		NHA Subdivision/Villa	ge		BARAS Barangay			
7. HEIGHT (m)	осурана 1.61 М.		PALO City/Municipality		The second secon	LEYTE Province			
3. WEIGHT (kg)	sfairsstyre yzza 81 KG. (etsivere	ZIP CODE	LE bbreviale)	r tuli Do not a	i elhW)		ryddly yyyy	nm)	
D. BLOOD TYPE	A	18. PERMANENT ADDRESS	BLK. 13, LOT 2 House/Block/Lot			Street		1710	
D. GSIS ID NO.	006-0175-0334-5	VISAYAS STATE U	NHA	NHA COTON TO THE TENGOR			Street BARAS		
I. PAG-IBIG ID NO.	121164359599	VISAYAS STATE U	Subdivision/Villa PALO	GE TONY TWA	Helden	Barangay LEYTE		0.20	
2. PHILHEALTH NO.	OVERSILY 1 30331.00 SG 1	U BYATO BY A STY	City/Municipalit	yti ASSISTANT PRUH		Province	31/12/20	017	
TURNAMORA	01-050343475-5	ZIP CODE	6501	TOUGTA				016	
3. SSS NO.	N/A	19. TELEPHONE NO.	Market Carlot Community and Secretary and Se	ISTRUCTO	111	01/01/20			
I. TIN NO.	245-906-991 YTTEREVIEW	20. MOBILE NO.	190	STRUCTO	910	31/05/20	014		
5. AGENCY EMPLOYEE NO.	108 V000843 YTT895YI	21. E-MAIL ADDRESS (if any)	micl	naelcarlo	du.ph	rsioelar	013		
. FAMILY BACKGROU	ND : Comment of the C	124870491352		TOURTR			strokoj		
2. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)		DATE OF BIRTH (mm/dd/yyyy)				
FIRST NAME	N/A	N/A NAME EXTENSION (JR., SR)		N/A	N/A				
MIDDLE NAME	N/A		N/A			N/A			
OCCUPATION	N/A		N/A			N/A			
EMPLOYER/BUSINESS NAME	N/A		N/A			N/A			
BUSINESS ADDRESS	N/A		N/A			N/A			
TELEPHONE NO.	N/A		N/A			N/A		-	
4. FATHER'S SURNAME	VILLAS		N/A			N/A			
FIRST NAME	CARLITO	NAME EXTENSION (JR., SR)		N/A			N/A		
MIDDLE NAME	ACEBEDO		N/A			N/A			
. MOTHER'S MAIDEN NAME	CATCHARRO		N/A			N/A			
SURNAME	VILLAS					N/A			
FIRST NAME	FLOR		N/A			N/A			
MIDDLE MANE	TAYONI		(Continue on separate sheet if necess		ssary)				
MIDDLE NAME	KGROUND						Carrie		
EDUCATIONAL BAC		BASIC EDUCATION/DEGREE/COU	OURSE PERIOD OF ATTENDANCE HIGHEST LEVEL/ UNITS EARNED (if not graduated)		YEAR GRADU ATED	ACADEMIC	ARSHIP/ C HONORS EIVED		
EDUCATIONAL BAC	NAME OF SCHOOL (Write in full)	(Write in full)	From	To		THE PROPERTY OF THE			
I. EDUCATIONAL BAC	(Write in full)		From 1991	To 1998	N/A	1998	N/A		
3. LEVEL	(Write in full)	(Write in full)	14 15 1 2 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		N/A N/A	1998			
LEVEL ELEMENTARY	(Write in full) ST. THERESE CHILD DEVELOPMENT CENTER	(Write in full)	1991	1998		2002			
LEVEL ELEMENTARY SECONDARY VOCATIONAL /	(Write in full) ST. THERESE CHILD DEVELOPMENT CENTER LEYTE NATIONAL HIGH SCHOOL	(Write in full) N/A	1991 1998 N/A	1998	N/A	2002	N/A		

CS FORM 212 (Revised 2017), Page 1 of 4

May 2, 2024

DATE

SIGNATURE

MAY2 2024

7. CARE	EER SERVICE/ RA 1080 SPECIAL LAWS) (BOARD/ BAR) UNDER	RATING	DATE OF EXAMINATION /	PLACE OF EXAMINATION / CONFERMENT		LICENSE (if ap	oplicable) Date of	
BA	BARANGAY ELIGIBILITY / DRIVER'S LICENSE (IT Applicable)		(If Applicable)	CONFERMENT	de in the Pers		NUMBER	Validity	
CA	REER SERVICE E	XAMINATION 81.3		02/04/2006	02/04/2006 LEYTE NORMA			05-008928	09/05/20
in and in the same	records a record of the contract of the	THE BOTTON OF THE STREET, WITH THE BOTTON OF THE STREET, WITH THE STREET,	agent ya co turbe en		st, yazıyını finaşlı ordan kine in kerkündeden ezerin		eriorination per discours (lest empley selfect).	a de la composición del composición de la compos	Sec. 23.000
						LCARLO	MICHAE	RST NAME	entante entante per
	L/18	B. NAME: EXTENSION (e.g., Jr.,				RRO	HOTAO	DOLE MAIAE	M.
Tipe of All Lines	Ġil	o 📋 Dual Chizensh	que 🖸 📗	alasv 2	07/02/1965 TO CITIZA SHIP			nthid/yyy)	
n n	i be determined COUNTY	Pis indicate		girlandstylo taub. To tablic if the	Ynov	TACLOBAN		HTRIS PO BOA	9.4
k-,			senigaji i il	เสียวปกลายี สุรเลย์กา ชิวิธีสามี	siaman		- Male	X	6.6
pain shart some			(Co.	ntinue on separate sheet if	necessary)			8U A12 39	
	EXPERIENCE vate employment.	Start from your recent	work) Description	of duties should be i	ndicated in the attached	Work Exper	ience sheet.		
	USIVE DATES nm/dd/yyyy)	POSITION T		DEPARTMENT / AGENCY / OFFICE / COMPANY		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP	STATUS OF APPOINTMENT	GOV'T SERVICE
From	То	(Write in full/Do not	abbreviate)	(Write in full/L	o not abbreviate)	SALARY	(Format "00-0")/ INCREMENT	APPOINTMENT	(Y/ N)
5/09/2022	PRESENT	ASSISTANT PRO	FESSOR IV	VISAYAS STA	TE UNIVERSITY	45203.00	SG 18	PERMANENT	Y
1/01/2020	14/09/2022	ASSISTANT PRO	FESSOR III	VISAYAS STA	TE UNIVERSITY	41508.00	SG 17	PERMANENT	Υ
1/01/2017	31/12/2019	ASSISTANT PRO	OFESSOR I	VISAYAS STA	VISAYAS STATE UNIVERSITY		SG 15	PERMANENT	Y
1/06/2016	01/01/2017	AM INSTRUCT	ORI	VISAYAS STATE UNIVERSITY		21387.00	SG 12	PERMANENT	Y
6/06/2014	31/05/2016	OVERMOETINSTRUCT	ORI	VISAYAS STATE UNIVERSITY		20651.00	SG 12	TEMPORARY	Y
0/01/2013	15/06/2014	DEVONES INSTRUCTOR I		LEYTE NORM	19940.00	SG 12	PERMANENT	A at Y	
08/11/2011	09/01/2013	INSTRUCT	OR I	LEYTE NORM	19, 940.00	SG 12	TEMPORARY	Υ	
	(V Writing)	AWA		TELSION URL SPI	AWE E	N/A		200,703	and the second
	NA	AW			Alli			IDDLE NAME	
	A\N	NIA NIA			AW		BARAU	OUPATION PEROPERSISESS	
	Altr	AW			АМ			SESPICOS ABBINES	
	A354	410			\$144			2/3/10(1/2)	
	AW	N/A N/A		CENTROPH CELL SEC	VILLAS	CARUT		ATHERS STRUKLE 331 NAME	7 AC
	AW	AM			ACEBEDO	IJRAJ		ODLE NAME	
	AW	A(g)			CATCHARRO		31.	OTHER'S MAJOEN N	25. 10
	All	N/A N/A			OAJ.#V		and antiquestic of the second	ABARO O N	a comment to
	N/A (rva- tinue on separate sheet if nece			FLOR TAYONI		20,000,000,000	SET NAME	The state of the s
Sept. Sept. vo.	STATE OF THE RESERVE		and the second second	and all help to which is all mentioned all others of the lots	nerse interés sons letter resplications d'institut	and the state of the state of	10 to		
SHP16		HIGHEST LEVEL UNITS EARNEI	JRSE FERODOFA	IIO EDUCATION DEGREEJCO	HOOL BAS			TEAET	(C) (A) (A) (A) (A) (A) (A) (A) (A) (A) (A
03	We Charles	PHECONOMICS TO STATE OF THE PROPERTY OF THE PR	From						Capacida Santa
	10001	- 100 - 100	1601		THE PROPERTY OF THE PROPERTY O	A PO USING BOS		7.2581.011.0	T T T T T T T T T T T T T T T T T T T
	Z002 KA	VM 7007	2661		Alej 200nos neli	HE NATIONAL T	- 13	3 YMAGROD	
	AM AM	AVA AVA	AVA			W		ADE COURSE	++
	KAL NIA	AM 2005	CATION 2002			EYTE MORMA.		ALEGE +).
	OMEO NIA	2012/PRES 36 UNITS	RATIVE 2008	LITERATURE		WAL DRIVERS	LEYTEINGR	ADLIVIE STUDIES	A STATE OF THE STA
Engraphic so.	entales entre entr	The second state of the second	Ad	on separate shent if necessal	BIRRIDO		on the standard programme	SCHAMOIS	NO PLANTA
1101 92	2 M 212 (Revised 2017) Pag	All Committee of the Co	one special design and the control of the control o	ontinue on separate sheet			I make the	Analytical control of	
010	NATURE	\bigcirc	SIO		DATE			MAY 2, 2024	

	NAME & ADDRESS (INCLUSIV (mm/de		NUMBER OF HOURS	POSITION / NATURE OF WORK		
29. NAME & ADDRESS OF OR (Write in full)		n full)	From	- To	NUMBER OF HOURS		POSITION / NATURE OF WORK	
	ON [YES	N/A	oloy ees)A\N	N/AeereQ -)	overnmentAM	b. within the fourth degree (for Local G	
		If YES, give details.						
	ON [Say 🗍			ive offense?	any administra	a. Have you ever been found guilty of	
		If YES, give details:						
	00 1	If YES, give details:			N.	erore any cou	b. Have you been criminally charged b	
		Date Filed:						
LEADNING	AND DEVELOPMENT (L	&D) INTERVENTIONS/TRAINING	(Continue on separate :	NAME AND ADDRESS OF THE OWNER, TH	CONTRACTOR OF THE PARTY OF THE		i var te Departicultura reve usin esse 9	
		nclude only the relevant L&D/training taker					The free transfer and the second seco	
). TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROC			ATTEN	DATES OF DANCE	NUMBER OF HOURS	Type of LD (Managerial/	CONDUCTED/ SPONSORED BY	
	(Write	and the same	From	d/yyyy) To	olot arti to y	Supervisory/ Technical/etc)	(Wite in full) Have you ever been sepa ared from the	
CONTRACTOR OF THE CONTRACTOR O		Tellada avidite in the or	N/A	N/A	N/A	N/A	in the public or private sector? AW	
	ON [2]		tast year (et cep	ld within the	cal election lie	a national or ld	A. Have you ever been a candidate in Barangay election);	
	ON 141	If YES, give details	period before the	ritnom-(E)	ingo tine three	nent service o	b. Have you resigned from the govern	
		IF YES, give details		Sate		for a national		
	ON E		Syntaupa	edions to b	hizer inecer	nigrant or per	Have you acquired the status of an im	
	(VI)BU03	If YES, give details (
			ed Persons RA	ta for Disab	b) Мадла Сал	ot (RA 8371); (Pursuant to: (a) indigenous People's a	
	Ola III	22V [7]	Stripting Connection	put roware	oproid (F) AS	Canon	Are you a member of any indigenous	
	Standing By Arts and proof open.	If YES, please specify:						
	ON [V]	If VES, olease specify I					Are you a person with disability r	
	ON [2]	If YES olease specify II					Are you a solo parent?	
Land Sound of the Po	Andrew and an experience of	THE COUNTY TO SEE SPECIFY I	an it savet den de per en endestad	e commence con a state	mp estente-tratanostalists de		REFERENCES (Person not related by consains	
1		TEL NO	OORESS	(9	en republicant appoint	8 Or Virtues 40 Autu	Literature (Ferson in Fielded by Charles	
हिता है	ID picture taken	9272441758	OBAN CITY	DAT		NA MAI	PROF. MERLIE M. ALU	
	3.5 crts X 4.1 (paraport si	9175422253	UYONG CITY			000	DR. MARJORIE M. EVA	
16VO SAULE	Veith full and han name ray and sign printed nam	2012461	ING ONG LU.	* ACTAININ				
balete	Computer gan	is a true, correct and	ta Sheet which	ersonal Da	plished this F	sonally accorn	I declare under oath that I have per	
PHOS PHOS	is not accept	the Republic of the	id regulations o			provisions of	complete statement pursuant to the	
		cause the filing of	actiments shall				agree that any misrepresentation	
I OTHER IN	FORMATION		(Continue on separate	sheet if necess	nry)	adi.	administrative/cummer assass against	
	ECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DIST		OGNITION	Diversion of early enc.)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZAT	
31. SI	N/A	A Paragraphy of W	32. (Write in full)				KATIG WRITERS NETWORK, INC.	
	A STATE OF THE STA	AND SOLUTION (AND SOLUTION)	Signature (Sign insid		# The second sec		PHILIPPINE CENTER OF INTERNATIONAL	
Alk Talk	Right Thumbe	And the second s	52024 Date Accompli	20		Y	te/Piace of Issuance: 7/2010/TACLOBAN (1)	
		The second material control of market control of the control of th	magadennabong site ta z 18	A 606	VALL & T			
toyo,	n Eolheibhi en Ol-Inemero	Militario de Arra No. Condrigo Concessor de	O MOUNTS	- 1202	- I A I T M - I	water with Jan Ja		
			1/1/2		and the second of the second			
			in Tilhava					

34.	Are you related by consanguinity or affinity to the appointing or recommending authority, or			ar magangan di digan mengangganggan pagalak sa maganggan panggan diganggan di diganggan di diganggan di digang			
	chief of bureau or office or to the person who has immediate supervision over you in the Off Bureau or Department where you will be apppointed,	fice,	IGANIZATION	gb WANE 3 ANDRESS OF OR			
	a. within the third degree?	YES NO					
	b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES	✓ NO AM				
			If YES, give deta	ils:			
35	a. Have you ever been found guilty of any administrative offense?		☐ YES	✓ NO			
00.			If YES, give deta	The second section of the second section is the second second second second second second second second second			
	b. Have you been criminally charged before any court?	-	YES	✓ NO			
		If YES, give deta					
			Date Filed Status of Case/s				
36.	Have you ever been convicted of any crime or violation of any law, decree, ordinance or reg	nulation by					
30.	any court or tribunal?	jaiauoii by	☐ YES ☑ NO If YES, give details:				
	Constant TO RETAIL AND TO SET AND THE TO SET AND TH	28446	DAS DIEMILISTRAMOITMEVA	30. BOTH OF LEARNING WAS DEVELORISHED BUTS			
37.	Have you ever been separated from the service in any of the following modes: resignation,	retirement,	☐ YES	V NO			
The second second	dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (in the public or private sector?		If YES, give deta				
38.	a. Have you ever been a candidate in a national or local election held within the last year (e. Barangay election)?	xcept	YES	✓ NO			
			If YES, give def				
	b. Have you resigned from the government service during the three (3)-month period before election to promote/actively campaign for a national or local candidate?	If YES, give def	ails:				
39.	Have you acquired the status of an immigrant or permanent resident of another country?		YES	✓ NO			
			If YES, give deta	ils (country):			
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following item						
a.	Are you a member of any indigenous group?	1115.					
	The year a monitor of any magazina greap.	1	If YES, please spec	ify:			
b.	Are you a person with disability?		YES If YES, please spec	V NO			
C.	Are you a solo parent?	YES NO					
			If YES, please spec				
41.	REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)						
	NAME ADDRESS		TEL. NO.				
	PROF. MERLIE M. ALUNAN TACLOBAN CITY		9272441758				
	DR. MARJORIE M. EVASCO MANDALUYONG CIT	Y	9175422253	(200)			
				and the second s			
42.	I declare under oath that I have personally accomplished this Personal Data Sheet who complete statement pursuant to the provisions of pertinent laws, rules and regulation Philippines. I authorize the agency head/authorized representative to verify/validate the configure that any misrepresentation made in this document and its attachments administrative/criminal case/s against me.	ns of the ntents state shall cause	Republic of the ed herein.	MICHAEL CARLO É VILLAS			
Go PL	overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) LEASE INDICATE ID Number and Date of Issuance		2	23/804			
Go	overnment Issued ID: GSIS UMID	Ma					
ID/	/License/Passport No.: 006-0175-0334-5 Signature (Sign	n inside the bo)X)				
Dat	te/Place of Issuance: 7/2010/TACLOBAN CITY 05/2/2024	omplished		Right Thumbmark			
	CLIDOODIDED AND OWNERS.		g his/her validly issued	government ID as indicated above.			
TERRO TRANS	ATTY. RYSAN G. Person Administ			SIGNATURE			
		100		THOTAMOIC			

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

 The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: September 15, 2022-present
- Position: Assistant Professor IV
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Jett C. Quebec, Ph.D./ Ma. Vanessa E. Gabunada, Ph.D.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City Leyte
 - List of Accomplishments and Contributions (if any)
 - Published a book chapter entitled "Narrative, Survival, and the Pandemic: Reading in Dark Times" in Bordered Lives No More: The Humanities and the Post-COVID-19 Recovery edited by Dinah Roma (De La Salle University Social Development Research Center, 2022)
 - Edited for Katig Writers Network, Inc. the first anthology of short fiction in Waray entitled Garab: Bag-o nga Susumaton ha Waray/ New Fiction in Waray (Katig Writers Network, Inc., 2023)
 - Proposed and led an extension project entitled "Sugat: Stories and Science for Sustainability" under a Sandbox Grant of Arete, Ateneo de Manila University, January-December 2023
 - Proposed and led a research project entitled "Variants of Cebuano and Waray Languages in Selected Towns on Leyte Island" funded by the Visayas State University June 2023-present
 - o Delivered contextualized language learning lessons for intended language learners
 - Submitted copy of grades every end of the semester
 - o Served as adviser and panel in undergraduate thesis
 - Served as component leader of the extension project entitled "Saving Minamanwa: An Initiative to Preserve Minamanwa and the Mamanwa Indigenous Knowledge System and Practices," Visayas State University, January-December 2023
 - Served as member of the DLABS Graduate Admissions Committee, DLABS
 Research and Development Committee, DLABS Instructional Materials Development
 Committee, and committee chair of the Special Committee on the AB Literature
 (Literary and Cultural Studies) Program Offering.

Summary of Actual Duties

- Develops language learning materials for the language learners in the tertiary level of VSU Baybay Campus
- Deliver language learning lessons for the different language learners in the tertiary level in VSU Baybay Campus
- Participates scheduled activities and programs in the department, as well as, in the university.

Submit copies of the class record every end semester.

- Duration: January 1, 2020-September 14, 2022
- Position: Assistant Professor III
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Jett C. Quebec, Ph.D.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City Leyte
 - List of Accomplishments and Contributions (if any)
 - Published articles in reputable journals such as Likhaan: The Journal of Contemporary Philippine Literature (UP Likhaan: Institute of Creative Writing) and Unitas (University of Santo Tomas)
 - Published translations of literary works in Waray in Lochraven Review, Anomaly, and Ubod (National Commission for Culture and the Arts)
 - Delivered a lecture entitled "The Litorral in Edith L. Tiempo's His Native Coast" at the 60th Silliman University National Writers Workshop
 - Delivered a lecture entitled "Folk Tradition and Orality in Waray Literature" at the 18th Lamiraw Creative Writing Workshop
 - Paneled and moderated a session in the Writing the Forest Workshop (De La Salle University), Silliman University National Writers Workshop (Silliman University), and Lamiraw Creative Writing Workshop (Katig Writers Network, Inc.)
 - Delivered contextualized language learning lessons for intended language learners
 - Submitted copy of grades every end of the semester
 - Aside from serving as adviser and panel in undergraduate thesis in Visayas State University, Villas also served in master's thesis panels of respectable institutions such as University of the Philippines-Diliman and Ateneo de Manila University.
 - Served as component leader of the extension project entitled "Saving Minamanwa: An Initiative to Preserve Minamanwa and the Mamanwa Indigenous Knowledge System and Practices," Visayas State University, 15 February-31 December 2022
 - Served as the Research Coordinator of the department, member of the DLABS Graduate Admissions Committee, member of the DLABS Instructional Materials Development Committee, member of the Task Force for Area V: Research in the Level I Accreditation for ABELS and MSLT on September 2022, and committee chair of the Special Committee on the AB Literature (Literary and Cultural Studies) Program Offering.

Summary of Actual Duties

- Develops language learning materials for the language learners in the tertiary level of VSU Baybay Campus
- Deliver language learning lessons for the different language learners in the tertiary level in VSU Baybay Campus
- Participates scheduled activities and programs in the department, as well as, in the university.

Submit copies of the class record every end semester.

- Duration: January 1, 2017-December 31, 2019
- Position: Assistant Professor I
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Guiraldo C. Fernandez, Jr., Ph.D.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - · Published articles in reputable journals
 - Published poetry in respectable literary journals
 - Contributed articles to the CCP Encyclopedia for the Arts, a multi-volume encyclopedia published by the Cultural Center of the Philippines
 - Conducted research on folk beliefs and practices of bagong rootcrop farmers in San Roque,
 Northern Samar
 - Delivered lectures and papers in national conferences on literature and literature teaching sponsored by the Unyon ng mga Manunulat sa Pilipinas (National Writers' Congress, Cultural Center of the Philippines, Manila, 2019) and the UP Likhaan: Institute of Creative Writing (Creative Writing in the Philippines Today, Tagaytay, 2018)
 - Paneled in the annual Lamiraw Creative Writing Workshop
 - Delivered appropriate language learning lessons for intended language learners
 - Submitted copy of grades every end of the semester
 - Served as the Research Coordinator of the department
 - Summary of Actual Duties
 - Develops language learning materials for the language learners in the tertiary level of VSU Baybay Campus
 - Deliver language learning lessons for the different language learners in the tertiary level in VSU Baybay Campus
 - Participates scheduled activities and programs in the department, as well as, in the university.
 - o Submit copies of the class record every end semester.
- Duration: June 16, 2014

 January 1, 2017
- Position: Instructor 1
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor: Annie Gravoso, Ed.D./ Guiraldo Fernandez, Ph.D.
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - Hold lectures and conducts evaluation for students
 - · Participated in various university activities
 - Edited Mga Retrato han Akon Bungto at iba pang akda ni Iluminado Lucente for the Komisyon ng Wikang Filipino
 - Published poetry in reputable literary journals

- Summary of Actual Duties
 - Develops language learning materials for the language learners in the tertiary level of VSU Baybay Campus
 Deliver language learning lessons for the different language learners in the tertiary
 - Participates scheduled activities and programs in the department, as well as, in the university.
 - Submit copies of the class record every end semester.

level in VSU Baybay Campus

MICHAEL CARLO C. VILLAS

(Signature over Printed Name of Employee/Applicant)

Date: May 2, 2024