

CS Form No. 33-B
Revised 2018

(Stamp of Date of Receipt)

Republic of the Philippines
VISAYAS STATE UNIVERSITY
Baybay City, Leyte

Mr./Mrs./Ms.: VICENTE C. MARTIREZ

You are hereby appointed as Security Guard I (SG 3, Step 1)
(Position Title)

under Permanent status at the Office of the University Disaster & Risk Reduction Management
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of FOURTEEN THOUSAND SIX HUNDRED SEVENTY-EIGHT

(P 14, 678.00) pesos per month.

The nature of this appointment is REEMPLOYMENT vice N/A
(Original, Promotion, etc.)

, who N/A with plantilla Item No. VISCAB- SECG1-3-1998 Page 19 of 22 pp.
(Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,


EDGARDO E. TULIN
Appointing Officer/Authority

April 3, 2023
Date of Signing

Accredited/Deregulated Pursuant to
CSC Resolution No. 1801514, s. 2018
dated 12/18/2018

DRY SEAL

(Stamp of Date of Release)

SUBJECT TO TWO (2) YEARS PROBATIONARY PERIOD
per 2018 approved VSU MSP

Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended have been complied with, reviewed and found to be in order.

The position was published at CSC BULLETIN OF VACANT POSITION from Nov. 04, 2022 to Nov. 15, 2022 and posted in Admin Bldg, USSO Bulletin Boards, jobs.vsu.edu.ph from Nov. 04, 2022 to Nov. 15, 2022 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on March 15, 2023.

Honey Sofia V. Colis
HONEY SOFIA V.COLIS
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on March 15, 2023.

Daniel Leslie S. Tan
DANIEL LESLIE S. TAN
Chairperson, HRMPSB/ Placement Committee

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee
Original Copy- for the Civil Service Commission
Original Copy- for the Agency

Acknowledgement
Received original/photocopy of appointment on April 14, 2023
Vicente C. Martirez
Appointee