CS Form No. 34-B Revised 2018

INSTRUCTIONS:

Department/Office: ITEEM

Date:

10/1/2019

(1) Only a maximum of fifteen (15) appointees must be listed on each page of the Plantilla of Casual Appointments. (2) Indicate 'NOTHING FOLLOWS' on the row following the name of the last appointee on the last page of the Plantilla.

For Accredited/Deregulated National Government Agencies/ Government-Owned or Controlled Corporations/ State Universities and Colleges

Source of Funds: A. 1. A

(Stamp of Date of Receipt)

Republic of the Philippines

VISAYAS STATE UNIVERSITY

(Name of Agency)

PLANTILLA OF CASUAL APPOINTMENTS

(3)	Provide proper pagin	ation (Page n of n page	/s)."										
		NAME OF APPOINTE	E/S			EQUIVALENT		PERIOD OF E	MPLOYMENT	NATURE OF APPOINTMENT	ACKNOWLEDGEMENT OF APPOINTEE/S		
	Last Name	First Name	Name Extensi on (Jr/III)	Middle Name	POSITION TITLE (Do not abbreviate)	SALARY/ JOB/ PAY GRADE		From (mm/dd/yyyy)	To (mm/dd/yyyy)	(Original/ Reappointment/ Reemployment)	Signature	Date Received	
1	BENITEZ	CECILIO		Monterola	Administrative Aide I	SG-1	503.09	10/1/2019	12/31/2019	original	John	11.04.70B	
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The abovenamed personnel are hereby hired/appointed as casuals at the rate of compensation stated opposite their names for the period indicated. It is understood that such employment will cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off any time before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:	APPOINTING OFFICER / AUTHORITY:	ACCREDITED PURSUANT TO:	
I nis is to certify that all the requirements and supporting documents pursuant to CSC MC No. 24, s. 2017, as amended, have been complied with,			
reviewed and found in order.	4 : 0	CSC Resolution No.:	1400350
2	alfur		
LOURDES B. CANO	EDGARDO E. TULIN	Date :	3/3/2014
HRMO	President	No. 1	

10/1/2019

Date:

Page 1 of 2

CSC/HRMO NOTATION ACTION ON APPOINTMENTS Recorded by Validated per RAI for the month of _____ Invalidated per CSCRO/FO letter dated _____ STATUS DATE FILED □ Appeal ☐ CSCRO/ CSC-Commission Petition for Review ☐ CSC-Commission □ Court of Appeals □ Supreme Court