CS'Form	No.	212
Davisad 20	117	PIA

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes () a use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE 1. CS ID No. (Do not fill up. For CSC use only Valenzona 2. SURNAME Nicolas Nelson FIRST NAME NAME EXTENSION (JR., SR) MIDDLE NAME Ramirez 3. DATE OF BIRTH 16. CITIZENSHIP (mm/dd/vvvv) Filipino 6/22/1972 ☐ Dual Citizenship by birth by naturalization Baybay LEYTE 4. PLACE OF BIRTH If holder of dual citizenship. Pls. indicate country: please indicate the details. 5. SEX Male Male Female ☐ Single Married 17. RESIDENTIAL ADDRESS 6 CIVIL STATUS sto. Rosario Widowed Separated House/Block/Lot No. Bitanhuan Other/s: Barangay 7. HEIGHT (m) Baybay 153 cm 8. WEIGHT (kg) 46 ZIP CODE 6521 9. BLOOD TYPE 18. PERMANENT ADDRESS STO. Rosano 3+ House/Block/Lot No. Bitanhuan 10 GSIS ID NO 2005554386 Subdivision/Village Barangay LCYtc 11. PAG-IBIG ID NO. Baybay 1212-0365-6683 12. PHILHEALTH NO. 13-201518275-3 ZIP CODE 6521 13. SSS NO. MONE 19. TELEPHONE NO. NONE 14. TIN NO. 708-186-768 20. MOBILE NO. 09068766149 15. AGENCY EMPLOYEE NO. V01136 21. E-MAIL ADDRESS (if any) FAMILY BACKGROUND 22. SPOUSE'S SURNAME Valenzona 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR. SR) FIRST NAME Ria May Marcus Nico G. Valenzona Nov. 7, 2020 MIDDI E NAME Galvez OCCUPATION NIA **EMPLOYER/BUSINESS NAME** NIA BUSINESS ADDRESS NIA TELEPHONE NO MIA FATHER'S SURNAME Valenzong NAME EXTENSION (JR., SR) FIRST NAME Fernando Monderondo MIDDLE NAME Sr. MOTHER'S MAIDEN NAME SURNAME Ramirez FIRST NAME Reging Alabat MIDDLE NAME (Continue on separate sheet if necessary) **EDUCATIONAL BACKGROUN** SCHOLARSHIP NAME OF SCHOOL HIGHEST LEVEL PERIOD OF ATTENDANCE LEVEL BASIC EDUCATION/DEGREE/COURSE YEAR GRADUATED ACADEMIC (Write in full) HONORS (if not graduated) RECEIVED From To Bitanhuan Elem. Schod ELEMENTARY NIA 1980 1986 Graduated 1986 MONE SECONDARY Bitanhuan High school NIA 1990 Graduated 1990 10,86 MONE VOCATIONAL / NIA TRADE COURSE COLLEGE NIA **GRADUATE STUDIES** NIA SIGNATURE DATE

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(Include priv	ate employmen	t. Start from your recent	work) Descriptio	n of duties should be	indicated in the attached	Work Expe			
(m	m/dd/yyyy)	POSITION TIT (Write in full/Do not a	LE obreviate)	DEPARTMENT / AGE (Write in full/	MONTHLY app	SALARY/ JOB/ PAY GRADE (if applicable)& STEP	STATUS OF	GOV'T SERVICE	
From	To	// / / · · · / ·			14.4.7	(Format "00-0") INCREMENT	APPOINTMENT	(Y/N)	
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VI. VOLUNTARY WORK OR INVOLVEM				ORGANIZATIO	V/S	
	OF ORGANIZATION s in full)	(mm	SIVE DATES /dd/yyyy)	NUMBER OF HOURS		POSITION / NATURE OF WORK
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	Popular in propil					
I. LEARNING AND DEVELOPMENT (L	&D) INTERVENTIONS/TRAINING PR	itinue on separate ROGRAMS AT	TENDED		Established Service III	
art from the most recent L&D training program and i		INCLUSIVE	DATES OF	f/Executive Manager	al positions) Type of LD	
). TITLE OF LEARNING AND DEVELOPMENT (Write	INTERVENTIONS/TRAINING PROGRAMS in full)	ATTE	NDANCE Id/yyyy)	NUMBER OF HOURS	(Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
XI/A		From	То		recriticatescy	1000 at 690 16 10 015 (1) and 1)
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OTHER INFORMATION	(Confi)	nue on separate si	heet if necessary)			
SPECIAL SKILLS and HOBBIES	32. NON-A	CADEMIC DISTING		ITION	e designed beauty (very old	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATIO
Playing Guitar	MIA	(8) extenu 1			837	
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trt signing		12				
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	AND REAL PROPERTY AND PROPERTY AND PROPERTY AND PARTY AN	ue on separate sh	eet if necessary)			
SIGNATURE	100-2	Service Associations	in Constitution of the Africa of the	DATE		

34. Are you related by consanguinity or affinity to the appoin chief of bureau or office or to the person who has immed			
Bureau or Department where you will be apppointed,	nate supervision over you in the Onice,		
a. within the third degree?	☐ YES ☑ NO	0 '	
b. within the fourth degree (for Local Government Unit -	Career Employees)?	YES V	0
		If YES, give details:	
35. a. Have you ever been found guilty of any administrative	offense?		
33. a. Have you ever been loand guilty of any authinistrative	Ulfolios:	YES NO	0
		IT TEO, give details.	
h Haya yay baan miminally sharand bafana any ay da		☐ YES ☑	10
b. Have you been criminally charged before any court?		If YES, give details:	10
		Date Filed:	
	aggerinnen dag gegen Makker var	Status of Case/s:	
36. Have you ever been convicted of any crime or violation of any court or tribunal?	of any law, decree, ordinance or regulation by	☐ YES	NO
any court of tribunar		If YES, give details:	
The rest for the designation of the contract o			
 Have you ever been separated from the service in any o dropped from the rolls, dismissal, termination, end of ter 		☐ YES ☐ If YES, give details:	NO
in the public or private sector?	m, milotod contract of phacod cut (ascendion)	II 1 LO, give details.	
38. a. Have you ever been a candidate in a national or local	election held within the last year (except	☐ YES D	1 NO
Barangay election)?		If YES, give details:	
b. Have you resigned from the government service durin	HT CON NEW HOLES HER THE TOTAL HER	☐ YES [7]	NO
election to promote/actively campaign for a national or lo	If YES, give details:		
39. Have you acquired the status of an immigrant or perman	ent resident of another country?	☐ YES ☑	NO
		If YES, give details (cour	ntry):
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b)	Magna Carta for Disabled Parsons (DA 7977)		
and (c) Solo Parents Welfare Act of 2000 (RA 8972), ple			
a. Are you a member of any indigenous group?		YES [1 NO
b. Are you a person with disability?		If YES, please specify:	
b. Are you a person with disability?		If YES, please specify ID No	NO o:
c. Are you a solo parent?			NO
		If YES, please specify ID No	0:
41. REFERENCES (Person not related by consanguinity or affinity to app	olicant /appointee)		
NAME	ADDRESS	TEL. NO.	
Marcho Bandalan	Baybay		0 0
			6.5
	Marcos Baybay		
Hon. Mavel M. Olitres	Bitanhuan Baubau		
42. I declare under oath that I have personally accomplied complete statement pursuant to the provisions of personal			
Philippines. I authorize the agency head/authorized repr	resentative to verify/validate the contents state	ed herein.	
agree that any misrepresentation made in this of administrative/criminal case/s against me.	document and its attachments shall caus	e the filing of	PHOTO
administrativo ciminar casers against me.			
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)			
PLEASE INDICATE ID Number and Date of Issuance	Ala -	and the second s	
Government Issued ID: TINI	Wol-2		
ID/License/Passport No.: 708 - 186 - 768	oox)	77790 1 .0019	
Date/Place of Issuance: 09/12/2017 Ormoc	3 20 2 Date Accomplished		Right Thumbmark
	2 2010		
SUBSCRIBED AND SWORN to before me this	3 29 2 , affiant exhib	iting his/her validly issued gover	mment ID as indicated above.
	M.		Corner Comment
	ATTY, IV AN C. GUINOCOR		
	VS/D/Chief Lagal Officer		
	Person Administering Oa	h	

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

- 2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.
- Duration: January 16, 2016 to Present
- · Position: Painter II
- Name of Office/Unit: Building and Housing Maintenance
- Immediate Supervisor: Marlon G. Burlas
- Name of Agency/Organization and Location: VSU, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - a. Repair and maintenance of VSU Buildings
 - b. Construction of new Building
 - Summary of Actual Duties
 - a. Painting of Classroom, Offices, Table, Cabinet, Chairs etc.
 - b. Prepare of Materials
 - c. To Inspection of Building damaged
- Duration: January 16, 206 to Present
- · Position: Administrative Aide V, Painter II
- · Name of Office/Unit: Building and Housing Maintenance
- · Immediate Supervisor: Marlon G. Burlas
- · Name of Agency/Organization and Location: VSU, Baybay City, Leyte
 - List of Accomplishments and Contributions (if any)
 - a. Repair and maintenance of VSU Buildings
 - c. Construction of new Building
 - Summary of Actual Duties
- a. Supervise of workers site constructed area
- b. To Assist the engineer to make plans
- c. To Inspection of Building damaged

Attachment to CS Form No. 212

NICOLAS NELSON R. VALENZONA

(Signature over Printed Name of Employee/Applicant)

Da	te:	