

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ARMADA		
FIRST NAME	AMIEL	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	ROA		
3. DATE OF BIRTH (mm/dd/yyyy)	11/16/1973	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TACLOBAN CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	SAN FRANCISCO STREET House/Block/Lot No. Street BARANGAY 85 SAN JOSE Subdivision/Village Barangay TACLOBAN CITY LEYTE City/Municipality Province 6500
7. HEIGHT (m)	1.70	18. PERMANENT ADDRESS	SAN FRANCISCO STREET House/Block/Lot No. Street BARANGAY 85 SAN JOSE Subdivision/Village Barangay TACLOBAN CITY LEYTE City/Municipality Province 6500
8. WEIGHT (kg)	56		19. TELEPHONE NO.
9. BLOOD TYPE	"O"	20. MOBILE NO.	09154094809
10. GSIS ID NO.	000-6145-6752-8	21. E-MAIL ADDRESS (if any)	armadaamiel@yahoo.com
11. PAG-IBIG ID NO.	1700-0024-0750		
12. PHILHEALTH NO.	13-050007828-7		
13. SSS NO.	06-1456752-8		
14. TIN NO.	176-085-570		
15. AGENCY EMPLOYEE NO.	V000046		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	ARMADA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MYRA	NAME EXTENSION (JR., SR)	LEIMA CLAIRE C. ARMADA	8/28/1999
MIDDLE NAME	CANAYONG		ARYM CLARICE C. ARMADA	10/15/2004
OCCUPATION	TEACHER		AMIEL CLARENCE C. ARMADA	1/27/2011
EMPLOYER/BUSINESS NAME	DEPED			
BUSINESS ADDRESS	DEPED BURAUEN NORTH			
TELEPHONE NO.	9058008242			
24. FATHER'S SURNAME	ARMADA			
FIRST NAME	TEODULO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CAMPOSANO			
25. MOTHER'S MAIDEN NAME				
SURNAME	ROA			
FIRST NAME	ALMA			
MIDDLE NAME	TALISAYON			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAN JOSE CENTRAL SCHOOL	ELEMENTARY	1980	1986	Graduated	1986	NONE
SECONDARY	EVSU	SECONDARY	1986	1990	Graduated	1990	NONE
VOCATIONAL / TRADE COURSE	EVSU	VOCATIONAL	1990	1992	Graduated	1992	NONE
COLLEGE	EVSU	COLLEGE	1992	1995	Graduated	1995	NONE
GRADUATE STUDIES	NONE	NONE	NONE	NONE	NONE	NONE	NONE

(Continue on separate sheet if necessary)

SIGNATURE		DATE	6-14-21
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IV. CIVIL SERVICE ELIGIBILITY

27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
Certificate of Eligibility	NONE	Sept. 11, 2009	TACLOBAN CITY	26080138	NO EXPIRATION
Driver's Lisence	NONE	Nov. 16, 2017	TACLOBAN CITY	H02-91-028241	11.16.22


(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOVT SERVICE (Y/ N)
From	To						
10/16/2008	PRESENT	ADMINISTRATIVE AIDE VI	VISAYAS STATE UNIVERSITY		SALARY GRADE VI	REGULAR PERMANENT	YES
12/1/2004	10/15/2008	SERVICE ADVISOR	MITSUBISHI MOTORS CORPORATION	N/A	N/A	REGULAR PERMANENT	NO
1/18/2002	11/30/2004	LEADMAN	MITSUBISHI MOTORS CORPORATION	N/A	N/A	REGULAR PERMANENT	NO
6/6/2001	12/5/2001	ACTING LEADMAN	MITSUBISHI MOTORS CORPORATION	N/A	N/A	REGULAR PERMANENT	NO
5/1/1996	6/5/2001	REGULAR TECHNICIAN	MITSUBISHI MOTORS CORPORATION	N/A	N/A	REGULAR PERMANENT	NO
10/31/1995	4/31/1996	PROBISIONARY SERVICE TECHNICIAN	MITSUBISHI MOTORS CORPORATION	N/A	N/A	PROBISIONARY	NO
5/1/1995	10/30/1995	CONTRACTUAL SERVICE TECHNICIAN	MITSUBISHI MOTORS CORPORATION	N/A	N/A	CONTRACTUAL	NO
11/2/1995	4/30/1995	APPRENTICE SERVICE TECHNICIAN	MITSUBISHI MOTORS CORPORATION	N/A	N/A	APPRENTICE	NO
6/10/1994	10/31/1994	ON-THE-JOB TRAINING	MITSUBISHI MOTORS CORPORATION	N/A	N/A	OJT	NO

(Continue on separate sheet if necessary)

SIGNATURE		DATE	6 - 14 - 21
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## VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
DRIVING		
ELECTRICIAN	NONE	NONE

(Continue on separate sheet if necessary)

SIGNATURE		DATE	6-14-21
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
ENGR. MARIO LILIO P. VALENZONA	V&G SUBDIVISION TACLOBAN CITY	9176341517
ENGR. MARLON G. BURLAS	ORMOC CITY	9176341520
JESUSITO L. LIM	VSU COMPOUND, VISCA BAYBAY CITY, LEYTE	9175309535

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



AMIEL R. ARMADA

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: VSU
ID/License/Passport No.: V000046
Date/Place of Issuance: VSU, VISCA BAYBAY CITY

Signature (Sign inside the box)
Date Accomplished



SUBSCRIBED AND SWORN to before me this <u>23 JUN 2021</u> , affiant exhibiting his/her validly issued government ID as indicated above.
<div>ATTY. RYSSAN C. GUMOCOR VSU Chief Legal Officer Person Administering Oath</div>



## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

**Sample: If applying to Supervising Administrative Officer**

- Duration: October 16, 2008 – present
- Position: Administrative Aide VI
- Name of Office/Unit: HELVMU/MOTOR POOL
- Immediate Supervisor: Remegio M. Sanico & Engr. Marlon G. Burlas
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
  - Responsible performing mechanic works, maintaining all services for vehicles

- Duration: November 1994 – October 15, 2008
- Position: Service Advisor / Supervisor
- Name of Office/Unit: Service Department
- Immediate Supervisor: Romeo N. Go
- Name of Agency/Organization and Location: Mitsubishi Motors, Tacloban / Ormoc City
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
  - Service adviser and dealer's primary representative dealing with the service customer, also the center of the service department. To accept customer's appointment request, to make accurate repair orders based on customer service request and to assign job to technician's efficiently.

  
AMIEL R. ARMADA

(Signature over Printed Name  
of Employee/Applicant)

Date: 6-14-21