CS Form No.____ (Revised 1998)

Republic of the Philippines Visayas State University Baybay City, Leyte

PLANTILLA OF CASUAL APPOINTMENT

Department/Div.: Off. of the Security Services

Source of Funds: A.I.a

Date Prepared by HRMO: 01-01-09

Name of Appointee/s	Position	Level	SG	Daily Wage/ Salary	Period of Employment		If renewal (include date of previous
					From	То	employment)
				-			
ALKUINO, Constancio A.	Security Guard I	1	3	P 332.14	January 1, 2009	June 30, 2009	July 1- Dec. 31, 2008
BENGALAN, Antonio P.	Security Guard I	1	3	P 332.14	January 1, 2009	June 30, 2009	July 1- Dec. 31, 2008
CANO, Gregorio Jr. C.	Security Guard I	1	3	P 332.14	January 1, 2009	June 30, 2009	July 1- Dec. 31, 2008
CERNA, Norma C.	Adm. Aide III	1	3	P 332.14	January 1, 2009	June 30, 2009	July 1- Dec. 31, 2008
CAINTIC, Henry S.	Security Guard I	1	3	P 332.14	January 1, 2009	June 30, 2009	Aug. 1- Dec. 31, 2008
GODOY, Raul S.	Security Guard I	1	3	P 332.14	January 1, 2009	June 30, 2009	July 1- Dec. 31, 2008
MENDOZA, Edilberto V.	Security Guard I	1	3	P 332.14	January 1, 2009	June 30, 2009	July 1- Dec. 31, 2008
POSAS, Edgar P.	Security Guard I	1	3	P 332.14	January 1, 2009	June 30, 2009	July 1- Dec. 31, 2008
POSAS, Henry P.	Security Guard I	1	3	P 332.14	January 1, 2009	June 30, 2009	July 1- Dec. 31, 2008
GIRON, Jesus I.	Security Guard I	1	3	P 332.14	January 1, 2009	June 30, 2009	July 1- Dec. 31, 2008
						1 *	

The above named personnel is hereby hired/appointed as casuals at the rate opposite his/her name for the period indicated. It is understood that such employment cease automatically at the end of the period stated unless renewed. Any or all of them may be laid-off anytime before the expiration of the employment period when their services are no longer needed or funds are no longer available or the project has already been completed/finished or their performance are below par.

CERTIFICATION:

This is to certify that all requirements are pursuant to CSC MC NO. 40, s.1998 as amended have been complied with, reviewed and found in order.

APPROVED:

Supervising Adm. Offic 01/01/09

TERESITA L. QUINANOLA

JOSE L. BACUSMO

Appointing Authority

01/01/09

Komisyon ng Serbisyo Sibil Blg. 93-58-42 na may petsa Enero 1, 1994.

THIS IS TO CERTIFY THAT THE POSITIONS STATED HEREIN WHERE PUBLISHED ON 11/14/08 IN CSC BULLETIN PURSUANT TO CSC MC NO.20, S.2002.

DATE TERESITA L.

TERESITA L. QUIÑANOLA

HRMO/PO

VERIFIED BY: