

Republic of the the Philippines
VISAYAS STATE UNIVERSITY
Visca, Baybay City, Leyte

CONTRACT OF SERVICES
(Renewal)

KNOW ALL MEN BY THESE PRESENTS:

This contract is made and entered into by and between:

The Visayas State University, an institution of higher learning established under Presidential Decree No. 470 as amended by Presidential Decree 700 with principal office at Baybay City, Leyte, duly represented by the University President **DR. EDGARDO E. TULIN**, hereinafter referred to as the **FIRST PARTY**.

- and -

MS. MARIA FATIMA B. ESTROSAS of legal age, Filipino, single and a resident of Brgy. Marcos, Baybay City, Leyte hereafter referred to as the **SECOND PARTY**:

W I T N E S S E T H

WHEREAS, the **FIRST PARTY** is engaged not only in instruction but also in research and extension;

WHEREAS, the **FIRST PARTY** is a grantee of research funds from other government agencies such as PCARRD, NSDB, MA and other private institutions;

WHEREAS, the **FIRST PARTY** is in need of personnel who possess the necessary technical know-how in the field of agricultural research to conduct researches or assist the researchers in the conduct of research activities;

WHEREAS, the **SECOND PARTY** possess the required technical know-how in agricultural research and willing to participate in any research and development activities:

NOW, THEREFORE, premises considered, the parties hereto have hereunto agreed on the following terms and conditions to wit:

That the **FIRST PARTY** hires the services of the **SECOND PARTY** as **Science Aide** in OVPRE effective **April 17, 2017 to June 30, 2017** unless sooner terminated:

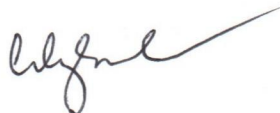
That the **SECOND PARTY** has the following duties and responsibilities:

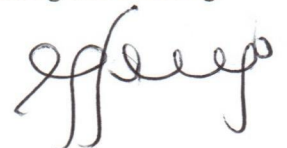
1. Monitors and consolidates all VSU-funded extension projects' accomplishments vis-à-vis the targets and prepares quarterly, midyear and year-end (annual) report for submission to the OVPRE planning unit, for integration and submission to FMO and other concerned offices;
2. Monitors and consolidates reports of all trainings conducted from departments, centers, institutes and colleges;
3. Takes charge of referral services and documents requests and actions taken by concerned departments, centers and institutes on requests by walk-in clients;
4. Assists in facilitating Extension In-House Review;
5. Assists in the Farmers' Field Day, Baybay Agro-Fair and other related activities;
6. Assists in facilitating training programs;
7. Do other tasks that may be assigned by the superior.

That in consideration of the services of the **SECOND PARTY**, the **FIRST PARTY** binds itself to pay the former a total amount of **P 35,387.50** only representing salary including **PERA** and **ACA** for two and half months, payable at least twice monthly at VSU, Visca, Baybay City, Leyte upon presentation of the certificate of service rendered duly attested by the representative of the **FIRST PARTY**;

That the **SECOND PARTY** authorizes the **FIRST PARTY** to deduct from the former's monthly salary the amount corresponding to personnel contributions for GSIS, RLIP, Medicare, ECIP and PAG-IBIG premiums.

That the **FIRST PARTY** grants the **SECOND PARTY** the necessary expenses for travels made officially in connection with the project and duly approved by the **FIRST PARTY** or his duly authorized representative upon presentation of pertinent supporting papers and subject to usual accounting and auditing rules and regulations;









ATTY. RYAN C. GUINOCOR
NOTARY PUBLIC
UNTIL DECEMBER 31, 2017
PTR 0195869 - BAYBAY/LEYTE - 1/12/17
IBP 1030824 - TAGLOBAN CITY - 12/19/16
MCLE COMP. NO. V-0007580 - 07/20/15
ROLL OF ATTORNEYS NO. 57467