



VISAYAS
STATE UNIVERSITY

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NOTICE OF SALARY ADJUSTMENT

August 27, 2024

Mr. Federico Jr. P. Godoy
Philippine Root Crops & Research Training Center
VSU, Visca, City of Baybay, Leyte

[Signature] 9/12/24

Dear Mr. Godoy:

Pursuant to National Budget Circular No. 594 dated August 12, 2024, implementing Executive Order No. 64 dated August 2, 2024, your salary is hereby adjusted effective January 1, 2024, as follows:

- | | |
|--|--------------------|
| 1. Monthly basic salary
under the new Salary Schedule; SG: 4, | <u>P 16,209.00</u> |
| 2. Actual monthly basic salary
as of December 31, 2023; SG: 4 | <u>15,586.00</u> |
| 3. Monthly salary adjustment
effective January 1, 2024 (1-2) | <u>P 623.00</u> |

It is understood that this salary/wage adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

[Signature]
PROSE IVY G. YEPES
President

Position Title: Science Aide
Salary Grade: 4

cc: RAO, RSPPRO, PLBO, Federico Jr. P. Godoy