

**Republic of the Philippines**  
**VISAYAS STATE UNIVERSITY**  
*Visca, Baybay City, Leyte*

**CONTRACT OF SERVICES**  
**(Renewal)**

**KNOW ALL MEN BY THESE PRESENTS:**

This contract is made and entered into by and between:

**THE VISAYAS STATE UNIVERSITY (VSU)**, an institution of higher learning established under Pres. Decree No. 470 as amended by Pres. Decree No. 700, and converted into state university by virtue of R.A. 9158 and 9437, with principal office at Visca, Baybay City, Leyte, Philippines duly represented by the University President, **DR. EDGARO E. TULIN**, hereinafter referred to as the **FIRST PARTY**,

-and-

**MS. ANITA D. TROYO**, of legal age, Filipino, married, with residence address at Brgy. Bunga, Baybay City, Leyte, hereafter referred to as the **"SECOND PARTY"**

**WITNESSETH:**

WHEREAS, the FIRST PARTY is engaged not only in instruction but also in research and extension;

WHEREAS, the FIRST PARTY is a grantee of research funds from other government agencies such as PCARRD, NSDB, MA and other private institutions;

WHEREAS, the FIRST PARTY is in need of personnel who possess the necessary technical know-how in the field of agricultural research to conduct researches or assist the researchers in the conduct of research activities;

WHEREAS, the SECOND PARTY possesses the required technical know-how in agricultural research and willing to participate in any research and development activities:

NOW, THEREFORE, premises considered, the parties hereto have hereunto agreed on the following terms and conditions to wit;

The FIRST PARTY hereby employs the services of the SECOND PARTY as Science Aide in PRCRTC Project 075 at VSU, ViSCA, Baybay City, Leyte effective July 1 to December 31, 2020 at the rate of P 13,807.00/month with the following duties and responsibilities:

- a) Take charge of the collection and maintenance of cassava germplasm project;
- b) Perform HCN analysis and dry matter content of all cassava hybrids and introduced varieties;
- c) Help maintain cleanliness and orderliness of experimental field;
- d) Do other jobs as needed by the center.

That for and in consideration of the services of the SECOND PARTY, the FIRST PARTY binds itself to pay the former a total amount of **NINETY FOUR THOUSAND EIGHT HUNDRED FORTY TWO PESOS (₱ 94,842.00)** only representing salary including PERA & ACA payable at least twice a month at VSU, ViSCA, Baybay City, Leyte upon presentation of daily time record duly attested by the representative of the FIRST PARTY;

That the SECOND PARTY authorizes the FIRST PARTY to deduct from the former's monthly salary the amount corresponding to contribution for GSIS, PhilHealth and PAG-IBIG premiums which could not be legally provided for by the FIRST PARTY over the duration of this contract;

That the FIRST PARTY grants the SECOND PARTY reimbursements of necessary expenses for travels made officially in connection with the project and duly approved by the FIRST PARTY or his duly authorized representative upon presentation of pertinent supporting papers and subject to usual accounting and auditing rules and regulations;

That the SECOND PARTY shall be entitled to leave benefits as provided for by Joint CSC and DBM Circular No. 99-7 dated December 29, 1999. However, since monetization of leave credits and payment of terminal benefits of contractual employees are chargeable only to the lump sum appropriation of the agency, the SECOND PARTY should enjoy all leave credits within the year it is earned.

That the SECOND PARTY hereby undertakes to treat all research results derived from the research conducted or those information divulged by the researcher of which she has access to by reason of his duties and responsibilities as **highly confidential** albeit the possible presence of other available sources relative thereto;

That the SECOND PARTY will not claim as her own project-derived intellectual property as a result of the task assigned to her though she shall be duly acknowledged for the success of the same;

That the SECOND PARTY hereby undertakes to refuse employment, which involves or may involve the disclosure or use of the confidence, reposed on her by the researcher;


That the SECOND PARTY agrees to the reservation of a right of the FIRST PARTY to terminate the services of the former in the event that the performance of the SECOND PARTY is prejudicial to the smooth and efficient operation of the FIRST PARTY in achieving the purpose, for the lack of funds, or for other just cause;

That in case either party desires to terminate this contract before its expiration date, written notice shall be served to the other party at least thirty (30) days before effectivity of the termination.

IN WITNESS WHEREOF, we have hereunto set our hands on this 08 JUL 2020 day of \_\_\_\_\_, 2020 in VSU, Baybay City, Leyte, Philippines.

**VISAYAS STATE UNIVERSITY**  
Baybay City, Leyte


By:

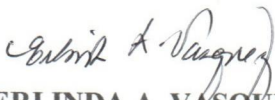
  
**EDGARDO E. TULIN**  
University President  
(First Party)

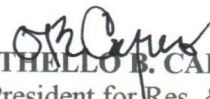
  
**ANITA D. TROYO**  
(Second Party)

Signed in the presence of:

  
**LISA LARCE**  
Project Leader

  
**LOURDES B. CANO**  
Director, ODAHRD

  
**ERLINDA A. VASQUEZ**  
Director, PhilRootcrops

  
**OTHELLO B. CAPUNO**  
Vice President for Res. & Extension



REPUBLIC OF THE PHILIPPINES)  
PROVINCE OF L EYTE ) S.S.  
MUCICIPALITY OF BAYBAY )

BEFORE ME, this 08 JUL 2020 day of \_\_\_\_\_, 2020 at Baybay City, Leyte personally appeared **DR. EDGARDO E. TULIN** with Residence Certificate No. 22021782 issued on Jan. 3, 2020 at Baybay City with VSU ID No. V000522 and **MS. ANITA D. TROYO** with Residence Certificate No. 220216047 issued on 1-10-2020 at Baybay City and with VSU ID No. V000668, known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their voluntary act and deed.

WITNESS MY HAND AND SEAL on the date and place first above given.

*[Signature]*  
**ATTY. RYAN C. GUINOCOR**  
NOTARY PUBLIC  
UNTIL DECEMBER 31, 2020  
PTR 3768955 - BAYBAY, LEYTE - 1/16/2020  
IEP 111875 - TACLOBAN CITY - 1/23/2020  
MCLE COMP. NO. VI-0003649 - 09/22/17  
ROLL OF ATTORNEYS NO. 57467

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Series No. 2020

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