

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

(Stamp of Date of Receipt)

**Mr./Mrs./Ms.: GERALD M. RIVERA**

You are hereby appointed as **Instructor I (SG 12, Step 2) (Animal Science)**  
(Position Title)

under **Permanent** status at the **VSU Lab. High School**  
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of **TWENTY TWO THOUSAND FOUR HUNDRED TEN**  
(P22410) pesos per month.

The nature of this appointment is **reappointment** vice  
(Original, Promotion, etc.)

who, **with plantilla Item No. VISCAB-INST1-15-2013 Page 21 of 37 pages**  
Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

  
**EDGARDO E. TULIN**  
Appointing Officer/Authority

12/1/18

Date of Signing

Accredited/Deregulated Pursuant to  
CSC Resolution No. 1400350, s. 2014  
dated 3/3/2014

DRY SEAL

SUBJECT TO TWO (2) YEARS PROBATIONARY PERIOD  
per 2018 approved VSU MSP

(Stamp of Date of Release)



Certification

This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 as amended, have been complied with, reviewed and found to be in order.

The position was published at N/A from to 20 and posted in from to 20 in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on , 20.

LOURDES B. CANO  
HRMO

Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB/Placement Committee during the deliberation held on

BEATRIZ S. BELONIAS  
Chairperson, HRMPSB/ Placement Committee

CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee  
Original Copy- for the Civil Service Commission  
Original Copy- for the Agency

Acknowledgement

Received original/photocopy of appointment on 12/18/2018

Appointee