

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BENITEZ		
FIRST NAME	MARILOU	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	MANTE		
3. DATE OF BIRTH (mm/dd/yyyy)	2/18/1970	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	WINES, CALINAN DAVAO CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street STA. CRUZ Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.61 METERS	ZIP CODE	6521
8. WEIGHT (kg)	79.55 KG.		
9. BLOOD TYPE	"B"	18. PERMANENT ADDRESS	House/Block/Lot No. Street STA. CRUZ Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	70021801621	ZIP CODE	6521
11. PAG-IBIG ID NO.	O80141534909		
12. PHILHEALTH NO.	13-000073476-5		
13. SSS NO.	NONE	19. TELEPHONE NO.	NONE
14. TIN NO.	153-545-301	20. MOBILE NO.	09395106664
15. AGENCY EMPLOYEE NO.	V000101	21. E-MAIL ADDRESS (if any)	benitezmarilou52@yahoo.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	BENITEZ		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	CATALINO	NAME EXTENSION (JR., SR)	KARLA MAE M. BENITEZ	07/28/1997
MIDDLE NAME	MONTEROLA		JON KARLOU M. BENITEZ	09/ 19 /1998
OCCUPATION	SELF-EMPLOYED		KARMEL M. BENITEZ	07/ 29 /2002
EMPLOYER/BUSINESS NAME	NONE		CHRISTIAN M. BENITEZ	11/21 /2005
BUSINESS ADDRESS	NONE			
TELEPHONE NO.	9458534004			
24. FATHER'S SURNAME	MANTE			
FIRST NAME	NEMESIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	SIPI			
25. MOTHER'S MAIDEN NAME				
SURNAME	ABARQUEZ			
FIRST NAME	MYRNA			
MIDDLE NAME	AMIZOLA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY SOUTH CENTRAL SCHOOL	PRIMARY EDUCATION	1977	1984		1984	NONE
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL formerly BHS	HIGH SCHOOL	1984	1988		1988	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY formerly VISCA	BSA-HORTICULTURE	1988	1992		1992	NONE
GRADUATE STUDIES	King Mongkut's University of Technology Thonburi, Bangkok and University of the Philippines, Los Banos, Laguna	MS in Postharvest Technology and PhD in Horticulture	2002;2008	2004;2011		2004 and 2011	ADB- Outstanding; DOST

(Continue on separate sheet if necessary)

SIGNATURE		DATE	May 2, 2024
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IV. CIVIL SERVICE ELIGIBILITY					
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
				NUMBER	Date of Validity
AGRICULTURIST				0014717	2/18/2025

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE							
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.							
28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE  (Write in full)	DEPARTMENT/AGENCY OFFICE/COMPANY  (Write in full)	MONTHLY SALARY	SALARY GRADE & STEP INCREMENT  (Format "00-0")	STATUS OF APPOINT- MENT	GOVT SERVICE  (Yes/No)
From	To						
		Professor V	Visayas State University			Permanent	Yes
1/1/2023	1/31/2023	Professor III	Visayas State University	113,891.00	26-1	Permanent	Yes
1/1/2022	1/31/2022	Asso. Professor V	Visayas State University	78,907.00	23-1	Permanent	Yes
1/1/2021	1/31/2021	Asso. Professor V	Visayas State University	78,907.00	23-1	Permanent	Yes
1/1/2017		Asso. Professor II	Visayas State University	43,250.00	17-5	Permanent	Yes
1/1/2017		Asst. Professor II	Visayas State University	30,044.00	13-2	Permanent	Yes
1/1/2016	12/31/2016	Asst. Professor II	Visayas State University	28,417.00	12-4	Permanent	Yes
1/1/2015	12/31/205	Asst. Professor II	Visayas State University	26,878.00	11-5	Permanent	Yes
2/17/2014	12/31/2014	Asst. Professor I	Visayas State University	24,887.00	10-8	Permanent	Yes
6/1/2012	2/16/2014	Asst Professor I	Visayas State University	24,887.00	10-8	Temporary	Yes
10/28/2011	5/31/2012	Asst. Professor I	Visayas State University	22,688.00	10-5	Temporary	Yes
6/1/2011	10/27/2011	Instructor II	Visayas State University	19,658.00	8-5	Temporary	Yes
6/24/2010	5/31/2011	Instructor II	Visayas State University	17,880.00	7-1	Temporary	Yes
6/1/2009	6/23/2010	Instructor II	Visayas State University	16,101.00	5-3	Temporary	Yes
7/1/2009	9/30/2009	Instructor II	Visayas State University	15,119.00	4-2	Temporary	Yes
7/1/2008	6/30/2009	Instructor I	Visayas State University	13,512.00	2-3	Temporary	Yes
8/1/2007	6/30/2008	Instructor I	Visayas State University	12,284.00	1-1	Temporary	Yes
7/1/2007	7/31/2007	Instructor I	Visayas State University	12,284.00	1-1	Contractual	Yes
6/1/2006	6/30/2007	Instructor I	Leyte State University	11,167.00	00-0	Contractual	Yes
11/2/2005	5/31/2006	Instructor I	Leyte State University	11,167.00	00-0	Contractual	Yes
11/1/1997	6/30/1998	Sci. Res. Asst.	Visayas State College of Agriculture	9,680.40	00-0	Contractual	Yes
1/1/1997	10/31/1997	Sci. Res. Asst.	Visayas State College of Agriculture	8,274.00	00-0	Contractual	Yes
1/1/1996	12/31/1996	Sci. Res. Asst.	Visayas State College of Agriculture	6,866.40	00-0	Contractual	Yes
1/1/1995	12/31/1995	Sci. Res. Asst.	Visayas State College of Agriculture	5,660.40	00-0	Contractual	Yes
1/1/1994	12/31/1994	Sci. Res. Asst.	Visayas State College of Agriculture	4,460.40	00-0	Contractual	Yes
9/7/1992	12/31/1993	Sci. Res. Asst.	Visayas State College of Agriculture	3,500.40	00-0	Contractual	Yes

(Continue on separate sheet if necessary)



# VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	NONE	NONE	NONE	NONE	NONE

(Continue on separate sheet if necessary)

# VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

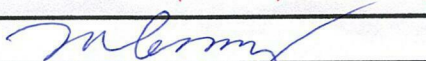
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Training of Trainer on Cacao Fermentation, Drying, and Bean Grading	2/1/2023	2/10/2023	32.0	Technical	ATI, University of Southern Mindanao
	Perspective, Challenges, and Opportunities in the Postharvest Handling of Fresh Produce during the Pandemic	10/31/2021	10/31/2021	8.0	Technical	UPLB, Laguna
	"VSU Faculty Onboarding" with the theme "Welcome Academic Year 2021-2022".	8/16/2021	8/18/2021	16.0	Instruction	VSU, Visca, Baybay City
	Good Laboratory Practices and Quality Assurance in Food Analysis.	6/18/2021	6/18/2021	8.0	Technical	VSU, Visca, Baybay City
	Online Training on Good Agricultural Practices (GAP) anchored Hydroponics Vegetable Production	8/4/2021	8/12/2021	40.0	Technical	ATI-RTC 8
	Workshop on How to Prepare an Outcomes-based Teaching and Learning Syllabus for Graduate Courses.	1/20/2020	1/21/2020	16.0	Instruction	VSU, Visca, Baybay City
	Short Course Training and Workshop on Food Value Chain.	10/7/2019	10/11/2019	40.0	Technical	Golden Peak Hotel, Cebu City, sponsored by ASEAN
	Season-Long Training of Trainers on Climate Smart Farm Business School (CSFBS) on Vegetable Production	7/4/2019	7/4/2019	8.0	Technical	ATI-RTC 8, VSU.
	Good Agricultural Practice (GAP) on Fruit and Vegetable Production	5/15/2019	5/17/2019	24.0	Technical	Origami Center, Mejia, Ormoc City, sponsored by ATI RTC 8.
	Seminar on ASEAN's project, "Human Resource Development in Food-related areas through partnership with Universities in ASEAN region	9/10/2019	9/14/2019	40.0	Technical	Bayfront Hotel, Cebu City, sponsored by ASEAN
	Postharvest Management of Tropical Fruit Masterclass	1/15/2018	1/19/2018	32.0	Moderator	University of Queensland, Brisbane, Australia
	An Introduction to Fresh Produce Food Safety	1/17/2018	1/17/2018	8.0	Technical	University of Queensland, Brisbane, Australia
	Sustainable Harvest and Postharvest Management of Plant Product for Climate Resilient Adaptation, September 27-28, 2018	9/27/2018	9/28/2018	16.0	Technical	ATI, VSU, Visca, Baybay City, sponsord by Dept of Agriculture
	The 8th International Conference on Agribusiness Economics and Management	10/26/2016	10/28/2016	16.0	Technical	Apo View Hotel, Davao City, Philippines
	International Research Colloquium	5/26/2016	5/27/2016	16.0	Technical	Subic Bay Travelers' Hotel, Subic Bay Freeport Zone, Philippines
	Training on Postharvest Handling and Packaging Techniques for Fruits and Leafy Vegetables, January 26 and February 8, 2016. Sponsored by ATI-RTC 8, VSU, Visca, Baybay City, Leyte.	1/26/2016	2/8/2016	16.0	Technical	Cabintan, Ormoc City, Leyte, Philippines, sponsored by ATI-RTC 8
	Facilitators' Training on Farmers Field School on Vegetable Production in Changing Climate.	2/1/2016	2/5/2016	40.0	Technical	ATI-RTC 8, VSU, Visca, Baybay City, Leyte
	Advanced Training of Farmer Technicians (ATOFT). One Year Round Vegetable Production Technology (a specific topic on Postharvest).	4/23/2015	4/23/2015	8.0	Technical	Big Daddy's Hotel, Butuan City, Sponsored by Department of Agriculture (USDA) United States
	"Improved Postharvest Management of Vegetables in the Southern Philippines", During the 27th Joint ViCARP and RRDEN Regional Research, Development and Extension Symposium	12/3/2015	12/4/2015	16.0	Technical	Sabin Resort Hotel, Ocmoc City, Sponsored by ViCARP
	"Improved Postharvest Management of Vegetables in the Southern Philippines", During the 26th Joint ViCARP and RRDEN Regional Research, Development and Extension Symposium	3/17/2015	3/18/2015	16.0	Technical	VSU Convention Hall, Visca, Baybay City, Leyte, Philippine, Sponsored by ViCARP
	Climate-Smart Farmer Field School on Vegetable Production (specific topic on Postharvest). Organization of the United Nations	7/1/2015	10/31/2015	40.0	Technical	Sponsored by VSU, DA, PCA, FAO with the support of New Zealand Aid
	The 3rd Asia Pacific Symposium on Postharvest Research, Education and Extension,	12/8/2014	12/11/2014	32.0	Technical	Ho Chi Minh City, Vietnam.
	"ACIAR-PCAARRD Southern Philippines Horticulture Program Annual Meeting"	9/4/2014	9/5/2014	16.0	Technical	Brisbane Convention Centre, Australia
	"Supply chain losses of vegetables in Central Philippines",	8/17/2014	8/22/2014	48.0	Technical	Brisbane Convention Centre, Australia

(Continue on separate sheet if necessary)

# VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Reading, dancing		National Certificate III in Horticulture, awarded April 4, 2016-April 3, 2021		VSU FACULTY ASSOCIATION
	Computer operation, Research techniques		National Certificate III in Agricultural Crops Production, May 28, 2015-May 28, 2020		ASIA-PACIFIC INSTITUTE OF FOOD
	application		VSU LOYALTY AWARD ( NOVEMBER 2, 2005-NOVEMBER 1, 2015)		PROFESSIONALS
	Outdoor sports (softball) and Indoor sports (dama)		Best Research Poster – FIFTH PRIZE, March 17-18, 2015		PCARRD SCHOOLARS' ASSOCIATION INC. (PSAI)
			Awards of Plaque of Recognition, July 12, 2012		Asian Food Safety and Security Assoc. (AFSA)
			Group Physical Science Category Award , September 17-18, 2012.		PHILIPPINE SOCIETY FOR THE STUDY OF NATURE (PSSN), INCORPORATED (PSSN)
			Civil Service Commision PAGASA Award 2018. Summit Hotel Tacloban City, October 24, 2018		Asia Pacific Institute of Food Professionals (APIFP)

(Continue on separate sheet if necessary)

SIGNATURE		DATE	May 2, 2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES☒ NO

☐ YES☒ NO

☐ YES☒ NO

If YES, please specify:


If YES, please specify ID No:

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. ROSARIO A SALAS	DOH, VSU, Visca, BAYBAY, CITY	09088732033
DR. ARSENO D. RAMOS	DOH, VSU, Visca, BAYBAY, CITY	09216107856
DR. EMMA RUTH BAYOGAN	UP-MINDANAO, DAVAO CITY	09165999093

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



MARILOU M. BENITEZ

PHOTO

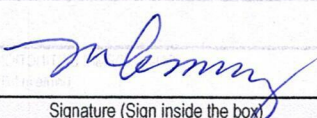
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: V000101


ID/License/Passport No.:

Date/Place of Issuance:



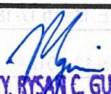
Signature (Sign inside the box)

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 14 MAY 2024, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. RYSAN C. GUMOCOR

VSU Chief Legal Officer

Person Administering Oath

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## WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word *Present*, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: January 1, 2023 - present
  - Position: Professor III
  - Name of Office/Unit: Department of Horticulture
  - Immediate Supervisor: Rosario A. Salas
  - Name of Agency/Organization and Location: Visayas State University, Leyte
    - List of Accomplishments and Contributions (if any)
  - Component Leader, Strategic Postharvest Research for Innovative and Novel Technologies for Horticulture Industry Development (SPRINT-Hort)
  - Component leader, Edible landscape project – herbs, spice, and medicinal plants
    - Summary of Actual Duties
  - Duties involve teaching horticultural subjects and related topics, assisting in conducting research, extension, and production activities on various horticultural crops, participating in departmental and university committees, and fulfilling additional responsibilities delegated by the Department Head
- 
- Duration: January 1, 2021 – December 31, 2022
  - Position: Associate Professor 3
  - Name of Office/Unit: Department of Horticulture
  - Immediate Supervisor: Rosario A. Salas
  - Name of Agency/Organization and Location: Visayas State University, Leyte
    - List of Accomplishments and Contributions (if any)
  - Project Leader, Improved Postharvest Management of Major Vegetables in Southern Philippines and Australia. (ACIAR)
  - Component leader, Edible landscape project – herbs, spice, and medicinal plants
    - Summary of Actual Duties
  - Duties include teaching horticultural subjects and related topics, execution of research, extension, and production tasks concerning diverse horticultural crops, engaging in departmental and university committee work, and undertaking additional tasks as assigned by the Department Head

- Duration: January 1, 2017 – December 31, 2021
- Position: Associate Professor II
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Rosario A. Salas
- Name of Agency/Organization and Location: Visayas State University, Leyte
- List of Accomplishments and Contributions (if any)
  - Project Leader, Improved Postharvest Management of Major Vegetables in Southern Philippines and Australia. (ACIAR)
  - Component leader, Edible landscape project – herbs, spice, and medicinal plants
- Summary of Actual Duties
- Duties include teaching horticultural subjects and related topics, execution of research, extension, and production tasks concerning diverse horticultural crops, engaging in departmental and university committee work, and undertaking additional tasks as assigned by the Department Head

- Duration: January 1, 2015 - December 31, 2016
- Position: Assistant Professor II
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Rosario A. Salas
- Name of Agency/Organization and Location: Visayas State University, Leyte
- List of Accomplishments and Contributions (if any)
  - Project Leader, Improved Postharvest Management of Major Vegetables in Southern Philippines and Australia. (ACIAR)
  - Component leader, Edible landscape project – herbs, spice, and medicinal plants
- Summary of Actual Duties
- Duties include teaching horticultural subjects and related topics, execution of research, extension, and production tasks concerning diverse horticultural crops, engaging in departmental and university committee work, and undertaking additional tasks as assigned by the Department Head

- Duration: January 1, 2011– December 31, 2014
- Position: Assistant Professor I
- Name of Office/Unit: Department of Horticulture
- Immediate Supervisor: Rosario A. Salas



- Name of Agency/Organization and Location: Visayas State University, Leyte
  - List of Accomplishments and Contributions (if any)
- Component Leader, Improved Postharvest Management of Major Vegetables in Southern Philippines and Australia. (ACIAR)
  - Participated in the execution of the ACIAR postharvest project.
- Component leader, Edible landscape project – herbs, spice, and medicinal plants
  - Summary of Actual Duties
  - Duties include teaching horticultural subjects and related topics. Participated in developing work programs and implementation schedules. Conducted reconnaissance surveys of vegetable supply chains in designated locations (two sites in Ormoc and two in Southern Leyte). Produced reports based on reconnaissance findings. Executed quality grading trials for ampalaya, tomato, cabbage, and eggplant. Conducted experiments evaluating the quality and shelf-life of tomato and ampalaya under various production treatments (in relation to the ACIAR-ICM Project harvest). Supervised junior project staff including Science Research Assistant, enumerators and laborers



MARILOU M. BENITEZ

(Signature over Printed Name  
of Employee/Applicant)

Date: 05/02/2024