

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

|                                  |   |  |  |
|----------------------------------|---|--|--|
| 2. SURNAME                       | ESCASINAS   |  |  |
| FIRST NAME                       | VIRGILIO  | NAME EXTENSION (JR., SR)                                       |  |
| MIDDLE NAME                      | ALASAS  |  |  |
| 3. DATE OF BIRTH<br>(mm/dd/yyyy) | NOV. 17, 1961   | 16. CITIZENSHIP  | <input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship<br><input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization<br>Pls. indicate country:<br>Philippines |
| 4. PLACE OF BIRTH                | MAHAPLAG, LEYTE   | If holder of dual citizenship,<br>please indicate the details. |  |
| 5. SEX                           | <input checked="" type="checkbox"/> Male <input type="checkbox"/> Female  |  |  |
| 6. CIVIL STATUS                  | <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married<br><input type="checkbox"/> Widowed <input type="checkbox"/> Separated<br><input type="checkbox"/> Other/s: | 17. RESIDENTIAL ADDRESS  | House/Block/Lot No. Street<br>Subdivision/Village Barangay<br>BAYBAY LEYTE<br>City/Municipality Province   |
| 7. HEIGHT (m)                    | 165 METERS  | ZIP CODE   | 6521 - A   |
| 8. WEIGHT (kg)                   | 80 KILOS  |  |  |
| 9. BLOOD TYPE                    | "O"   | 18. PERMANENT ADDRESS  | House/Block/Lot No. Street<br>Subdivision/Village Barangay<br>BAYBAY LEYTE<br>City/Municipality Province   |
| 10. GSIS ID NO.                  | B61 WAAE 012  | ZIP CODE   | 6521 - A   |
| 11. PAG-IBIG ID NO.              | 1700-0024-8775  |  |  |
| 12. PHILHEALTH NO.               | 13-000015043-7  |  |  |
| 13. SSS NO.                      | 03-6896706-9  | 19. TELEPHONE NO.  | N/A  |
| 14. TIN NO.                      | 116-624-2J9   | 20. MOBILE NO.   | 09365479295 / 09141575482  |
| 15. AGENCY EMPLOYEE NO.          | V000197   | 21. E-MAIL ADDRESS (if any)                                    |  |

II. FAMILY BACKGROUND

|                          |              |                          |   |                            |
|--------------------------|--------------|--------------------------|---|----------------------------|
| 22. SPOUSE'S SURNAME     | ESCASINAS    |                          | 23. NAME of CHILDREN (Write full name and list all) | DATE OF BIRTH (mm/dd/yyyy) |
| FIRST NAME               | LADINE       | NAME EXTENSION (JR., SR) | RELAN B. ESCASINAS                                  | 10-26-1985                 |
| MIDDLE NAME              | BATNEZ       |                          | PERMAN B. ESCASINAS                                 | 06-26-1987                 |
| OCCUPATION               | HOUSE KEEPER |                          | DANIEL B. ESCASINAS                                 | 04-29-1994                 |
| EMPLOYER/BUSINESS NAME   | YSU          |                          |   |                            |
| BUSINESS ADDRESS         | BAYBAY CITY  |                          |   |                            |
| TELEPHONE NO.            | N/A          |                          |   |                            |
| 24. FATHER'S SURNAME     | ESCASINAS    |                          |   |                            |
| FIRST NAME               | SAMUANDO     | NAME EXTENSION (JR., SR) |   |                            |
| MIDDLE NAME              | CASTANARES   |                          |   |                            |
| 25. MOTHER'S MAIDEN NAME |              |                          |   |                            |
| SURNAME                  | ALASAS       |                          |   |                            |
| FIRST NAME               | MARINA       |                          |   |                            |
| MIDDLE NAME              | STA. IGLESIA |                          |   |                            |

III. EDUCATIONAL BACKGROUND

| 26. LEVEL                    | NAME OF SCHOOL<br>(Write in full)  | BASIC EDUCATION/DEGREE/COURSE<br>(Write in full) | PERIOD OF ATTENDANCE |      | HIGHEST LEVEL/<br>UNITS EARNED<br>(if not graduated) | YEAR<br>GRADUATED | SCHOLARSHIP/<br>ACADEMIC<br>HONORS<br>RECEIVED |
|------------------------------|------------------------------------|--|----------------------|------|--|-------------------|--|
|                              |                                    |  | From                 | To   |  |                   |  |
| ELEMENTARY                   | MAHAPLAG ELEMENTARY SCHOOL         | Primary  | 1968                 | 1974 | N/A  | 1974              | NA   |
| SECONDARY                    | BAYBAY HIGH SCHOOL                 | Secondary  | 1976                 | 1980 | N/A  | 1980              | NA   |
| VOCATIONAL /<br>TRADE COURSE | N/A                                | N/A  | N/A                  |      | NA   | NA                | NA   |
| COLLEGE                      | PALABON INSTITUTE OF<br>TECHNOLOGY | BS IN CUSTOM<br>ADMINISTRATION                   |                      |      | 1-SEMESTER   | 1981              |  |
| GRADUATE STUDIES             | N/A                                | N/A  | N/A                  |      | NA   | NA                | NA   |

|           |      |            |   |
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| 27. | CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER<br>SPECIAL LAWS/ CES/ CSEE<br>BARANGAY ELIGIBILITY / DRIVER'S LICENSE | RATING<br>(If Applicable) | DATE OF<br>EXAMINATION /<br>CONFERMENT | PLACE OF EXAMINATION / CONFERMENT | LICENSE (if applicable) |                     |
|-----|--|---------------------------|--|-----------------------------------|-------------------------|---------------------|
|     |  |                           |  |                                   | NUMBER                  | Date of<br>Validity |
|     | None   | None                      | None                                   | None                              | None                    |                     |
|     |  |                           |  |                                   |                         |                     |
|     |  |                           |  |                                   |                         |                     |
|     |  |                           |  |                                   |                         |                     |
|     |  |                           |  |                                   |                         |                     |
|     |  |                           |  |                                   |                         |                     |

**V. WORK EXPERIENCE**  
*Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.*

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / -GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

| 29. | NAME & ADDRESS OF ORGANIZATION<br>(Write in full) | INCLUSIVE DATES<br>(mm/dd/yyyy) |    | NUMBER OF HOURS | POSITION / NATURE OF WORK |
|-----|---|---------------------------------|----|-----------------|---------------------------|
|     |   | From                            | To |                 |                           |
|     | None  | None                            |    |                 | None                      |
|     |   |                                 |    |                 |                           |
|     |   |                                 |    |                 |                           |
|     |   |                                 |    |                 |                           |
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(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

| 30. | TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS<br>(Write in full) | INCLUSIVE DATES OF ATTENDANCE<br>(mm/dd/yyyy) |           | NUMBER OF HOURS | Type of LD<br>(Managerial/<br>Supervisory/<br>Technical/etc) | CONDUCTED/ SPONSORED BY<br>(Write in full)            |
|-----|--|---|-----------|-----------------|--|---|
|     |  | From  | To        |                 |  |   |
|     | FIRE PREVENTION SEMINAR  | 9-21-2012                                     |           | 8 HRS           |  | BUREAU OF FIRE PROTECTION<br>DAYTON CITY FIRE STATION |
|     | SEMINAR ON PREPARATION OF PERFORMANCE<br>RATING REPORT AMONG SECURITY GUARDS         | 9-12-2011                                     |           | 8 HRS           |  | VSU ADMINISTRATION                                    |
|     | RE-ORIENTATION SEMINAR FOR VSU<br>SECURITY GUARDS                                    | 7-13-2011                                     |           | 8 HRS           |  | VSU ADMINISTRATION                                    |
|     | PRG4. INTELLIGENCE NETWORK TRAINING<br>AND SEMINAR                                   | 2-05-2011                                     |           | 16 HRS          |  | POUCE REGIONAL OFFICE 8                               |
|     | DEVELOPMENT TRAINING FOR GOVERNMENT<br>CUSTODIAL SERVICES                            | 10-2-2007                                     | 10-4-2007 | 24 HRS          |  | CIVIL SERVICE COMMISSION<br>REGIONAL OFFICE NO- 8     |
|     |  |   |           |                 |  |   |
|     |  |   |           |                 |  |   |
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(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

| 31. | SPECIAL SKILLS and HOBBIES            | 32. | NON-ACADEMIC DISTINCTIONS / RECOGNITION<br>(Write in full) | 33. | MEMBERSHIP IN ASSOCIATION/ORGANIZATION<br>(Write in full) |
|-----|---------------------------------------|-----|--|-----|---|
|     | DRIVING<br>VOLLEY BALL<br>LAWN TENNIS |     | None   |     | ADPA = Adm.<br>Personnel Association                      |
|     |                                       |     |  |     |   |
|     |                                       |     |  |     |   |
|     |                                       |     |  |     |   |
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

Date Filed: \_\_\_\_\_

Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details: \_\_\_\_\_

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country): \_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify: \_\_\_\_\_

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No: \_\_\_\_\_

c. Are you a solo parent?

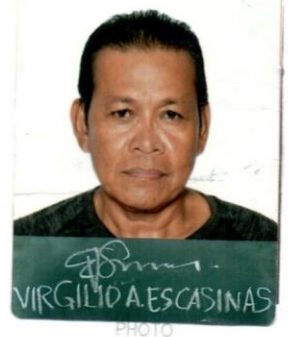
☐ YES ☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

| NAME                | ADDRESS          | TEL. NO. |
|---------------------|------------------|----------|
| DR. JOSE L. BACUSMO | VSU, BAYBAY CITY | None     |
| DR. NILO ROA        | BAYBAY CITY      | None     |
| N/A                 | N/A              | None     |

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: Driver's License

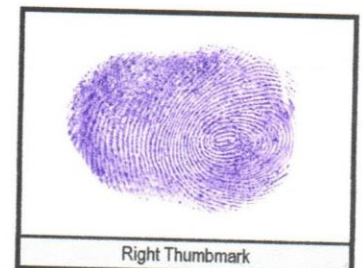
ID/License/Passport No.: H-03-04-000000

Date/Place of Issuance: Baybay City Leyte

Signature (Sign inside the box)

[Signature]

Date Accomplished: OCT. 08, 2018



SUBSCRIBED AND SWORN to before me this OCT 08 2018, affiant exhibiting his/her validly issued government ID as indicated above.

[Signature]

ATTY. RYAN C. GUINOCOR

VSU LEGAL OFFICER

Person Administering Oath