

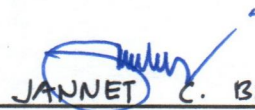
Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. Rogelio E. Ponce has assumed  
the duties and responsibilities as Administrative Aid V (Carpenter II) of  
College of Engineering and Technology effective December 27, 2022

This certification is issued in connection with the issuance of the  
appointment of Ms./Mr. Rogelio E. Ponce as  
Administrative Aid V (Carpenter II)

Done this 10 day of January in 2023.

  
JANNET C. BENWARE  
Head of Office/Department/Unit

Date: Dec. 27, 2022

Attested by:

  
HONEY SOFIA V. COLIS  
OIC HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*