

# PERSONAL DATA SHEET

**WARNING:** Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	GILOS		
FIRST NAME	VICENTE		NAME EXTENSION (JR., SR)
MIDDLE NAME	AGUILAR		
3. DATE OF BIRTH (mm/dd/yyyy)	5/24/1969	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	HILONGOS, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female	Philippines ▼	
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	108 WARNER APARTMENT, WARNER DRIVE House/Block/Lot No. Street VISCA PANGASUGAN Subdivision/Village Barangay BAYBAY CITY- LEYTE City/Municipality Province
7. HEIGHT (m)	1.62 METER	ZIP CODE	6521-A
8. WEIGHT (kg)	67 KG	18. PERMANENT ADDRESS	MABINI ST. House/Block/Lot No. Street POBLACION 2 Subdivision/Village Barangay HINDANG, LEYTE City/Municipality Province
9. BLOOD TYPE	O+	ZIP CODE	6523
10. GSIS ID NO.	CMDC003892663 / J-6-148-2908	19. TELEPHONE NO.	NONE
11. PAG-IBIG ID NO.	1700-0027-5497	20. MOBILE NO.	09163228111
12. PHILHEALTH NO.	120501417918	21. E-MAIL ADDRESS (if any)	vicgilos@vsu.edu.ph
13. SSS NO.	06-1209029-1		
14. TIN NO.	118-836-612		
15. AGENCY EMPLOYEE NO.	V000236		

## II. FAMILY BACKGROUND

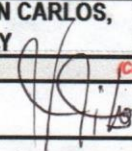
22. SPOUSE'S SURNAME	GILOS		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	MARIBETH	NAME EXTENSION (JR., SR)	KIRSTEN MAEVE D. GILOS	1/21/2006
MIDDLE NAME	DELALAMON		KARL VINCENT D. GILOS	2/13/1999
OCCUPATION	BANK EMPLOYEE		NOTHING FOLLOWS	
EMPLOYER/BUSINESS NAME	RURAL BANK OF HINDANG (LEYTE), INC.			
BUSINESS ADDRESS	RIZAL ST., POBLACION I, HINDANG, LEYTE			
TELEPHONE NO.	(53) 530- 0429			
24. FATHER'S SURNAME	GILOS			
FIRST NAME	ROQUE	(DECEASED) NAME EXTENSION (JR., SR)		
MIDDLE NAME	ABING			
25. MOTHER'S MAIDEN NAME	AGUILAR			
SURNAME	AGUILAR			
FIRST NAME	FLORA	(DECEASED)		
MIDDLE NAME	INGUITO			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CITY CENTRAL ELEMENTARY SCHOOL, CEBU CITY	ELEMENTARY	6/1/1977	4/15/1983	-NA-	1983	-NA-
SECONDARY	ABELLANA NATIONAL SCHOOL, CEBU CITY	HIGH SCHOOL	6/1/1983	4/15/1987	-NA-	1987	-NA-
VOCATIONAL / TRADE COURSE	NA	-NA-			-NA-		
COLLEGE	UNIVERSITY OF SAN JOSE- RECOLETOS, CEBU CITY	BACHELOR OF ARTS IN LIBRARY SCIENCE	6/1/1987	5/31/1990	-NA-	1990	-NA-
GRADUATE STUDIES	UNIVERSITY OF SAN CARLOS, CEBU CITY	MASTER OF SCIENCE IN LIBRARY SCIENCE	4/1/1992	3/31/1997	NA	1997	FAPE GRANT

(Continue on separate sheet if necessary)

SIGNATURE	DATE
	April 25, 2017



27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	R A 1080, R A 9246 -Board for Librarians	77.0	11/16/1993	UNIVERSITY OF THE EAST, MANILA	000230	5/24/2019
	Career Service Professional	82.34	10/17/1993	UNIVERSITY OF CEBU, CEBU CITY	351787	
	Career Service Sub-Professional	80.28	8/5/1990	CEBU NORMAL UNIVERSITY, CEBU CITY	445886	
	NOTHING FOLLOWS					

## V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

DATE \_\_\_\_\_

April 25, 2017



# **VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIL NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS**

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	n/a				
	n/a				

(Continue on separate sheet if necessary)

# **VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

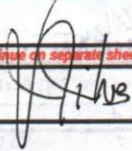
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	OVPF STRATEGIC PLANNING WORKSHOP	2/15/2017	2/16/2017	16	MANAGERIAL	VISAYAS STATE UNIVERSITY
	PLAI NATIONAL CONGRESS 2016 AND GENERAL ASSEMBLY "LIBRARY AS A PLACE: CONTINUAL LEARNING IN THE NEW INFORMATION LANDSCAPE"	11/22/2016	11/25/2016	32	MANAGERIAL	PHILIPPINE LIBRARIAN'S ASSOCIATION, INC
	SEMINAR-WORKSHOP ON LIBRARY TRENDS AS INFORMATION RESOURCE IN GLOBALIZATION	10/26/2016	10/28/2016	24	MANAGERIAL	PLAI-EASTER VISAYAS REGION LIBRARIANS COUNCIL
	TRAINING - WORKSHOP OF SENIOR ACCREDITORS ON SURVEY TEAM LEADERSHIP AND HIGHER-LEVEL PROGRAMS (Level 3 and 4)	6/6/2016	6/8/2016	24	MANAGERIAL	ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIVERSITIES IN THE PHILIPPINES
	WORKSHOP FOR AACUP Level III, Phase 1 ACCREDITATION	5/13/2016	5/14/2016	16	MANAGERIAL	VISAYAS STATE UNIVERSITY
	WORKSHOP FOR AACUP INSTITUTIONAL ACCREDITATION	5/10/2016	5/12/2016	24	MANAGERIAL	VISAYAS STATE UNIVERSITY
	DESTINY LIBRARY MANAGER START-UP TRAINING	1/11/2016	1/15/2016	64	TECHNICAL	ELECTRONIC INFORMATION SOLUTIONS, INC.
	"SEMINAR-WORKSHOP ON STRENGTHENING THE ROLES OF LIBRARIANS OF EASTERN VISAYAS"	08/27/2015	08/28/2015	16	MANAGERIAL	PLAI-EASTER VISAYAS REGION LIBRARIANS COUNCIL
	"MOVING TOWARDS ASEAN INTEGRATION LIBRARY PROFESSIONALS CHALLENGES AND PREPERATION"	09/25/2015	09/25/2015	8	MANAGERIAL	PLAI-CENTRAL VISAYAS REGION LIBRARIANS COUNCIL
	VSU WEB DEVELOPMENT WORKSHOP 2015	01/14/2015	01/16/2015	24	TECHNICAL	VISAYAS STATE UNIVERSITY
	"TRAINING-WORKSHOP OF ACCREDITORS ON OUTCOMES-BASED QUALITY ASSURANCE"	12/02/2014	12/04/2014	24	MANAGERIAL	ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIVERSITIES IN THE PHILIPPINES
	"PRESERVERS AND PROMOTERS OF CULTURE AND ARTS: AN ECHO"	02/21/2014	02/21/2014	8	MANAGERIAL	PLAI-EASTER VISAYAS REGION LIBRARIANS COUNCIL
	"TRAINING OF NEW AACUP ACCREDITORS"	05/06/2013	05/08/2013	24	MANAGERIAL	ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIVERSITIES IN THE PHILIPPINES
	"THE LIBRARIES...EFFECTS TO THE SOCIETY"	02/28/2013	01/01/2013	16	MANAGERIAL	PLAI-EASTER VISAYAS REGION LIBRARIANS COUNCIL
	"LIBRARY MANAGEMENT TRAINING" (RESOURCE PERSON)	05/21/2012	12/25/2012	40	MANAGERIAL	DOST- INFORMATION AND COMMUNICATION TECHNOLOGY OFFICE
	"LIBRARY MANAGEMENT TRAINING" (RESOURCE PERSON)	06/11/2012	12/08/2012	40	MANAGERIAL	DOST- INFORMATION AND COMMUNICATION TECHNOLOGY OFFICE
	"PLAI NATIONAL CONGRESS 2011: LIBRARIES FOR PROGRESS",	09/16/2011	08/18/2011	24	MANAGERIAL	PHILIPPINE LIBRARIAN'S ASSOCIATION, INC
	"KULTURA LINK: LIBRARIES FOR CULTURE AND THE ARTS PROJECT TRAINING WORKSHOP FOR PARTICIPATING LIBRARIES",	08/15/2013	08/17/2013	24	TECHNICAL	NATIONAL COMMISSION FOR CULTURE AND THE ARTS
	"WEB TECHNOLOGIES: TRAINING FOR DEVELOPMENT OF LIBRARY AND TEACHING RESOURCES",	02/28/2011	03/02/2011	24	TECHNICAL	PHILIPPINE LIBRARIAN'S ASSOCIATION, INC
	"INTERNATIONAL LIBRARIANSHIP: A PATH AHEAD"	05/17/2010	05/19/2010	16	MANAGERIAL	PHILIPPINE LIBRARIAN'S ASSOCIATION, INC
	"LIBRARY MANAGEMENT TRAINING OF TRAINERS"	09/02/2010	09/05/2010	32	MANAGERIAL	DOST- INFORMATION AND COMMUNICATION TECHNOLOGY OFFICE
	"2ND CE-LOGIC NATIONAL ELECTRONIC & DIGITAL SUBSCRIBER'S CONFERENCE: "LIBRARY: THE CONVERGENCE OF INFORMATION",	05/13/2010	05/14/2010	16	MANAGERIAL	CE LOGIC
	SEMINAR ON CUSTOMER SERVICE AND IMPLEMENTATION OF THE CITIZENS' CHARTER	09/22/2009	09/22/2009	8	SUPERVISORY	VISAYAS STATE UNIVERSITY
	TOTAL QUALITY MANAGEMENT TRAINING AMONG ADMINISTRATIVE PERSONNEL	11/13/2009	11/14/2009	16	SUPERVISORY	VISAYAS STATE UNIVERSITY
	"ENHANCING THE CAPACITY OF INFORMATION PROFESSIONALS FOR EFFECTIVE AGRICULTURAL INFORMATION MANAGEMENT, SHARING AND DISSEMINATION",	05/22/2008	05/23/2008	16	MANAGERIAL	THE AGRICULTURAL LIBRARIANS ASSOCIATION IN THE PHILIPPINES
	MENTAL HEALTH EDUCATION PROGRAM	06/23/2007	06/24/2007	16	TECHNICAL	FAMILY LINK PHILIPPINES
	FIRST AID TRAINING IN THE CAMPUS	11/24/2006	11/25/2006	16	TECHNICAL	THE PHILIPPINE NATIONAL RED CROSS
	SCINET-PHIL INTEGRATED LIBRARY MANAGEMENT SYSTEM (SILMS)	06/18/2006	06/23/2006	48	TECHNICAL	DOST-SCIENCE AND TECHNOLOGY INFORMATION INSTITUTE

(Continue on separate sheet if necessary)

# **VIII. OTHER INFORMATION**

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	GRAPHIC ARTS		n/a		PLAI-EASTERN VISAYAS REGIONAL COUNCIL 2004- PRESENT
					PHILIPPINE LIBRARIANS ASSOCIATION, INC 1993- PRESENT
					THE CEBU LIBRARIAN'S ASSOCIATION, INC 1991-2001

(Continue on separate sheet if necessary)

SIGNATURE		DATE	April 25, 2017
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,  
a. within the third degree?  
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO  
☐ YES ☒ NO  
If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?  
b. Have you been criminally charged before any court?

☐ YES ☒ NO  
If YES, give details:  
  
☐ YES ☒ NO  
If YES, give details:  
Date Filed: \_\_\_\_\_  
Status of Case/s: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO  
If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES ☐ NO  
If YES, give details:  
Resigned from SWU (a private institution)

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO  
If YES, give details:  
  
☐ YES ☒ NO  
If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO  
If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:  
a. Are you a member of any indigenous group?  
b. Are you a person with disability?  
c. Are you a solo parent?

☐ YES ☒ NO  
If YES, please specify:  
  
☐ YES ☒ NO  
If YES, please specify ID No:  
  
☐ YES ☒ NO  
If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Mrs. Remedios Estella	LIBRARY, UNIVERSITY OF SOUTHERN PHILIPPINES FOUNDATION	(032) 4148773
Mrs. Maxie Doreen Leva-Cabaron	LIBRARY, UNIVERSITY OF SAN CARLOS	(032) 230 0100
Mrs. Emeline C. Baco	LIBRARY, CEBU DOCTOR'S UNIVERSITY	(032) 238-8333 LOCAL 8232

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



VICENTE A. GILOS  
PHOTO



Right Thumbmark

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: \_\_\_\_\_

ID/License/Passport No.: PRC ID 0000230

Date/Place of Issuance: MAY 22, 2016

Signature (Sign inside the box)  
04/25/2017  
Date Accomplished

SUBSCRIBED AND SWORN to before me this APR 28 2017, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYAN C. GUINOCOR  
NOTARY PUBLIC  
Person Administering Oath

UNIT - CEBU, APR 31, 2017  
PTR 039-1859 - MAY BAY/LEYTE - 4/12/17  
IBP 1030424 - ILOILOAN CITY - 12/19/16  
MCLE COM. AD. V-0102220-07/2015  
ROLL OF ATTORNEYS NO. 57467