

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. MICHELLE A. BORLEO has assumed the duties and responsibilities as Administrative Aide VI of College of Engineering and Technology effective August 2, 2021.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. MICHELLE A. BORLEO as Administrative Aide VI.

Done this 9th day of August 2021 in VSU, Visca, Baybay City, Leyte.


JANNET C. BENCURE
Head of Office/Department/Unit

Date: 8/2/2021

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*