

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	ALACIO		
FIRST NAME	WELLA MARIE		NAME EXTENSION (JR., SR) N/A
MIDDLE NAME	DE ASIS		
3. DATE OF BIRTH (mm/dd/yyyy)	31/03/1986	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	Philippines	
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.60		House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
8. WEIGHT (kg)	53	ZIP CODE	6521
9. BLOOD TYPE	N/A	18. PERMANENT ADDRESS	
10. GSIS ID NO.	2005283363		House/Block/Lot No. Street Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
11. PAG-IBIG ID NO.	121207887781	ZIP CODE	6521
12. PHILHEALTH NO.	130253210797	19. TELEPHONE NO.	N/A
13. SSS NO.	N/A	20. MOBILE NO.	09095701870
14. TIN NO.	263122509	21. E-MAIL ADDRESS (if any)	wellamarie.alacio@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	N/A		

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	ALACIO		N/A	N/A
FIRST NAME	WILFREDO	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	GELAGA		N/A	N/A
25. MOTHER'S MAIDEN NAME			N/A	N/A
SURNAME	DE ASIS		N/A	N/A
FIRST NAME	MARIA MARISA		N/A	N/A
MIDDLE NAME	CENTINO		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	HIPUSNGO ELEMENTARY SCHOOL	PRIMARY EDUCATION	1992	1998	N/A	1998	WITH HONOURS
SECONDARY	BAYBAY NATIONAL HIGH SCHOOL	HIGH SCHOOL	1998	2002	N/A	2002	N/A
COLLEGE	LEYTE STATE UNIVERSITY	BSc. COMPUTER SCIENCE	2002	2004	12	N/A	N/A
COLLEGE	LEYTE STATE UNIVERSITY	BS IN AGRIBUSINESS	2004	2007	N/A	2007	N/A
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF MANAGEMENT MAJOR IN BUSINESS MANAGEMENT	2009	2013	N/A	2013	N/A
GRADUATE STUDIES	TECHNISCHE UNIVERSITAET MUENCHEN	MASTER OF SCIENCE IN LAND MANAGEMENT AND LAND TENURE	2012	2014	N/A	2014	DAAD

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 08, 2017	CS FORM 212 (Revised 2017), Page 1 of 4
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[illegible]

## V. WORK EXPERIENCE

[illegible]

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**VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S**

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	The 21st Annual World Bank Conference on Land and Poverty "Institutions for Equity and Resilience"	22/03/2020	26/03/2020	40.0	TECHNICAL	WB, Washington DC, USA
	OBE Syllabus Preparation and Review (GRADUATE)	20/01/2020	21/01/2020	16.0	TECHNICAL	CCE 2ND FLOOR, VSU
	OBE Syllabus and Table of Specifications (TOS) Preparation and Review	12/19/2019	12/19/2019	8.0	TECHNICAL	Department of Business and Management, VSU
	Seminar Series on Socio-economic Research on Aquatic and Natural Resources (Visayas)	10/04/2019	10/04/2019	8.0	TECHNICAL	PCCARD-SERDAC
	Stock 101A: A Guide to First-Time Investors in the Philippine Stock Market	11/08/2019	11/08/2019	8.0	TECHNICAL	Department of Business and Management, VSU
	Financial Management Seminar Workshop (FACILITATOR)	18/09/2019	18/09/2019	8.0	TECHNICAL	ISRDS, VSU
	SEMINAR ON: INTERNATIONAL TRADE LAWS AND POLICIES	02/03/2019	02/03/2019	8.0	TECHNICAL	CONVENTION CENTER, VSU
	ISO 9001:2015 QUALITY MANAGEMENT SYSTEM PROCESS DOCUMENTATION AND RISK ASSESSMENT TRAINING	01/16/2019	01/17/2019	16.0	TECHNICAL	Visayas State University
	THE PITCH 2018 (JUDGE)	27/10/2018	27/10/2018	8.0	TECHNICAL	CME, CONFERENCE ROOM, VSU
	1st International Conference and General Assembly	20/11/2019	21/11/2019	16.0	TECHNICAL	ICGD, UP Los Baños, Acacia Hotel, Muntinlupa Philippines
	TRAINING-WORKSHOP ON SOCIO-ECONOMIC RESEARCH METHODS USING R STUDIO	09/07/2018	09/07/2018	8.0	TECHNICAL	Visayas Socio-Economic Research & Data Analytics Center-Department of Economics, Visayas State University
	GENDER SENSITIVITY TRAINING FOR COLLEGE OF MANAGEMENT AND ECONOMICS	09/04/2018	09/04/2018	8.0	TECHNICAL	Institute for Strategic Research and Development Studies - Visayas State University
	AAACU 22ND BIENNIAL CONFERENCE AND GENERAL ASSEMBLY	16/10/2019	18/10/2019	24.0	TECHNICAL	RDE HALL, VSU
	SEMINAR WORKSHOP ON SIMPLE BOOKKEEPING AND SUSTAINABLE ENTREPRENEURIAL VENTURES THROUGH WOMEN'S ASSOCIATION	24/09/2018	24/09/2018	8.0	TECHNICAL	DFST, VSU
	SEMINAR WORKSHOP ON SIMPLE BOOKKEEPING AND SUSTAINABLE ENTREPRENEURIAL VENTURES THROUGH WOMEN'S ASSOCIATION	21/09/2018	21/09/2018	8.0	TECHNICAL	DFST, VSU
	YOUTH ENTREPRENEURSHIP: ENTREPRENEURIAL MINDSETTING AND BUSINESS PLANNING	04/24/2018	24/04/2018	8.0	TECHNICAL	Department of Trade and Industry (DTI)-Leyte Provincial Office
	WORKSHOP IN PREPARATION FOR LEVEL I AACUP ACCREDITATION	10/05/2017	10/06/2017	16.0	TECHNICAL	Visayas State University
	ACCELERATION OF GREEN ECONOMIC DEVELOPMENT (AccGED)	08/09/2017	08/09/2017	8.0	TECHNICAL	Department of Trade and Industry (DTI)
	DBM and SABS ORIENTATION SEMINAR	14/10/2017	14/10/2017	8.0	TECHNICAL	RDE HALL, VSU
	Project Operational Planning Workshop for Formulation of the Tender Documents for the Leyte Ecological Industrial Zone Master Plan	24/10/2017	25/10/2017	16.0	TECHNICAL	ISRDS, VSU
	Orientation among Faculty Members on Academic Freedom and Public Accountability	07/09/2017	07/09/2017	8.0	TECHNICAL	QAC, VSU
	Induction/Orientation Program of Newly Hired Faculty and Staff into the VSU System	04/09/2017	04/09/2017	8.0	TECHNICAL	2nd Floor CCE Building, VSU
	WORKSHOP ON ACADEMIC RESEARCH METHODS	09/01/2017	09/01/2017	8.0	TECHNICAL	2nd Floor CCE Building, VSU
	SUMMER SCHOOL 2015, STRATEGIC SPATIAL PLANNING: RESPONDING TO TERRITORIAL DEVELOPMENT CHALLENGES IN RURAL AREAS	04/11/2013	06/11/2013	8.0	TECHNICAL	TUM, GIZ, KOA, MINISTRY OF LAND MANAGEMENT URBAN PLANNING AND CONSTRUCTION PHNOM PENH CAMBODIA

(Continue on separate sheet if necessary)










**VIII. OTHER INFORMATION**

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	N/A		N/A		VSU ALUMNI ASSOCIATION
					TUM ALUMNI
					DAAD ALUMNI

(Continue on separate sheet if necessary)

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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES      <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p>										
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: right;">Date Filed: _____</p> <p style="text-align: right;">Status of Case/s: _____</p>										
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>										
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>										
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>										
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>										
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES      <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>										
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"><thead><tr><th style="width: 40%;">NAME</th><th style="width: 40%;">ADDRESS</th><th style="width: 20%;">TEL. NO.</th></tr></thead><tbody><tr><td>DR. ANALITA A. SALABAO</td><td>VSU, VISCA, BAYBAY CITY</td><td>563-7764</td></tr><tr><td>DR. ANTONIO P. ABAMO</td><td>VSU, VISCA, BAYBAY CITY</td><td>563-7764</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	DR. ANALITA A. SALABAO	VSU, VISCA, BAYBAY CITY	563-7764	DR. ANTONIO P. ABAMO	VSU, VISCA, BAYBAY CITY	563-7764	
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DR. ANTONIO P. ABAMO	VSU, VISCA, BAYBAY CITY	563-7764									
<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>											
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i></td></tr><tr><td>Government Issued ID:</td><td>PASSPORT</td></tr><tr><td>ID/License/Passport No.:</td><td>P4247745B</td></tr><tr><td>Date/Place of Issuance:</td><td>DFA TACLOBAN 12/18/2019</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) <i>PLEASE INDICATE ID Number and Date of Issuance</i>		Government Issued ID:	PASSPORT	ID/License/Passport No.:	P4247745B	Date/Place of Issuance:	DFA TACLOBAN 12/18/2019	<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="height: 80px; text-align: center; vertical-align: middle;"> Signature (Sign inside the box)</td></tr><tr><td style="text-align: center;">Date Accomplished</td></tr></table>	 Signature (Sign inside the box)	Date Accomplished
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<p>SUBSCRIBED AND SWORN to before me this <u>31 AUG 2021</u>, affiant exhibiting his/her validly issued government ID as indicated above.</p> <table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="text-align: center;"> <b>ATTY. RYSAM L. GUINOCOR</b> VSU Chief Legal Officer</td></tr><tr><td style="text-align: center;">Person Administering Oath</td></tr></table>		 <b>ATTY. RYSAM L. GUINOCOR</b> VSU Chief Legal Officer	Person Administering Oath								
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