



DEPARTMENT OF PURE & APPLIED CHEMISTRY

Visca, Baybay City, Leyte, PHILIPPINES Telefax: 053/565/0600 local 1032 Email: dopac@vsu.edu.ph

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UNIVERSITY CLEARANCE

(for Faculty and Staff)

Name: VIVIAN P. LINA	Position: INSTRUCTOR I	Signature:	
Address and Mobile Number:APT. 13,	VSU, BAYBAY CITY, LEYTE / 0929	1141790	
Dept./Office: Department of Pure & Applie	ed Chemistry Last Day of Serv	vice in VSU:	
Purpose: [] Resignation [] Retiren	nent [] Transfer [] Study L	eave [/] Oth	ners Teacher's Leav
Reason, if resignation:			
Effective Date:			
	Cleared of work-related to the control of the contr	<u>VEDO</u>	
The above-named faculty/staff is cleared Baybay City, Leyte.	of money, property and other respon	nsibilities from units	under VSU, Visca,
Name of Office	Name of Authorized Official	Signature	Date Signed
VP Administrative and Finance (includes units under VPPRGAS) VP Research, Extension & Innovation VP Academic Affairs (includes offices under VP for Student Affairs and Services)	DANIEL LESLIE S. TAN MARIA JULIET C. CENIZAL BEATRIZ S. BELONIAS	John Alexander	

Approved:

EDGARDO E. TULIN VI University President 010

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.

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Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment. Page 1 of 1 FM-HRM-34 v0 11-12-2021