1. POSITION TITLE (as approved by authorized agency) with Republic of the Philippines parenthetical title POSITION DESCRIPTION FORM **DBM-CSC Form No. 1** (Revised Version No. 1, s. 2017) ASSISTANT PROFESSOR III 2. ITEM NUMBER 3. SALARY GRADE SG 17 4. FOR LOCAL GOVERNMENT POSITION, ENUMERATE GOVERNMENTAL UNIT AND CLASS Province 1st Class 7 City 2nd Class 6th Class ■ Municipality 3rd Class Special 14th Class 5. DEPARTMENT, CORPORATION OR AGENCY/ 6. BUREAU OR OFFICE **LOCAL GOVERNMENT** VISAYAS STATE UNIVERSITY OFFICE OF THE DEAN 7. DEPARTMENT / BRANCH / DIVISION 8. WORKSTATION / PLACE OF WORK Department of Forest Science VSU, BAYBAY CITY, LEYTE 9. PRESENT APPROP 10. PREVIOUS APPROP ACT 11. SALARY AUTHORIZED 12. OTHER COMPENSATION ACA/PERA P2 000 00 13. POSITION TITLE OF IMMEDIATE SUPERVISOR 14. POSITION TITLE OF NEXT HIGHER SUPERVISOR Head, DFS Dean, College of Forestry and Environmental Science 15. POSITION TITLE, AND ITEM OF THOSE DIRECTLY SUPERVISED (if more than seven (7) list only by their item numbers and titles) **POSITION TITLE** ITEM NUMBER MACHINE, EQUIPMENT, TOOLS, ETC., USED REGULARLY IN PERFORMANCE OF WORK Computer, printer, laptop, projector, calculator CONTACTS / CLIENTS / STAKEHOLDERS 17a. Internal Occasional Frequent 17b. External Occasional Frequent Executive / 1 General Public 1

1

1

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19. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE UNIT OR SECTION

Other Agencies

Provides instruction, research and extension

Others (Please Specify):

Other/s (Please Specify)

1

J

Supervisors

Office Work

Field Work

Staff

Non-Supervisors

18. WORKING CONDITION

1

admin offices

20. BRIEF DESCRIPTION OF THE GENERAL FUNCTION OF THE POSITION (Job Summary)

To teach, conduct research and extension and conduct other academic relations.

21a. Education	21b. Experi	ience	21c. Training	21d. Eligibility
Relevant Masteral degree	1 yr. of rel.		4 hours of relevant training	none required except for courses with board examinatio wherein RA 1080 is required
21e. Core Compete				Competency Level
 Exemplifying Integrity and Professionalism - demonstrates high standards of professional behaviour, adhering to ethical as well as moral principles, values, and standards of public office 				2
Delivering Service Excellence - Complies with VSU's established standards of service delivery for customer satisfaction				2
Communication Savy - Effectively delivers messages that simply focus on facts or information;				2
 Interpersonal relationship management - Effectively communicates and interacts with colleagues, customers and clients, and work well in a team to achieve results 				2
Change Adaptation - Works effectively with a variety of people and situations and adapts one's thinking, behavious and style appropriately in dealing with change.				2
Gender-responsive management - Promotes gender equality and women empowerment to address gender- related problems				1
21f. Functional Con				Competency Level
 Facilitating Learner Centered Environment Applies theories and psychologies to facilitate various teaching-learning delivery modes to enhance learning. 				3
Innovative Learning Strategies - Adopts principles and develops teaching strategies by designing outcomes-based course syllabi to adapt to the changing educational landscape.				3
Innovative Instructional Materials Development - Designs and creates learning lessons, teaching-learning experiences that utilize innovative technologies in various learning environment.			3	
experiences that utilize innoval	tive technologies in various	s learning enviro		4
experiences that utilize innoval I. Filipino Values Restoration- 5. Publication Writing - Develo	tive technologies in various Revitalizes desirable Filip	s learning enviro ino values that a	nment.	
experiences that utilize innoval 4. Filipino Values Restoration-	tive technologies in various Revitalizes desirable Filip ps and produces scientific	s learning enviro ino values that a	nment. re pro-God, pro-people, and pro-nature.	4
experiences that utilize innoval. Filipino Values Restoration- i. Publication Writing - Develorutputs. 21g. Technical Com	tive technologies in various Revitalizes desirable Filip ps and produces scientific petericles	s learning enviro ino values that a article for peer-r	nment. re pro-God, pro-people, and pro-nature.	4 3 Competency Level
experiences that utilize innoval	tive technologies in various Revitalizes desirable Filip ps and produces scientific petencies chnical services for the	s learning environino values that a article for peer-reference the Department	nment. re pro-God, pro-people, and pro-nature. reviewed journals by utilizing research	4 3 Competency Level
experiences that utilize innoval I. Filipino Values Restoration- I. Publication Writing - Develor Develor L. Provides Support and tects 21g. Technical Corr Provides Support and tects 22. STATEMENT OF D	tive technologies in various Revitalizes desirable Filip ps and produces scientific apetencies chnical services for the UTIES AND RESPOI	s learning environing values that a article for peer-repeated by the Department of the duties and the duties and	nment. re pro-God, pro-people, and pro-nature. reviewed journals by utilizing research at of Forest Science faculty and staff (Technical Competencies) d responsibilities here:)	4 3 Competency Level
experiences that utilize innoval. Filipino Values Restoration- Provides Support and technical Corrections	Revitalizes desirable Filip ps and produces scientific petencies chnical services for the Competencies 1. Teaches assigned functions, among other.	s learning environment of the compartment of the duties and described by the following	re pro-God, pro-people, and pro-nature. reviewed journals by utilizing research at of Forest Science faculty and staff (Technical Competencies) d responsibilities here:) d performs other teaching related	4 3 Competency Level
experiences that utilize innoval. Filipino Values Restoration- Provides Support and technical Corrections	Revitalizes desirable Filip ps and produces scientific petencies chnical services for the control of the contro	s learning environing values that a sarticle for peer-reference the Department of SIBILITIES the duties and desubjects and hers, the followised teaching the examinations and returns	re pro-God, pro-people, and pro-nature. reviewed journals by utilizing research at of Forest Science faculty and staff (Technical Competencies) d responsibilities here:) d performs other teaching related wing: materials/guides and submit to as (mid/final/long/quizzes) s to students one week after	4 3 Competency Level
Experiences that utilize innoval. Filipino Values Restoration- Provides Support and technical Composition of the Provides Support and technical Composition of the Percentage of Working Time 80%	Revitalizes desirable Filip ps and produces scientific petencies chnical services for the competencies the c	s learning environment seets within principle.	re pro-God, pro-people, and pro-nature. reviewed journals by utilizing research at of Forest Science faculty and staff (Technical Competencies) d responsibilities here:) d performs other teaching related wing: materials/guides and submit to as (mid/final/long/quizzes) s to students one week after rescribed period to the Registrar	Competency Level Competency Level Competency Level
experiences that utilize innoval. Filipino Values Restoration- Provides Support and technical Composition Support Su	Revitalizes desirable Filip ps and produces scientific petencies chnical services for the s	s learning environment seets within principle.	re pro-God, pro-people, and pro-nature. reviewed journals by utilizing research at of Forest Science faculty and staff (Technical Competencies) d responsibilities here:) d performs other teaching related wing: materials/guides and submit to as (mid/final/long/quizzes) s to students one week after rescribed period to the Registrar	Competency Level 2 Competency Level
experiences that utilize innoval. Filipino Values Restoration- Developments. 21g. Technical Comprovides support and technical Comprovides Support Suppo	Revitalizes desirable Filip ps and produces scientific petercies chnical services for the	s learning environing values that a carticle for peer-reference between the Department of Subjects and descriptions, the following estimations and returns the detailed functions, among the relative functions are relative to descriptions relative to descriptions relative to descriptions.	re pro-God, pro-people, and pro-nature. reviewed journals by utilizing research at of Forest Science faculty and staff (Technical Competencies) d responsibilities here:) d performs other teaching related wing: materials/guides and submit to as (mid/final/long/quizzes) a to students one week after rescribed period to the Registrar	Competency Level Competency Level Competency Level

23. ACKNOWLEDGMENT AND ACCEPTANCE:

I have received a copy of this position description. It has been discussed with me and I have freely chosen to comply with the performance and behavior/conduct expectations contained herein.

HERNANDO L. MONDAL Employee's Name, Date and Signature DENNIS P. PEQUE
Supervisor's Name, Date and Signature