	REPUBLIC OF THE PHILIPPINES		1. NAME OF	EMPL OYE	=	
BC-CSC Form No. 1			ESTILITE (HELY) GALUPO			
(Position Description Form)			(Family Name) (Given Name) ( Middle Name)			
2. DEPARTMENT, CORPORATION OR AGENCY/			3. BUREAU OR OFFICE			
LOCAL GO	VERNMENT					
LEYTE STATE UNIVERSITY			SOUTH THE AND HER MALEON TO SHAME &			
4. DEPT./BRANCH/DIVISION FAMILY AND CONSUMER SERVICES			5. WCRK STATION/PLACE OF WORK			
a. PRES. AP	PRO. 6b. PREV. APPRO	de di viteli	7a. SALARY	PA. @ In	100-	
ACT/	ACT/	od Lin	namilia.	22.77	1 Table rates	
BOARD RE			7b. OTHER	COMPENSA	TION: PERNACA	
ORD. NO.	ITEM NO. LS		Frequent	denojason	0.5.	
3. OFFICIAL DESIGNATION OF POSITION INSTRUCTIVE I			9. WORKING PROPOSED TITLE			
0. WAPCO C	0. WAPCO CLASSIFICATION OF THIS POSITION			11. OCCUPATION GROUP TITLE (leave blank)		
2. FOR LOCA	AL GOVERNMENT POSITION, CHECK GOVERN	VMENTAL	UNIT AND UNI	TS CLASS	1 (Albeder Arang	
MUNIC	CIPALITY [ ]	CITY			INCE [.] MY YARRADI	
	1st 2nd	3rd	4th	5th	6th	
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3. STATEM	ENT OF DUTIES AND RESPONSIBILITIES. If m					
attach ad	ditional sheets.	eciton	S, ra lint entire	al function	Descripe booth the gene	
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<b>Norking Time</b>	DUT	TES .		Continue of To-	Describe andly the gener	
			AND A LA	re announce bei	authority delically	
80	Teaches courses in hotel, restaurant & tourism management					
10						
10:	Ferforms other responsibilities restricted at the student development		ed trattal at some fi	FIGHT COSTALL	ment & spoicate file res & themeson inculrabent Than her share the Belling of the Section of the	
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	Licensed or certificates required to do this work, if any					
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1	THE TAXABLE PROPERTY.					
	Signature and Tige of Immediate				else variable	
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14	DOCTOR THE COLUMN THE	ASSIMPRIMES IT ACCUMENTS				
14.	POSITION TITLE OF IMMEDIATE SUFERVISOR	15. POSITION TITLE OF NEXT HIGHER				
L	Department Head ( ( ) ( ) ( ) ( )	SUPERVISOR ( )				
-	ANTIQUE AND UNEXPLOSE A	DEAN CONTRACTOR OF THE PROPERTY OF THE PROPERT				
16.	NAMES, TITLES AND ITEM NOS. OF THOSE YOU DIRECT only by their item nos. and titles) students	TLY SUPERVISE (if more than (7) list				
17.	MACHINES, EQUIPMENT, TOOLS, etc. used regularly in	performance of work				
	computer, laboratory equipment and tools					
18	CONTACT AS A CONTA	The state of the s				
10.	The state of the s	19. WORKING CONDITION				
-	Desired British	Normal Working Condition				
	Other Agencies [3] [7]	Field work 1909 10 Manual [1] Field Work 1909 10 Manual [1]				
	Supervisors []	Field Trips				
,	Management [2]	Exposed to Varied Weather Other's (Specify)				
	Others (Specify) []	Other's (Specify)				
20.	I CERTIFY that the above answers are accurate and complete out the above and accurate and accurate and accurate and accurate and accurate and accurate accurate and accurate and accurate and accurate and accurate accurate and accurate accurate and accurate	Gestillare				
	Lave	Signature of Employee				
72	Describe briefly the general function of the Unit or Section.  Performs instruction, research, extension &  Describe briefly the general function of the position.  Teaches & conducts research & extension we management supervises/manages production	ork related to hotel, restaurant & taumic				
23.a	Indicate the required qualifications by years and kind of education for this position. (Keep the position in mind rather incumbent. This item should be filled for all positions other Education: BACHELOR OF SCIENCE IN HOTEL & RESERVED.	than the qualifications of the present				
23 <b>b</b> .	Licenses or certificates required to do this work, if any.					
24.	I HEREBY CERTIFY that the above answers are accurate a	and complete.				
		2 Herry				
	June 2, 2008	EUNICE I BERAY				
	Date	V				
		Signature and Title of Immediate				
25.	APPROVED	Supervisor				
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1000000	design of the first state of the state of th	JOSE L. BACUSTO				
	Describe brighty are period function of specimil of Section.	Head of Agency				