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LEYTE STATE UNIVERSITY
Visca, Baybay, Leyte

CLEARANCE FOR FACULTY/STAFF

Name LOTIS A. MONSALES
Dept./Office College of Vet Med.

Position Instructor I
Last day of Service in LSU _____

Faculty/employee who is retiring, resigning, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies.

This clearance should be duly accomplished before receiving the last salary or any money due the faculty/employee from the university. After completion of this clearance return all copies to the Human Resource Management & Development Office (HRMDO).

The above-named faculty-employee is cleared of money, property and other responsibilities from LSU, Visca, Baybay, Leyte as indicated below:

Purpose: ☐ Resignation ☐ Retirement ☐ Transfer ☒ Study Leave ☐ Others _____

Effective Date: June 1, 2003 Until further notice faculty/employee's address: _____

Reason if resignation:

OFFICE	SIGNATURE/DATE	OFFICE	SIGNATURE/DATE
1. Home Dept/Office	Dr. Tomas J. Fernandez, Jr. <i>[Signature]</i>	15. Director, PhilRootcrops	Dr. Algerico Mariscal <i>[Signature]</i> 6/1/03
2. Dean, Coll. of Agric.	Dr. Oscar Rosas <i>[Signature]</i>	16. Director, R & E Program	Dr. Angela Almedras <i>[Signature]</i>
3. Dean, Coll. of Arts & Sci.	Dr. Wilfredo Landerit <i>[Signature]</i>	17. Director, TMSC	Dr. Wolirada Alesna <i>[Signature]</i>
4. Dean, Coll. of Educ.	Dr. Dolores Alcober <i>[Signature]</i>	18. University Librarian	Ms. Rebecca Napiere <i>[Signature]</i>
5. Dean, Coll. of Eng'g & Agri-Industries	Dr. Gregorio Galinato <i>[Signature]</i>	19. University Physician	Dr. Isabel Bertulfo <i>[Signature]</i>
5a. Dean of Students	Dr. Corazon Bato <i>[Signature]</i>	20. University Registrar	Ms. Linda Mariscal <i>[Signature]</i>
6. Dean, Coll. of Forestry	Dr. Eduardo Mangacang <i>[Signature]</i>	21. Head, Acctg. Office	Ms. Roberta Lemos <i>[Signature]</i>
7. Dean, Coll. of Vet. Med.	Dr. Tomas J. Fernandez, Jr. <i>[Signature]</i>	22. Head, Cash Office	Ms. Corazon Nuevo <i>[Signature]</i>
8. Dean, Grad. School	Dr. Lina Villacarlos <i>[Signature]</i>	23. Head, HRMDO	Ms. Teresita Quiñanola <i>[Signature]</i>
9. Director, Inst. of Human Kinetics	Prof. Remedios Russel <i>[Signature]</i>	24. Head, PPO	Eng. Victor Israel <i>[Signature]</i>
10. Director, Accre. & Eval.	Dr. J. D. P. <i>[Signature]</i>	25. Head, Property Office	Jeanette Israel <i>[Signature]</i>
11. Director, CIMD	Dr. J. D. P. <i>[Signature]</i>	26. Director, Administration	Lourdes Cano <i>[Signature]</i>
12. Director, FARMH	Dr. J. D. P. <i>[Signature]</i>	27. Director, Finance	Norma Cala <i>[Signature]</i>
13. Director, NARC	Dr. Lilita Gonzales <i>[Signature]</i>	28. VP, Acad. Affairs	Dr. Manuel Palamar <i>[Signature]</i>
14. Director, NCRC	Dr. Roberto Guarte <i>[Signature]</i>	29. VP, Adm. & Finance	Dr. Jose Alcarano <i>[Signature]</i>
		30. VP, Research & Ext.	Dr. Jose Bacusmo <i>[Signature]</i>

APPROVED:

PACIENCIA P. MILAN *[Signature]*

President

