

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. **LETTY JEAN C. LOR** has assumed the duties and responsibilities as **ADMINISTRATIVE AIDE VI** of **GENDER RESOURCE CENTER** effective July 1, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. **LOR** as **ADMINISTRATIVE AIDE VI**.

Done this 1st day of JULY 2024 in VSU, Visca, City of Baybay, Leyte.

MARIA AURORA TERESITA W. TABADA
Head of Office/Department/Unit

Date: **July 1, 2024**

Attested by:

HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*