

## PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	MERCURIO		
FIRST NAME	MARTIN JAN	NAME EXTENSION (JR., SR.)	
MIDDLE NAME	ENOLVA		
3. DATE OF BIRTH (mm/dd/yyyy)	12/22/1989	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization P/s. indicate country:
4. PLACE OF BIRTH	ANTIPOLO, RIZAL	If holder of dual citizenship, please indicate the details:	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	#147 RAMON MAGSAYSAY AVENUE House/Block/Lot No. Street N/A POBLACION ZONE 14 Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.72	ZIP CODE	6521
8. WEIGHT (kg)	56		
9. BLOOD TYPE	B	18. PERMANENT ADDRESS	#147 RAMON MAGSAYSAY AVENUE House/Block/Lot No. Street N/A POBLACION ZONE 14 Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	2005056954	ZIP CODE	6521
11. PAG-IBIG ID NO.	916337614272		
12. PHILHEALTH NO.	1300-0122-0668		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	318-233-996	20. MOBILE NO.	+639565376742
15. AGENCY EMPLOYEE NO.	V00916	21. E-MAIL ADDRESS (if any)	mrtmmercurio22@gmail.com

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	MERCURIO		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	RUBY	NAME EXTENSION (JR., SR.)	AMIA MELINDA HERMOSO MERCURIO	6/29/2014
MIDDLE NAME	HERMOSO		AMIO MARTINO HERMOSO MERCURIO	11/27/2016
OCCUPATION	SECONDARY SCHOOL TEACHER			
EMPLOYER/BUSINESS NAME	DEPARTMENT OF EDUCATION			
BUSINESS ADDRESS	INOPACAN, LEYTE			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	MERCURIO			
FIRST NAME	MANOLO	NAME EXTENSION (JR., SR.)		
MIDDLE NAME	JUMAWAN			
25. MOTHER'S MAIDEN NAME				
SURNAME	ENOLVA			
FIRST NAME	CECILIA			
MIDDLE NAME	POLISTICO			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY NORTH CENTRAL SCHOOL	PRIMARY EDUCATION	1999	2002		2002	
SECONDARY	LEYTE STATE UNIVERSITY - LABORATORY HIGH SCHOOL	HIGH SCHOOL	2002	2006		2006	
VOCATIONAL / TRADE COURSE							
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN GEODEIC ENGINEERING	2006	2012		2012	
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE		DATE	June 25, 2018
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[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

*Include private employment. Start from your recent work! Description of duties should be indicated in the attached Work Experience sheet.*

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**VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / MUNICIPAL GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION**

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
NONE					

(Continue on separate sheet if necessary)

**VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED**

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	44TH GEPI NATIONAL DIRECTORATE MEETING AND CONVENTION	8/7/2018	8/9/2018	24.0	TECHNICAL	GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED
	34TH GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED VISAYAS AREA ASSEMBLY	11/10/2017	11/11/2017	16.0	TECHNICAL	GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED REGION VIII
	BASIC GEOGRAPHIC INFORMATION SYSTEM TRAINING FOR LOCAL GOVERNMENT UNITS	4/3/2017	4/7/2017	10.0	TECHNICAL	VISAYAS STATE UNIVERSITY - PHIL-LIDAR 2
	BASIC GEOGRAPHIC INFORMATION SYSTEM TRAINING FOR LOCAL GOVERNMENT UNITS	4/3/2017	4/7/2017	10.0	TECHNICAL	VISAYAS STATE UNIVERSITY - PHIL-LIDAR 2
	VISAYAS STATE UNIVERSITY FACULTY ASSOCIATION ORIENTATION SEMINAR FOR NEW MEMBERS	3/8/2017	3/8/2017	3.0	ORIENTATION	VISAYAS STATE UNIVERSITY FACULTY ASSOCIATION
	33RD GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED VISAYAS AREA ASSEMBLY	11/4/2016	11/5/2016	16.0	TECHNICAL	GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED REGION VII
	RESEARCH, DEVELOPMENT AND EXTENSION IN-HOUSE REVIEW AND PLANNING WORKSHOP	9/3/2016	9/3/2016	8.0	TECHNICAL	COLLEGE OF ENGINEERING, VISAYAS STATE UNIVERSITY
	COLLEGE OF ENGINEERING QUANTUM GEOGRAPHIC INFORMATION SYSTEM TRAINING-WORKSHOP	6/8/2016	6/8/2016	4.0	TECHNICAL	COLLEGE OF ENGINEERING, VISAYAS STATE UNIVERSITY
	BASIC TRAINING FOR EBEE UNMANNED AERIAL VEHICLE & SENSEFLY-EMOTION INTERFACE AND PLANNING	2/1/2016	2/3/2016	18.0	TECHNICAL	RAINBOWGEO; PHILROOTCROPS, VISAYAS STATE UNIVERSITY
	32ND GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED VISAYAS AREA ASSEMBLY	11/6/2015	11/7/2015	16.0	TECHNICAL	GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED REGION VI
	OUTCOMES-BASED EDUCATION WORKSHOP	5/28/2015	6/5/2015	32.0	TECHNICAL	COLLEGE OF ENGINEERING, VISAYAS STATE UNIVERSITY
	OUTCOMES-BASED EDUCATION WORKSHOP	1/22/2015	1/23/2015	16.0	TECHNICAL	COLLEGE OF ENGINEERING, VISAYAS STATE UNIVERSITY
	TRANSITION COURSE ON MANIFOLD TO QUANTUM GEOGRAPHIC INFORMATION SYSTEM	11/24/2014	11/28/2014	40.0	TECHNICAL	DEUTSCHE GESELLSCHAFT FÜR INTERNATIONALE ZUSAMMENARBEIT, VISAYAS STATE UNIVERSITY
	31ST GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED VISAYAS AREA ASSEMBLY	11/21/2014	11/22/2014	16.0	TECHNICAL	GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED REGION VIII
	ORIENTATION PROGRAM OF NEWLY HIRED FACULTY MEMBERS	7/7/2014	7/7/2014	8.0	MANAGERIAL	VISAYAS STATE UNIVERSITY
	39TH GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED REGIONAL ASSEMBLY	4/3/2014	4/4/2014	16.0	TECHNICAL	GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED REGION VIII
	36TH GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED REGIONAL ASSEMBLY	3/21/2013	3/22/2013	16.0	TECHNICAL	GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED REGION VIII
	MOUNT NACOLOD 3D MAP MODEL MAKING WITH STAKEHOLDERS	2/11/2013	2/12/2013	8.0	TECHNICAL	UNITED STATES FOR INTERNATIONAL DEVELOPMENT; FOUNDATION FOR THE PHILIPPINE ENVIRONMENT; DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES

(Continue on separate sheet if necessary)

**VIII. OTHER INFORMATION**

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER AIDED DRAFTING AND DRAWING SKILL		NONE		GEODETIC ENGINEERS OF THE PHILIPPINES, INCORPORATED
	AUDIO/PHOTO/VIDEO EDITING				VISAYAS STATE UNIVERSITY ALUMNI ASSOCIATION
	RECORDING MUSIC				VISAYAS STATE UNIVERSITY FACULTY ASSOCIATION
	PLAYING DRUMS AND GUITAR				
	GEOGRAPHIC INFORMATION SYSTEM				
	SKATEBOARDING				
	PLAYING RACING SIMULATION GAMES				

(Continue on separate sheet if necessary)

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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="text-align: center;">RESIGNATION: JC BENCURE</p>
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>

41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee)

NAME	ADDRESS	TEL. NO.
JANNET C. BENCURE	VISAYAS STATE UNIVERSITY, BAYBAY CITY	N/A
FLORENTINO F. MORALES, JR.	BAYBAY CITY, LEYTE	N/A
ROBERTO C. GUARTE	VISAYAS STATE UNIVERSITY, BAYBAY CITY	N/A

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)

PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PROFESSIONAL REGULATION COMMISSION

ID/License/Passport No.: 8960

Date/Place of Issuance: 6/20/2016 / TACLOBAN CITY, LEYTE

Signature (Sign inside the box)

June 25, 2018

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this JUL 24 2018, affiant exhibiting his/her validly issued government ID as indicated above.

**ATTY. RYSAN C. GUINOCOR**  
**VSU LEGAL OFFICER**  
 Person Administering Oath