

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	TIMBAL		
FIRST NAME	MARJORIE	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	ERALINO		
3. DATE OF BIRTH (mm/dd/yyyy)	11/09/1997	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country.
4. PLACE OF BIRTH	SAINT BERNARD, SOUTHERN LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	DAFFODIL COTTAGE House/Block/Lot No. Street VSU CAMPUS PANGASUGAN Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province 6521
7. HEIGHT (m)	1.55	ZIP CODE	
8. WEIGHT (kg)	70		
9. BLOOD TYPE	O		
10. GSIS ID NO.	2006550840		
11. PAG-IBIG ID NO.	121267934720	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village Barangay SAINT BERNARD SOUTHERN LEYTE City/Municipality Province 6616
12. PHILHEALTH NO.	13-251708784-3	ZIP CODE	
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	763-405-906-0000	20. MOBILE NO.	0951-828-7272
15. AGENCY EMPLOYEE NO.		21. E-MAIL ADDRESS (if any)	marjorie.timbal@vsu.edu.ph

II. FAMILY BACKGROUND

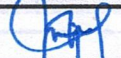
22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	TIMBAL			
FIRST NAME	RICHARD	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	FELIMINIANO			
25. MOTHER'S MAIDEN NAME				
SURNAME	ERALINO			
FIRST NAME	REBECCA			
MIDDLE NAME	ALFARO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SAINT BERNARD CENTRAL SCHOOL	ELEMENTARY	06/07/2004	03/30/2010	N/A	2010	1st Honor
SECONDARY	CRISTO REY REGIONAL HIGH SCHOOL	SECONDARY	06/07/2010	03/31/2014	N/A	2014	6th Honor
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY - MAIN CAMPUS	BACHELOR OF SCIENCE IN AGRICULTURAL ENGINEERING	06/09/2014	06/14/2019	N/A	2019	DOST-SEI
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

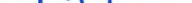
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SIGNATURE		DATE	July 25, 2025
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[illegible]

V. WORK EXPERIENCE

[illegible]

SIGNATURE		DATE	July 25, 2025
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S				
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		POSITION / NATURE OF WORK
		From	To	
N/A		N/A	N/A	N/A


(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED					
<i>(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)</i>					
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)
		From	To		
	Enhancing Digital Communication: VOIP Phone Mastery and Output Messenger Transition	11/20/2024	11/20/2024	2	Technical
	Enhancemnet Training-Workshop on Outcome-Based Education (OBE) Implementation	09/07/2024	10/12/2024	32	Technical
	Public Financial Management Workshop 2024	09/18/2024	09/20/2024	24	Managerial
	ISO 9001:2015 Awareness/Re-awareness Webinar	09/09/2024	09/09/2024	4	Technical
	VSU Faculty Onboarding A.Y. 2024-2025	08/12/2024	08/12/2024	8	Technical
	Partner Center Manager's Training	08/06/2024	08/08/2024	24	Technical
	3rd PSABE-8 Regional Convention	03/13/2024	03/14/2024	16	Technical
	Rice Machineries Operation Training for ABE Faculty and Laboratory Technicians in Eastern Visayas	10/23/2023	10/27/2023	40	Technical
	2nd PSABE-8 Regional Convention	02/02/2023	02/03/2023	16	Technical
	Training-Workshop on Soil and Nutrient Management and Assessing Soil Health	08/30/2022	08/31/2022	8	Technical
	ISO 9001:2015 Awareness/Re-awareness Webinar	08/30/2022	08/30/2022	4	Technical
	Hands-only Cardiopulmonary Resuscitation	07/22/2022	07/22/2022	4	Technical
	Introduction to Metrology and Industrial Calibration	07/12/2022	07/13/2022	16	Technical
	Seminar on the Application of Virtual Reality to Agriculture, Land Use and Transportation Plans	06/22/2022	06/22/2022	4	Technical
	In-house Training on the Basics of Solar PV Systems, Installation, and Maintenance	05/25/2022	05/27/2022	12	Technical
	32nd Joint ViCARP and RRDEN Regional RDE Symposium	03/23/2021	03/24/2021	16	Technical
	Engineering Expert Talks Webinar (World Engineering Day)	03/04/2021	03/04/2021	4	Technical
	Gender, Climate, and Disaster Resilience: Challenges of Equity and Sustainability	03/01/2021	03/01/2021	4	Technical
	ScienceDirect Articles and Journals: Choosing the Right One for Your Research	02/29/2021	02/29/2021	4	Technical
	ISO 9001:2015 Awareness/Re-awareness Webinar	11/27/2020	11/27/2020	4	Technical
	Redesigning Farm Fields Landscape through Laser Land Leveling	10/16/2020	10/16/2020	4	Technical
	Standards 101: Basic Principle of Standards Development	10/15/2020	10/15/2020	4	Technical

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION		
31.	32.	33.
SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Computer Skills (MS Applications, etc.)	N/A	PHILIPPINE SOCIETY OF AGRICULTURAL AND BIOSYSTEMS ENGINEERS - PROFESSIONAL GROUP
Computer-Aided Drawing (CAD)		VISAYAS STATE UNIVERSITY ALUMNI
Book Binding (Soft)		SAINT ISIDORE PARISH YOUTH ORGANIZATION
Arduino Programming		
Video Editing		
Dancing		

(Continue on separate sheet if necessary)

SIGNATURE	DATE
	July 25, 2025

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

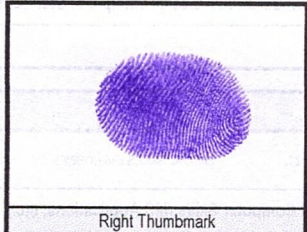
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
DR. ROBERTO C. GUARTE	STA. CRUZ, BAYBAY CITY, LEYTE	0999-172-3334
PROF. ARTHUR IT. TAMBONG	BUNGA, BAYBAY CITY, LEYTE	0956-150-4338
ENGR. NILO L. LEORNA	GAUDALUPE, BAYBAY CITY, LEYTE	0999-691-5424
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		



MARJORIE TIMBAL

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	PRC ID
ID/License/Passport No.:	0010521
Date/Place of Issuance:	12/10/2019 / ORMOC CITY

Signature (Sign inside the box)
July 25, 2025
Date Accomplished



SUBSCRIBED AND SWORN to before me this <u>15 AUG 2025</u> , affiant exhibiting his/her validly issued government ID as indicated above.	
<div>ATTY. KAREN ABEGAIL S. MONTERON VSU Director, Legal Affairs and Services</div> <div>Person Administering Oath</div>	

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied for.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed starting with the most recent/present employment

- Duration: **August 08, 2024 – Present**
- Position: **Instructor 1 (Temporary-Regular)**
- Name of Office/Unit: **Department of Agricultural and Biosystems Engineering**
- Immediate Supervisor: **Engr. Nilo L. Leorna**
- Name of Agency/Organization and Location: **Visayas State University, Baybay City, Leyte**
- Summary of Actual Duties
 - Prepare learning materials for the classes assigned.
 - Conduct classes as scheduled, and/or make-up classes in case of absence or officially declared class suspensions,
 - Employ varied teaching strategies to enhance the student learning,
 - Maintain an updated and orderly class record of all classes handled,
 - Conduct examinations and other appropriate performance assessment tasks, and give relevant assignments and other course requirements,
 - Perform other tasks that may be assigned by the Department Head or the College Dean to facilitate or enhance student learning,
 - Attend to student queries and other class-related concerns even outside class hours,
 - Attend/participate in orientation and seminars and other instruction-related activities conducted/spearheaded by the university to improve their teaching competencies,

- Duration: **July 01, 2023 – July 31, 2024**
- Position: **Science Research Assistant**
- Name of Office/Unit: **Renewable Energy Research Center – Visayas State University**
- Immediate Supervisor: **Engr. Eldon P. De Padua**
- Name of Agency/Organization and Location: **Visayas State University, Baybay City, Leyte**
- Summary of Actual Duties
 - Assist in the implementation of the project on *Automation of Evaporative Cooling Structure for Intermediate Field Storage of Locally Produced Fruits and Vegetables*;
 - Conduct fieldworks on short notice and extended duration of time, which includes travel to various communities in the Philippines;
 - Prepare draft of report and manuscripts of project research results for publication; and
 - Do other related activities assigned by the immediate supervisor.

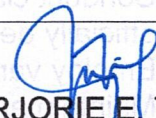
- Duration: **January 01, 2022 – June 30, 2023**
- Position: **Science Research Specialist**
- Name of Office/Unit: **Renewable Energy Research Center – Visayas State University**
- Immediate Supervisor: **Dr. Roberto C. Guarte / Engr. Eldon P. De Padua**
- Name of Agency/Organization and Location: **Visayas State University, Baybay City, Leyte**
- Summary of Actual Duties
 - Assist the Head of the RERC Extension Division in the establishment of RE-based Pilot Demonstration Units and in promotion of RE Technologies;
 - Work closely with the Project Leader, Division Head, and/or Center Director regarding project plans, requirements, networking and linkages activity;
 - Conduct fieldworks on short notice and extended duration of time, which includes travel to various communities in the Philippines;

- Prepare manuscripts of project research results for publication; and
- Do other related activities assigned by the immediate supervisor.

- Duration: **February 05, 2020 – December 31, 2021**
- Position: **Science Research Assistant**
- Name of Office/Unit: **Renewable Energy Research Center – Visayas State University**
- Immediate Supervisor: **Dr. Roberto C. Guarte**
- Name of Agency/Organization and Location: **Visayas State University, Baybay City, Leyte**

- **Summary of Actual Duties**

- Assist in the implementation of the project on *Solar-based Evaporative Cooler for Immediate Field Storage of Fruits and Vegetables*;
- Continue the studies on intermediate field storage of vegetables using the solar-based evaporative cooler prototype developed by project;
- Prepare draft report of the previous project research results for possible technical paper publication; and
- Do other related activities assigned by the immediate supervisor.



MARJORIE E. TIMBAL

(Signature over Printed Name
of Employee/Applicant)

Date: July 25, 2025