

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms/Mr. RONALD G. PAÑA has assumed  
the duties and responsibilities as INSTRUCTOR I of  
DEPT. OF MECHANICAL ENG'G effective August 01, 2018.

This certification is issued in connection with the issuance of the  
appointment of Ms/Mr RONALD PAÑA as INSTRUCTOR I.

Done this 1st day of August, 2018 in VSV, Baybay City, Leyte

ENGR. JUNDY R. CASTIL  
Head of Office/Department/Unit

Date: 8-01-2018

Attested by:

LOURDES B. CANO  
Highest Ranking HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSCFO  
within 30 days from the  
date of assumption of the  
appointee*