

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	LLANO		
FIRST NAME	FILADELFO	NAME EXTENSION (JR., SR) - - -	
MIDDLE NAME	SARGADO		
3. DATE OF BIRTH (mm/dd/yyyy)	9/3/1955	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Inopacan, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Pangasugan Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	5'4	ZIP CODE	6521
8. WEIGHT (kg)	62 kg		
9. BLOOD TYPE	"A"	18. PERMANENT ADDRESS	House/Block/Lot No. Street Brgy. Pangasugan, Baybay Leyte City/Municipality Province
10. GSIS ID NO.	CRN 006-0118-6619-8	ZIP CODE	6521
11. PAG-IBIG ID NO.	0801032595-01		
12. PHILHEALTH NO.	13-0000-15364-9		
13. SSS NO.	03-4749436-6	19. TELEPHONE NO.	(053) 335-2631
14. TIN NO.	104-908-659	20. MOBILE NO.	09104674146
15. AGENCY EMPLOYEE NO.	V000297	21. E-MAIL ADDRESS (if any)	Filadelfo55@yahoo.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Tiempo	23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Amada	Fiel T. Llano	2/8/1980
MIDDLE NAME	Guarte	Alpe T. Llano	2/22/1982
OCCUPATION	Housekeeper	Filadelfo T. Llano, Jr.	9/9/1983
EMPLOYER/BUSINESS NAME	N/A	Marecel T. Llano	8/25/1986
BUSINESS ADDRESS	N/A	Lemuel T. Llano	6/9/1988
TELEPHONE NO.	N/A	Madelyn T. Llano	2/8/1980
24. FATHER'S SURNAME	Llano		
FIRST NAME	Ruperto		
MIDDLE NAME	Bibat		
25. MOTHER'S MAIDEN NAME			
SURNAME	Sargado		
FIRST NAME	Honorata		
MIDDLE NAME	Lamberte		

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Maljo Jubasan Elementary School, Inopacan Leyte		1965	1971	Graduated	1971	None
SECONDARY	Conalum High School, Inopacan Leyte		1971	1975	Graduated	1975	None
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	10-9-18
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[illegible]

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE

DATE _____

10-9-18

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATIONS

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE	<i>PA</i>	DATE	10-2-18
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☐ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

☒ NO

If YES, please specify ID No:

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
Prof. Manolo B. Loreto, Jr.	VSU Visca Baybay, City, Leyte	
Dr. Ed Ian L. Alcober	VSU Visca Baybay, City, Leyte	
Mr. Junito A. Panonce	VSU Visca Baybay, City, Leyte	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: G.S.I.S

ID/License/Passport No.: CRN 006-0118-6619-8

Date/Place of Issuance: Tacloban City

Signature (Sign inside the box)

Date Accomplished

SUBSCRIBED AND SWORN to before me this OCT 09 2018, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSA M. C. GUINOCOR

VSU LEGAL OFFICER

Person Administering Oath

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