

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BITACURA		
FIRST NAME	JAYZON	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	GASPAY		
3. DATE OF BIRTH (mm/dd/yyyy)	09/17/1987	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	TRENTO, AGUSAN DEL SUR	If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		Philippines
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	NA House/Block/Lot No. NA GABAS Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.74	ZIP CODE	6521
8. WEIGHT (kg)	75	18. PERMANENT ADDRESS	NA NA House/Block/Lot No. Street BLISS PULANGLUPA Subdivision/Village Barangay TRENTO AGUSAN DEL SUR City/Municipality Province
9. BLOOD TYPE	O+	ZIP CODE	8505
10. GSIS ID NO.	2004045301		
11. PAG-IBIG ID NO.	NONE		
12. PHILHEALTH NO.	13-000100139		
13. SSS NO.	N/A	19. TELEPHONE NO.	OFFICE TEL: 053-563-7536
14. TIN NO.	405-100-207	20. MOBILE NO.	09176075221
15. AGENCY EMPLOYEE NO.	V00697	21. E-MAIL ADDRESS (if any)	jayzon.bitacura@vsu.edu.ph

II. FAMILY BACKGROUND

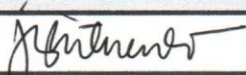
22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	NA			
BUSINESS ADDRESS	NA			
TELEPHONE NO.	NA			
24. FATHER'S SURNAME	BITACURA			
FIRST NAME	ALBERTO	NAME EXTENSION (JR., SR) SR		
MIDDLE NAME	CALDERON			
25. MOTHER'S MAIDEN NAME				
SURNAME	GASPAY			
FIRST NAME	TERESITA			
MIDDLE NAME	ABUTAY			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	PULANGLUPA ELEMENTARY SCHOOL	ELEMENTARY EDUCATION	1994	2000		2000	CLASS SALUTATORIAN
SECONDARY	TRENTO NATIONAL HIGH SCHOOL	SECONDARY EDUCATION	2000	2004		2004	6TH HON. MENTION
VOCATIONAL / TRADE COURSE	NONE						
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN BIOLOGY	2006	2010		2010	VSU SCHOLARSHIP MAGNA CUM LAUDE
GRADUATE STUDIES	VRIJE UNIVERSITEIT BRUSSEL	MASTER OF SCIENCE IN MOLECULAR BIOLOGY	2012	2015		2015	VLIR-UOS WITH DISTINCTION

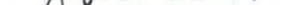
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V. WORK EXPERIENCE

[illegible]

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DATE _____

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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIL SOCIETY / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
NONE					

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Interuniversity Program Molecular Biology (IPMB) Alumni Meeting at Can Tho University, Vietnam (Research Poster Presentation)	08/18/2016	08/21/2016	32.0	Technical	VLIR-UOS, Vrije Universiteit Brussel (Belgium), Can Tho University (Vietnam)
	Resource Speaker for the Training -Workshop among students and teacher-coaches on making science investigatory projects	07/13/2016	07/15/2016	24.0	Technical	Mahaplag National High School, Leyte
	Resource Speaker for General Biology 1 during the Regional Mass Training for Senior High School Grade 11 Teachers	06/01/2016	06/03/2016	24.0	Technical	DepEd Region VIII
	Resource Speaker for general Biology 2 during the Regional Mass Training for Senior High School Grade 11 Teachers	06/04/2016	06/06/2016	24.0	Technical	DepEd Region VIII
	9th International Undergraduate Research Symposium	05/16/2016	05/20/2016	40.0	Technical	Wilmington University and Visayas State university
	1st Philippine Society of Biochemistry and Molecular Biology-Visayas Chapter Research Symposium (Research Paper Oral Presentation)	01/15/2016	01/15/2016	8.0	Technical	Philippine Society of Biochemistry and Molecular Biology and Visayas State University
	47th Annual National Convention of the Federation of Institutions for Marine and Freshwater Sciences (FIMFS)	10/19/2015	10/21/2015	24.0	Technical	FIMFS and Eastern Samar State University
	Training-Workshop on Writing and Presenting Proposal Towards Building Science Culture in Eastern Visayas Region	10/01/2015	10/02/2015	16.0	Technical	National Academy of Science and Technology, Ten Outstanding Young Scientists, Inc.and VSU
	Regional Assembly and Lecture Series on Research for Graduate students and faculty within Eastern Visayas	08/29/2015	08/29/2015	8.0	Technical	PAGE VII and RTRMF
	Seminar – Workshop on the Implementation of Outcomes Based Education	05/04/2015	05/05/2015	16.0	Technical	Visayas State University
	41st Annual Convention of the Philippine Society for Biochemistry and Molecular Biology (Research Poster Presentation)	12/04/2014	12/05/2015	16.0	Technical	PSBMB and UP Cebu
	Training course on application of cell and molecular biology in teaching and research on inland aquatic resources	11/07/2014	11/10/2014	32.0	Technical	PCAARRD-DOST and UP Diliman inst. of Biology
	International forum on 30 Years of Plant Biotechnology	11/13/2013	11/13/2013	8.0	Technical	VIB Belgium
	The 5th International Summer School in Biosphere Science at Hiroshima University, Japan	08/22/2012	08/27/2012	48.0	Technical	Hiroshima University and Visayas State University
	Echo-Seminar: Orientation on the Use of Stata	02/25/2012	02/25/2012	8.0	Technical	College of Arts and Sciences, Visayas State University
	Seminar on Orientation on RA9147 Wildlife Conservation and Protection Act of 2001 and Basic Wildlife Rescue	02/10/2012	02/10/2012	4.0	Technical	Dept. of Biological Sciences and Organization of Biology Students, VSU
	PARRFI Professorial Chair Lecture and Phi Delta Inaugural Lectures	01/20/2012	01/20/2012	4.0	Technical	Phi Delta Honor Society of Science, Visayas State University
	8th General Membership Assembly of the NRCP Visayas Regional Cluster	05/17/2011	05/18/2012	16.0	Technical	NRCP Visayas and Visayas State University
	Training- Workshop on Writing and Reviewing Research Articles for Peer-Reviewed Publications	04/11/2011	04/15/2011	40.0	Technical	VICARP, CHED, VSU, & ATI-RTC
	Writeshop on Research Proposal Development for the 2011 CHED Grants-in-Aid Funding	03/01/2011	03/02/2011	16.0	Technical	CHED-ZRC & VSU
	Intellectual Property Seminar Workshop	09/09/2010	09/09/2010	8.0	Technical	VSU, VICARP, DOST, CHED, & IP Phils.

(Continue on separate sheet if necessary)

VIII

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Photography		2016 VSU Publication Award for "Tualla, I.P.B and J.G. Bitacura. 2016. Effects of cadmium and zinc on the gamete viability, fertilization, and embryonic development of Tripneustes gratilla (Linnaeus). Scientifica, vol. 2016, Article ID 8175213, 10 pages. doi:10.1155/2016/8175213"		Federation of Institutions for Marine and Freshwater Sciences (FIMFS)
	Socials (Event Hosting, Party Organizing, Beauty Pageant Coaching)				Philippine Association for Graduate Education (PAGE) Region VIII
	Basic and advanced molecular biology techniques		1st Place Winner, Coach, of Science Investigatory Project, Life Science-Individual Category in the Regional Festival of Talents Cum Yes-O Camp Science Fair held on Nov 12 – 14, 2015 at HNVS, Hilongos Leyte, Philippines		Philippine Society of Biochemistry and Molecular Biology
	Genetic engineering techniques				Philippine Society for Lactic Acid bacteria
	Bioinformatic tools		Adviser and Co-author of the Best Paper (Undergraduate Category) during the 47th Annual National Convention of the Federation of Institutions for Marine and Freshwater Sciences held at Eastern Samar State University on October 19 – 21, 2015		VSU Faculty Association
	Cell culture and tissue processing and slide preparation techniques				
	Microbiological techniques		see attachment B for continuation		

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?
☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?
☐ YES ☒ NO
If YES, give details: _____
b. Have you been criminally charged before any court?
☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?
☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?
☐ YES ☒ NO
If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
☐ YES ☒ NO
If YES, give details: _____
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?
☐ YES ☒ NO
If YES, give details: _____

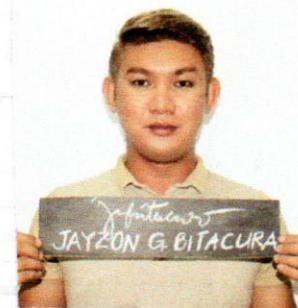
39. Have you acquired the status of an immigrant or permanent resident of another country?
☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
☐ YES ☒ NO
If YES, please specify: _____
b. Are you a person with disability?
☐ YES ☒ NO
If YES, please specify ID No: _____
c. Are you a solo parent?
☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. ANALYN M. MAZO	DBS, VSU	053-563-7536
DR. BEATRIZ S. BELONIAS	DBS and OVPI, VSU	053-563-7536

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance
Government Issued ID: VSU ID: V00697
ID/License/Passport No.: NA
Date/Place of Issuance: VISAYAS STATE UNIVERSITY

Signature (Sign inside the box)
05/05/2017
Date Accomplished

SUBSCRIBED AND SWORN to before me this **MAY 05 2017**, affiant exhibiting his/her validly issued government ID as indicated above.

ATTY. RYSA M. C. GUINOCOR
Notary Public
Person Administering Oath
UNTIL DECEMBER 31, 2017

PTR 0195863 - BAYBAY/LEYTE - 1/12/17
IBP 1030924 - TACLOBAN CITY - 12/19/16
MCLE COMP. NO. V-0009590 - 07/20/15
ROLL OF ATTORNEYS NO. 57467