


Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms. Joan Rosemarie A. Banzon has assumed the duties and responsibilities as Administrative Aide VI of the Office of the University Registrar effective August 2, 2021.

This certification is issued in connection with the issuance of the appointment of Ms. Banzon as Administrative Aide VI.

Done this 2nd day of August 2021 in _____.


MARWEN A. CASTAÑEDA
Head of Office/Department/Unit

Date: 8/2/21

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*