



VISAYAS
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Notice of Step Increment Due to Length of Service

September 26, 2019

Mr. Eugene Val D. Mangaoang
DCST
VSU, Visca, Baybay, Leyte

[Signature] 10/21/19

Dear: Mr. Mangaoang

Pursuant to the Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 1 s. 2012 dated September 3, 2012 implementing item (4) (d) of the Senate and House of Representatives Joint Resolution No. 4, s. 2009, approved on June 17, 2009, your salary as **Instructor I SG-12** is hereby adjusted effective **September 10, 2019** as follows:

1. Actual monthly basic salary as of September 9, 2019 (SG12, Step1) Php 22,938.00 (275,256.00 p.a.)
2. Add: one (I) Step Increment Due to Length of Service
3. Adjusted monthly basic salary effective September 10, 2019 (SG12, Step2) Php 23,222.00 (278,664.00 p.a.)

The salary adjustment is subject to review and post-audit, and to appropriate re-adjustment and refund if found not in order.

Very truly yours,

[Signature]

EDGARDO E. TULIN
President

cc: Records, ODAHRD, PRPEO, Payroll

Vision: A globally competitive university for science, technology, and environmental conservation.
Mission: Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.
