



Republic of the Philippines
Commission on Higher Education
Higher Education Development Project
FACULTY DEVELOPMENT PROGRAM
DAP Building, San Miguel Ave., Pasig City

SCHOLARSHIP CONTRACT
(Ph.D. Program - Local)

KNOW ALL MEN BY THESE PRESENTS:

This Contract of Scholarship entered into by between and among:

The **COMMISSION ON HIGHER EDUCATION**, government agency with principal office at the DAP Building, San Miguel Avenue, Pasig City, represented herein by its Chairman, **HON. CARLITO S. PUNO** and hereinafter referred to as "**CHED**";

The **Leyte State University (LSU)** through, its head/president **Dr. Paciencia P. Milan** with present address at Visca, Baybay, Leyte, hereinafter referred to as "**SENDING HIGHER EDUCATION INSTITUTION**";

and

Ms. Berta C. Ratilla of legal age, Filipino and residing at Apt 22, LSU, Visca, Baybay, Leyte, hereinafter called the "**GRANTEE**".

WITNESSETH

WHEREAS, **CHED** pursuant to its objective of improving the quality of higher education in the country by upgrading the academic qualifications of university and college teaching faculty in priority fields is empowered to provide scholarships;

WHEREAS, the Commission approved the implementation of a Faculty Development Program (FDP) component of the Higher Education Development Project (HEDP), a six-year project consisting of reform-oriented interventions aimed at improving the quality, equity and efficiency of Philippine higher education;

WHEREAS, the FDP includes a subcomponent to provide support for the Ph.D. (local) degree program to be undertaken on campus on a full time basis for tertiary faculty who are currently teaching in the identified priority fields;

WHEREAS, the *Sending Higher Education Institution (SHEI)*, in need of improving the qualifications of its faculty in the identified priority fields, is ready, able and willing to release its faculty for full time Ph.D. (local) study in any of the identified delivering higher education institutions (DHEIs).

For and in consideration of the actual financial support for the duration of the scholarship benefits which will be released to grantee through reimbursement, the SHEI shall allow the

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GRANTEE to pursue studies on a full time basis leading to the degree in Ph D in Agronomy at the University of the Philippines Los Baños, College, Laguna for a duration of three (3) years commencing on ~~2nd semester Y 2007~~ 2007 **SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS:**

A. CHED Responsibilities

The CHED shall -

1. provide financial support to the grantee for a duration of three (3) years;
2. provide SHEI financial assistance for payment of substitute faculty in accordance with CHED Memorandum Order (CMO) No. 43 series of 2005;
3. approve or disapprove requests in case the grantee shall leave the country for any reason whatsoever during the duration of his/her scholarship contract or the scholarship program;
4. demand faithful compliance by both SHEI and the grantee of the terms and conditions of the FDP;
5. monitor the progress of the grantee under the program; and
6. have the right to terminate the scholarship in consideration of the recommendation of the SHEI and/or DHEI.

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C. SHEI Responsibilities

The SHEI shall -

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1. release the grantee for full time study;
 2. coordinate with CHED in monitoring the progress of the grantee under the program;
 3. have the right to recommend the termination of the scholarship due to the following causes:
 - a. the grantee fails to meet the academic standards set by the DHEI;
 - b. the grantee willfully fails to enroll in the required academic load of the DHEI;
 - c. the grantee fails to enroll for any term or drops any of his/her courses without the approval of the DHEI and the CHED;
 - d. the grantee exceeds the time allotted to finish the program;
 - e. the grantee willfully fails to submit the reports required of him/her on time;
 - f. the grantee resigns or transfers from the SHEI where he/she obtained an endorsement and for which the grant was accommodated;
 - g. for other justifiable grounds which prove the inability of the grantee to complete his/her degree (i.e. poor health as certified by a government physician; and the grantee will need to go on maternity leave);
 - h. non-availability or exhaustion of funds;
 - i. any act of discourtesy to an official or employee of the CHED;
 - j. commission of any act of immorality, drunkenness, dishonesty, discourtesy, and
- to clarify*

any form of misconduct;

- k. conviction of any crime by a court or a competent administrative body; and
 - l. such other acts as may be considered by CHED as inimical to the interest of the government of the Republic of the Philippines and those that adversely affect the integrity of the FDP.
4. provide the grantee the following upon successful completion and return to the home or SHEI:
- a. promotion or upgrading of position whenever legally possible; and
 - b. salary upgrading upon availability of funds.
5. provide the Full Salary of the grantee during his/her scholarship;
6. require the grantee to render return service equivalent to the length of time that he/she enjoyed the scholarship, i.e. one year of service for every year of scholarship or a fraction thereof; or according to the specifications provided in the faculty handbook of the SHEI with respect to return of service, or such other policies, rules or regulations that CHED may impose pertinent to return of service by the grantee under this scholarship grant;
7. enforce strictly the terms of the scholarship grant, specifically the return of service requirement stated above and ensure faithful compliance by the grantee of the terms of the scholarship grant;
8. faithfully abide with all existing and future policies of the CHED with respect to the FDP; and
9. reimburse CHED the total financial assistance released to the grantee in case it recalls the latter without valid reasons and prior notice to the CHED.

D. Grantee's Responsibilities

The Grantee shall -

- 1. enroll in the program of study and in the field of specialization approved by CHED;
- 2. devote the full amount of time required by the CHED approved program of study;
- 3. take the required academic load per semester/term for full time program;
- 4. maintain an academic record acceptable to the standards of the DHEI;
- 5. follow the regular schedule of academic course offerings prescribed by the DHEI until he/she finishes his/her program within the allotted time;

Provided that, deferment of enrollment shall not be allowed except for the following reasons:

- a. Poor health of grantee (if the grant is already on going) as certified by a government physician;
- b. The grantee is on maternity leave of absence; and
- c. Meritorious reason acceptable to the concerned institute/CHED.

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Provided further that, deferment in these cases shall be limited to a maximum of one (1) year.

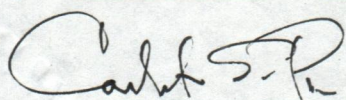
6. render return service to the SHEI which has endorsed him/her for the grant and for which the grant has been accommodated equivalent to the length of time that the scholar enjoyed the scholarship one year of service for every year of scholarship or a fraction thereof. This will also hold for the non-completion of the course including failure to complete the required courses;
7. seek and obtain approval in case he/she decides to shift his/her field of specialization. Failure to obtain the approval of CHED shall immediately cause the termination of the scholarship grant and require the faculty scholar to reimburse CHED all the financial support extended under this scholarship program;
8. reimburse CHED the total assistance released to him/her, in case of willful abandonment of the scholarship, gross misconduct and non-compliance with the terms and conditions stipulated in this contract:

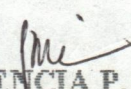
Report

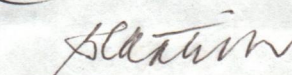
Submission Period

- | | |
|--|---|
| a. Authenticated Copies of Registration | a. Immediately after Registration |
| b. Preliminary Plan of Academic Subjects/Load as Approved by Adviser | b. Within one term after the start of classes for the term following the granting of the scholarship. |
| c. Xerox Copy of Report Rating issued by the school | c. On or before the start of the next term immediately following the term reported |
| d. Results of Comprehensive Examination | d. Two (2) weeks after examination. |
| e. Final Report Diploma Transcript of Records | e. Within one (1) month after completion |
9. submit a notarized Co-Maker Undertaking and a copy of the Co-Maker's Income Tax Return (ITR) for the year preceding the application for the scholarship; and
 10. seek CHED permission before leaving the country while the scholarship contract is still in force.

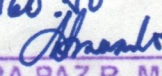
IN WITNESS WHEREOF, the parties hereto have signed this scholarship contract this day of FEB 13 200 200 at Pasig City, Philippines.


CARLITO S. PUNO, DPA
Chairman, CHED


PACIENCIA P. MILAN
Head of Sending HEI



BERTA C. RATILLA
Grantee

FUNDS AVAILABLE:


P 60,000.00

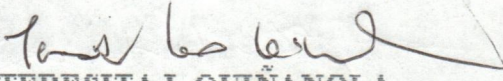
MYRA PAZ B. MANALO
Chief Accountant, HEDFS

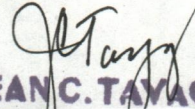
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OR# 07-151-01-6088  1/17/02

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SIGNED IN THE PRESENCE OF:


TERESITA L. QUIÑANOLA
Printed Name over Signature

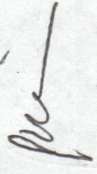

JEAN C. TANYAG
Director-in-Charge, HEDP-PDP
Printed Name over Signature *anf*

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF PASIG CITY) s.s

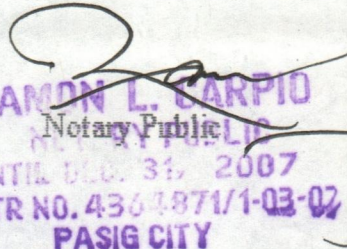
BEFORE ME, a Notary Public for and in PASIG CITY on
FEB 13 2007, personally appeared the following to wit:

Name	Community Tax Cert. No.	Date & Place Issued
DR. CARLITO S. PUNO	02157838	Jan. 25, 2006 - Manila
DR. PACIENCIA P. MILAN	17528011	Jan. 11, 2006 - Baybay, Leyte
BERTA C. RATILLA	17531862	Jan. 27, 2006 - Baybay, Leyte

 KNOWN TO ME and to be the same persons who executed the foregoing Scholarship Contract consisting of five (5) pages including this page and acknowledgement to me that the same is their own free act and deed.

WITNESS MY HAND AND SEAL on this FEB 13 2007 day of 200

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RAMON L. CAPIO
Notary Public
UNTIL DEC. 31, 2007
PTR NO. 4364871/1-03-02
PASIG CITY