

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.
Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	PARDALES		
FIRST NAME	ANDRELI	NAME EXTENSION (JR., SR)	
MIDDLE NAME	DUATIN		
3. DATE OF BIRTH (mm/dd/yyyy)	4/19/1955	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	ILOILO CITY	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Married <input checked="" type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street EMILIANA COMP. ZONE 5 GUADALUPE Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	163 M	ZIP CODE	6521
8. WEIGHT (kg)	65 KGS.		
9. BLOOD TYPE	"O"	18. PERMANENT ADDRESS	House/Block/Lot No. Street EMILIANA COMP. ZONE 5 GUADALUPE Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	006-0118-6817-0	ZIP CODE	6521
11. PAG-IBIG ID NO.	1700-0025-7733		
12. PHILHEALTH NO.	13-0000-1554-4		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	104-796-492	20. MOBILE NO.	09176745008
15. AGENCY EMPLOYEE NO.	V-000388	21. E-MAIL ADDRESS (if any)	andreli_pardales@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	PARDALES (DECEASED)		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	JOSE	NAME EXTENSION (JR., SR)	JOANN CLAIRE PARDALES VALDEHUEZA	11/11/1978
MIDDLE NAME	ROCA		JO ANDREU DUATIN PARDALES	9/12/1980
OCCUPATION	N/A		JOSE JAIR DUATIN PARDALES	11/29/1985
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	DUATIN (DECEASED)			
FIRST NAME	ANDRES	NAME EXTENSION (JR., SR)		
MIDDLE NAME	FABRO			
25. MOTHER'S MAIDEN NAME				
SURNAME	YULORES(DECEASED)			
FIRST NAME	LILIA			
MIDDLE NAME	GOJIL			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GABAS ELEMENTARY SCHOOL	ELEMENTARY LEVEL	1963	1968	GRADUATED	1968	1ST HON. MENTION
SECONDARY	VISAYAS AGRICULTURAL COLLEGE	HIGH SCHOOL LEVEL	1968	1972	GRADUATED	1972	1ST HON. MENTION
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	UNIVERSITY OF SAN AGUSTIN	BACHELOR OF ARTS-ENGLISH	1972	1977	GRADUATED	1977	N/A
GRADUATE STUDIES	LEYTE NORMAL UNIVERSITY	MASTER OF ARTS-LIBRARY SCIENCE	1991	1996	GRADUATED	1996	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	5/4/2017
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (if Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	PRC-LIBRARIANS BOARD EXAMINATION	81.1	DEC. 2-3, 1988	MANILA	2098	4-Dec-98
	CSC-PROFESSIONAL CAREER SERVICE EXAMINATION	70.57	6/17/1979	TACLOBAN CITY	N/A	3-May-80

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)			
SIGNATURE	<i>Alfonso</i>	DATE	5/4/2017

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	OVPAF STRATEGIC PLANNING WORKSHOP	FEBRUARY 15	16/ 2017	16	MANAGERIAL	VISAYAS STATE UNIVERSITY, BAYBAY CITY, LEYTE
	ORIENTATION OF NEWLY-HIRED REGULAR AND PART-TIME FACULTY MEMBERS	MAR. 9	MAR. 10, 2017	16	TECHNICAL	VSU, CCE BLDG., BAYBAY CITY, LEYTE
	CHALLENGES FACING LIBRARIANS AND LIBRARIES: WHAT'S NOW AND WHAT'S NEXT?	MAY 18	20, 2017	24	MANAGERIAL	ACADEMIC LIBRARIES BOOK ACQUISITION SYSTEMS ASSO., INC. CEBU TRADE HALL, 3RD LEVEL, SM.
	SURVIVOR STORY ARCHIVING	JULY 20/2016		8	TECHNICAL	ARCHIVE TECHNOLOGY DEV. ORG., XYZ HOTEL, TACLOBAN CITY
	HANDS-ON TRAINING AND ORIENTATION ON IPEL ONLINE DATABASES SUBSCRIPTIONS	SEPT. 7, 2015		8	MANAGERIAL	INTEGRATED PHILIPPINE Elibrary (IPEL), MANDALUYONG CITY
	TRAINING -WORKING OF SENIOR ACCREDITORS ON ACCREDITORS ON ACCREDITATION OF HIGHER LEVEL PROGRAMS (LEVEL 3 AND LEVEL 4) AND SURVEY TEAM LEADERSHIP	JULY 6	JUL 8, 2016	24	MANAGERIAL	ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIV. IN THE PHILIPPINES, INC., QUEZON
	SEMINAR-WORKSHOP ON 5S & RECORDS MANAGEMENT	FEB. 18, 2017		8	MANAGERIAL	VSU, CCE BLDG., BAYBAY CITY, LEYTE
	AACCUP INSTITUTIONAL ACCREDITATION (2ND ROUND)	MAY 10	MAY 12, 2016	24	SUPERVISORY	VSU, CCE BLDG., BAYBAY CITY, LEYTE
	PROCUREMENT ACT ORIENTATION	SEPT. 15, 2016		8	MANAGERIAL	VSU, CCE BLDG., BAYBAY CITY, LEYTE
	PLAI NATIONAL CONGRESS 2016 AND GENERAL ASSEMBLY	NOV. 22	NOV. 25, 2016	32	TECHNICAL	SMX CONVENTION CENTER, SM LANANG, DAVAO CITY
	TRAINING-WORKSHOP OF SENIOR ACCREDITORS ON SURVEY TEAM LEADERSHIP	JULY 6	JULY 8, 2016	24	MANAGERIAL	PNU, TAFT AVE., MANILA
	TRAINING-WORKSHOP OF SENIOR ACCREDITORS ON HIGHER-LEVEL PROGRAMS (LEVEL 3 AND 4)	JULY 6	JULY 8, 2016	24	SUPERVISORY	PNU, TAFT AVE., MANILA
	HANDS-ON TRAINING AND ORIENTATION ON IPEL ONLINE DATABASES SUBSCRIPTIONS	SEPT. 7, 2015		8	TECHNICAL	INTEGRATED PHILIPPINE eLibrary
	LECTURER-"STRENGTHENING THE ROLES OF LIBRARIANS OF EASTERN VISAYAS	AUG. 27	AUG. 28, 2015	16	MANAGERIAL	PHIL. LIBRARIANS ASSO., INC., EASTERN VISAYAS REGION LIBRARIANS COUNCIL
	"PROFESSIONAL COMPETENCIES TOWARDS ASEAN INTEGRATION	MAY 19-	MAY. 21, 2015	16	MANAGERIAL	ACADEMIC LIBRARIES BOOK ACQUISITION SYSTEMS ASSOCIATION
	TRAINING WORKSHOP OF CURRENT AACCUP ACCREDITORS (SENIOR AND NEW) ON OUTCOMES-BASED QUALITY ASSURANCE	OCT. 22	OCT. 24/2014	24	TECHNICAL	ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIVERSITIES
	TECHNICAL WRITING WORKSHOP OF THE NATIONAL COMMISSION FOR CULTURE AND THE ARTS	JUL. 30, 2014		4	TECHNICAL	NATIONAL COMMISSION FOR CULTURE AND THE ARTS
	SUPERVISORY DEVELOPMENT COURSE TRACK 1	JUL. 11, 2014		8	SUPERVISORY	CIVIL SERVICE COMMISSION-REGION 8
	FORUM ON INCLUSIVE DISASTER RISK REDUCTION-THE ROLE OF LIBRARIES AND LGU IN DISASTER PREPAREDNESS AND INFORMATION DISSEMINATION	MAR. 17, 2014		8	SUPERVISORY	NATIONAL LIBRARY OF THE PHILIPPINES
	TRAINING-WORKSHOP OF ACCREDITORS ON OUTCOMES-BASED QUALITY ASSURANCE	OCT. 22	OCT. 24, 2014	24	TECHNICAL	THE ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIVERSITIES IN THE PHILIPPINES (AACCUP), INC., QUEZON CITY
	LIBRARIES : PRESERVES AND PROMOTERS OF CULTURE AND ARTS	NOV. 20	NOV. 22, 2013	24	TECHNICAL	NATIONAL COMMISSION FOR CULTURE AND THE ARTS
	RESOURCE DESCRIPTION AND ACCESS (RDA) ESSENTIALS: PREPARING LIBRARIANS FOR NEW CATALOGING STANDARDS AND GUIDELINESS	AUG 2, 2013		8	TECHNICAL	EASTERN VISAYAS REGION LIBRARIANS COUNCIL
	THE LIBRARIES, EFFECT TO THE SOCIETY	MAR. 1, 2013		8	TECHNICAL	EASTERN VISAYAS REGION LIBRARIANS COUNCIL
	TRAINING OF NEW AACCUP ACCREDITORS	NOV. 18	NOV. 20, 2013	24	MANAGERIAL	THE ACCREDITING AGENCY OF CHARTERED COLLEGES AND UNIVERSITIES IN THE PHILIPPINES (AACCUP), INC., QUEZON CITY
	WORKSHOP ON CASCADING OF AGENCY PERFORMANCE TARGETS	AUG. 14, 2012		8	MANAGERIAL	VISAYAS STATE UNIVERSITY
	PHILIPPINE e-LIBRARY PROJECT RECIPIENTS TRAINING AND ORIENTATION ON ACCESSING THE PROQUEST CENTRAL, A MULTIDISCIPLINARY FOREIGN ONLINE	JUL. 6, 2012		8	SUPERVISORY	COMMISSION ON HIGHER EDUCATION

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	AWANA CLUBS INTERNATIONAL-CHRIST BAPTIST CHURCH, BRGY. GUADALUPE, BAYBAY CITY, LEYTE	1985	PRESENT	2 HOURS/WK	COORDINATOR
	WOMEN'S MISSIONARY SOCIETY-CBC, BRGY. GUADALUPE, BAYBAY CITY, LEYTE	1981	PRESENT	1 HOUR/ MONTH	MEMBER

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	READING BOOKS TO CHILDREN		N/A		EASTERN VISAYAS REGION LIBRARIANS COUNCIL
	SPORTS: SOFTBALL, KICKBALL		N/A		PHILIPPINE LIBRARIANS ASSOCIATION, INC
	COLLECTING STAMPS, COINS, KEY CHAINS AND MUGS		N/A		AGRICULTURAL LIBRARIANS ASSOCIATION OF THE PHILIPPINES
	VOLUNTEER LECTURER AND SPEAKER TO A LIBRARIANS' ORGANIZATION		N/A		VISCA ENVIRONMENTAL AWARENESS MOVEMENT
	INTER PERSONAL COMMUNICATIONS SKILLS		N/A		WOMENS MISSIONARY SOCIETY
	TECHNICAL AND TECHNOLOGICAL SKILLS		N/A		

(Continue on separate sheet if necessary)

SIGNATURE	<i>acfasa</i>	DATE	5/4/17
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No: _____
☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. FAUSTINO P. VILLAMAYOR	ZONE 5, BRGY. GUADALUPE, BAYBAY CITY, LEYTE	N/A
DR. ROSARIO A. SALAS	VSU, BAYBAY CITY, LEYTE	N/A

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: V-000388

ID/License/Passport No.: PRC - 0002098

Date/Place of Issuance: MAY 6, 2016- CEBU CITY



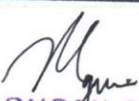
Signature (Sign inside the box)

22/2017

Date Accomplished



SUBSCRIBED AND SWORN to before me this MAY 04 2017, affiant exhibiting his/her validly issued government ID as indicated above.


ATTY. RYAN C. GUINOCOR
NOTARY Public / Administering Oath
UNTIL DECEMBER 31, 2017

PTR 819-5832 - BAYBAY/LEYTE - 4/12/17
IBP 1030824 - TAGLOBAN CITY - 12/19/16
MCLE COMP. NO. V-0005520-07/2015
ROLL OF ATTORNEYS NO. 57467