

CS Form No. 33-B  
Revised 2017

(Stamp of Date of Receipt)

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

Mr./Mrs./Ms.: JANSEL JOI C. VILLAS

You are hereby appointed as Administrative Aide III (SG 3, Step 1)  
(Position Title) Clerk I

under permanent status at the Vice President for Resource Generation  
(Permanent, Temporary, etc.) (Office/Department/Unit)

with a compensation rate of ELEVEN THOUSAND NINE HUNDRED FOURTEEN


(P 11,914.00) pesos per month.

The nature of this appointment is reappointment vice PAGALAN, LVV.  
(Original, Promotion, etc.)

, who was promoted with plantilla Item No. VISCAB-ADA3-188-2004 Page 17 of 20 pp.  
Transferred, Retired, etc.)

This appointment shall take effect on the date of signing by the appointing officer/authority.

Very truly yours,

  
EDGARDO E. TULIN  
Appointing Officer/Authority

9/03/2018

Date of Signing

Accredited/Deregulated Pursuant to  
CSC Resolution No. 1400350, s. 2014  
dated 3/3/2014


DRY SEAL

(Stamp of Date of Release)

### Certification


This is to certify that all requirements and supporting papers pursuant to CSC MC No. 24, s. 2017 have been complied with, reviewed and found to be in order.

The position was published at CSC Bull Board from 8/2 to       , 20 18  
and posted in Bulletin Boards from 8/2 to       , 20 18  
in consonance with RA No. 7041. The assessment by the Human Resource Merit Promotion and Selection Board (HRMPSB) started on 8/24/18, 20 18.

  
**LOURDES B. CANO**  
Highest Ranking HRMO

### Certification

This is to certify that the appointee has been screened and found qualified by the majority of the HRMPSB during the deliberation held on 8/24/18.

  
**REMBERTO A. PATINDOL**  
Chairperson, HRMPSB

### CSC/HRMO Notation

ACTION ON APPOINTMENTS			Recorded by
<input type="checkbox"/> Validated per RAI for the month of _____			
<input type="checkbox"/> Invalidated per CSCRO/FO letter dated _____			
<input type="checkbox"/> Appeal	DATE FILED	STATUS	
<input type="checkbox"/> CSCRO/ CSC-Commission			
<input type="checkbox"/> Petition for Review			
<input type="checkbox"/> CSC-Commission			
<input type="checkbox"/> Court of Appeals			
<input type="checkbox"/> Supreme Court			

Original Copy - for the Appointee  
Original Copy- for the Civil Service Commission  
Original Copy- for the Agency

#### Acknowledgement

Received original/photocopy of appointment on 10/1/2018

  
Appointee