

PERSONAL DATA SHEET

Print legibly Mark appropriate boxes ☐ with * / * and use separate sheet if necessary

1. CS ID No.

(to be filled y CSC)

I. PERSONAL INFORMATION

2. SURNAME	LEORNA		
FIRST NAME	MARISEL		
MIDDLE NAME	ANDRINO	3. NAME EXTENSION (e.g. Jr. Sr.)	
4. DATE OF BIRTH (mm/dd/yyyy)	1/5/1977	16. RESIDENTIAL ADDRESS	APT. 24, KILBOURNE ST, VSU, VISCA, BAYBAY CITY, LEYTE
5. PLACE OF BIRTH	SAN ISIDRO, SURIGAO DEL NORTE	ZIP CODE	6521
6. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	17. TELEPHONE NO.	
7. CIVIL STATUS	<input type="checkbox"/> Single <input type="checkbox"/> Widowed <input checked="" type="checkbox"/> Married <input type="checkbox"/> Separated <input type="checkbox"/> Annulled <input type="checkbox"/> Others, specify _____	18. PERMANENT ADDRESS	NCRC-V, VSU, VISCA, BAYBAY CITY, LEYTE
8. CITIZENSHIP	FILIPINO	ZIP CODE	6521
9. HEIGHT (m)	1.55	19. TELEPHONE NO.	(053)335-2618
10. WEIGHT (kg)	62	20. E-MAIL ADDRESS (if any)	maricel_andrino@yahoo.com
11. BLOOD TYPE	A+	21. CELL PHONE NO. (if any)	9066075898
12. GSIS ID NO.	2003494694	22. AGENCY EMPLOYEE NO.	
13. PAG-IBIG ID NO.	1700-0032-4341	23. TIN	939-650-836
14. PHILHEALTH NO.	13-050059508-7		
15. SSS NO.	06-1851846-3		

II. FAMILY BACKGROUND

24. SPOUSES' SURNAME	LEORNA	25. NAME OF CHILDREN (Write full name and list all)	Date of Birth (mm/dd/yyyy)
FIRST NAME	NILO	FLORALONA NIZSEL GRACE A. LEORNA	12 /13/ 2011
MIDDLE NAME	LASQUITE	MALOU RUHAMAH GRACE A. LEORNA	2 /25/ 2013
OCCUPATION	ENGINEER II		/ /
EMPLOYER/BUS. NAME	VISAYAS STATE UNIVERSITY		/ /
BUSINESS ADDRESS	VISCA, BAYBAY CITY, LEYTE		/ /
TELEPHONE NO.	(053)563-7117		/ /
(Continue on separate sheet if necessary)			/ /
26. FATHER'S SURNAME	ANDRINO		/ /
FIRST NAME	FLORO		/ /
MIDDLE NAME	LICARDO		/ /
27. MOTHER'S MAIDEN NAME			/ /
SURNAME	TERAYTAY		/ /
FIRST NAME	ANTONINA		/ /
MIDDLE NAME	CUSTODIO		/ /
(Continue on separate sheet if necessary)			

III. EDUCATIONAL BACKGROUND

28. LEVEL	NAME OF SCHOOL (Write in full)	DEGREE/ COURSE (Write in full)	YEAR GRADUATED (if graduated)	HIGHEST GRADE/ LEVEL/ UNITS EARNED (if not graduated)	INCLUSIVE DATES OF ATTENDANCE		SCHOLARSHIP ACADEMIC/ HONORS RECEIVED
					From	To	
ELEMENTARY	KILIM ELEMENTARY SCHOOL		1991	GRADUATED	1986	1991	SALUTATORIAN
SECONDARY	EXPERIMENTAL RURAL HIGH SCHOOL		1996	GRADUATED	1991	1996	WITH HONORS
VOCATIONAL/ TRADE COURSE							
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BACHELOR OF SCIE IN FOOD TECHNOLOGY	1999	GRADUATED	1995	1999	NONE
GRADUATE STUDIES	LEYTE STATE UNIVERSITY	M.S. IN FOOD SCIENCE AND TECHNOLOGY	2005	GRADUATED	2002	2005	NONE
	UNIVERSITY OF THE PHILIPPINES- LOS BANOS	PhD FOOD SCIENCE		CANDIDATE	IN-PROGRESS		

(Continue on separate sheet if necessary)

IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE (Include private employment. Start from your current work)

[illegible]

(Continue on separate sheet if necessary)







VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC/NON-GOVERNMENT/PEOPLE/VOLUNTARY ORGANIZATIONS

31. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION/ NATURE OF WORK
	From	To		
NONE	/ /	/ /		
	/ /	/ /		
	/ /	/ /		
	/ /	/ /		
	/ /	/ /		
	/ /	/ /		
	/ /	/ /		
	/ /	/ /		
	/ /	/ /		
	/ /	/ /		

(Continue on separate sheet if necessary)

VII. TRAINING PROGRAMS (Start from the most recent training)

32. TITLE OF SEMINARS/CONFERENCE/ WORKSHOP/SHORT COURSES (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	CONDUCTED/SPONSORED BY (Write in full)
	From	To		
44 th Annual Convention of the Kapisanang Kimika ng Pilipinas	11/05/2015	11/06/2015	16	Kapisanang Kimika ng Pilipinas – Southern Tagalog
Consultative Meeting on Coconut Farmers' Livelihood Recovery Plans for Region VIII	02/17/2014	02/18/2014	16	PCA, FAO of the United Nations
Level 2 (Cluster 4) Research and Development/Extension (RDE) Review (as presenter)	10/18/2013	10/18/2013	8	RRDEN, VICARP, VSU
2013 SME Caravan Workshop: Processed Food (PF)	06/14/2013	06/1/2013	8	DTI-Leyte, Bureau of MSME Dev't, Archdiocese of Palo
Seminar on Entrepreneurial Mindset of the 2013 SME Caravan	06/13/2013	06/13/2013	8	DTI-Leyte, Bureau of MSME Dev't, Archdiocese of Palo
8 th Scientific Conference on Philippine Society for Lactic Acid Bacteria (PSLAB), Inc.	11/22/2012	11/23/2012	12	VSU, PSLAB, Yakult Philippines, Inc.
Seminar on Packaging, Labeling and Marketing Assistance (as facilitator)	09/21/2012	09/21/2012	8	VSU and DTI-Leyte RuMEPP
Skills Training on Processing of Makapuno-based Food Products (as facilitator and resource person)	09/17/2012	09/20/2012	32	VSU and DTI-Leyte RuMEPP
Patent Search and Documentation	10/12/2011	10/14/2011	24	VSU
Inter-Agency Research and Development/Extension (RDE) Review-Cluster 4	05/03/2011	05/04/2011	16	VSU
Seminar-workshop on Peer-review Publication	04/11/2010	04/15/2011	40	VSU
Seminar on Hydrogen Peroxide: A Stress Signal & Induction of Stress Tolerance in Plants	09/16/2010	09/16/2010	2	VSU
Intellectual Property Seminar-Workshop	09/09/2010	09/09/2010	8	VSU and IPO Philippines
3 rd Regional Coconut Summit	09/02/2010	09/03/2010	16	PCA
Makapuno Processing during the VSU Livelihood Caravan (as trainor)	08/10/2010	08/10/2010	4	VSU
Training on Patent Databases	07/28/2010	07/30/2010	24	IPO Philippines & WIPO
Seminar Workshop on the Filipino Educator: Building Minds and Touching Hearts	07/17/2010	07/18/2010	16	VSU
1 st Gender Analysis Training for AFNR RDE	11/03/2009	11/06/2009	32	VSU
Seminar Workshop on Leadership & Ethics in Research and Extension Management	10/15/2009	10/15/2009	8	VSU
Teacher Training Seminar	10/02/2009	10/03/2009	16	VSU
Livelihood Caravan for Food Processing during the Farmer's Fisherfolks Field Day (as trainor)	08/09/2009	08/09/2009	4	VSU
Training of Trainers on Entrepreneurship and Product Development	05/05/2009	05/08/2009	32	VSU, DOST, DLSU, PESO
Seminar-Lecture on Clean Development Mechanism and Carbon Trading	04/28/2009	04/28/2009	4	VSU & B/S/H/ of Germany
1 st Training Course in Food and Water Bacteriology	12/08/2008	12/12/2008	40	UP College of Public Health
Food Processing during the Cooperative Month Celebration of Hilongos, Leyte	10/28/2008	10/28/2008	4	LGU Hilongos, Leyte
Livelihood Caravan during the Farmers and Fisherfolks Field Day (as trainor)	08/09/2008	08/09/2008	4	VSU
Livelihood Training on Cab-cab and Pineapple Jam Processing (as trainor)	08/08/2008	08/08/2008	8	Brgy. Igang Brgy. Council
Seminar Series on "Bioconversion of Agricultural By-products from the Viewpoint of Complete Utilization of Sweetpotato" and "Physicochemical Properties of Sweetpotato Starches with Different Gelatinization Temperatures"	07/28/2008	07/28/2008	2	VSU
19 th Regional Research & Development Extension Symposium	05/24/2007	05/25/2007	16	VSU
4 th Annual Meeting of the National Research Council of the Philippines-Visayas Regional Cluster	05/21/2007	05/21/2007	8	NRCP & VSU
Seminar Workshop on Food Packaging and Labeling	12/07/2006	12/08/2006	16	DOST
Biofuels and Renewables – A Strategic Approach Towards Sustainable Development in the Philippines	03/17/2006	03/17/2006	8	VSU
Strategic Management and Management of Products, Brands and Innovation based on International Landscape	10/17/2005	10/18/2005	16	VSU
Technology Investment Forum	05/19/2005	05/19/2005	8	DOST 8, TAPI & LCCI
2 nd Annual Conference on Lactic Acid Bacteria	10/27/2004	10/28/2004	16	PSLAB Inc. & LSU
Hands-on Training on the Operation & Maintenance of the Plant Oil Stove	09/03/2004	09/03/2004	8	LSU & B/S/H/ of Germany
16 th Regional Symposium on R&D Highlights	08/30/2004	08/31/2004	16	VICARP

<p>36. Are you related by consanguinity or affinity to any of the following:</p> <p>a. Within the third degree (for NATIONAL GOVERNMENT Employees): appointing authority, recommending authority, chief of office/bureau/department or person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed?</p> <p>b. Within the fourth degree (for LOCAL GOVERNMENT Employees): appointing authority or recommending authority where you are appointed?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>_____</p> <p>_____</p>												
<p>37. a. Have you ever been formally charged?</p> <p>b. Have you ever been guilty of any administrative offense?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>_____</p> <p>_____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>_____</p> <p>_____</p>												
<p>38. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>_____</p> <p>_____</p>												
<p>39. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract, AWOL or phased out, in the public or private sector?</p>	<p><input checked="" type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>RESIGNATION</p> <p>_____</p> <p>_____</p>												
<p>40. Have you ever been a candidate in a national or local election (except Barangay election)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>_____</p> <p>_____</p>												
<p>41. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and © Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you differently abled?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, pls. specify: _____</p> <p>_____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, pls. specify: _____</p> <p>_____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, pls. specify: _____</p> <p>_____</p>												
<p>42. REFERENCES (Person not related by consanguinity or affinity to applicant/ appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 40%;">NAME</th> <th style="width: 40%;">ADDRESS</th> <th style="width: 20%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>DR. MA. JULIET C. CENIZA</td> <td>NCRC-V, VSU, BAYBAY CITY, LEYTE</td> <td></td> </tr> <tr> <td>PROF. TESSIE C. NUÑEZ</td> <td>NCRC-V, VSU, BAYBAY CITY, LEYTE</td> <td></td> </tr> <tr> <td>DR. ROBERTO C. GUARTE</td> <td>OVPAF, VSU, BAYBAY CITY, LEYTE</td> <td></td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	DR. MA. JULIET C. CENIZA	NCRC-V, VSU, BAYBAY CITY, LEYTE		PROF. TESSIE C. NUÑEZ	NCRC-V, VSU, BAYBAY CITY, LEYTE		DR. ROBERTO C. GUARTE	OVPAF, VSU, BAYBAY CITY, LEYTE	
NAME	ADDRESS	TEL. NO.											
DR. MA. JULIET C. CENIZA	NCRC-V, VSU, BAYBAY CITY, LEYTE												
PROF. TESSIE C. NUÑEZ	NCRC-V, VSU, BAYBAY CITY, LEYTE												
DR. ROBERTO C. GUARTE	OVPAF, VSU, BAYBAY CITY, LEYTE												
<p>43. I declare under oath that this Personnel Data Sheet has been accomplished by me, and is:</p> <p>a. true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines</p> <p>I also authorize the agency head/ authorized representative to verify/ validate the contents stated herein.</p> <p>I trust that this information shall remain confidential.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">1113394</td> </tr> <tr> <td style="text-align: center;">COMMUNITY TAX CERTIFICATE NO.</td> </tr> <tr> <td style="text-align: center;">Baybay City, Leyte</td> </tr> <tr> <td style="text-align: center;">ISSUED AT</td> </tr> <tr> <td style="text-align: center;">1/17/2017</td> </tr> <tr> <td style="text-align: center;">ISSUED ON (mm/dd/yy)</td> </tr> </table>	1113394	COMMUNITY TAX CERTIFICATE NO.	Baybay City, Leyte	ISSUED AT	1/17/2017	ISSUED ON (mm/dd/yy)	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: center;">  SIGNATURE (Sign inside the box) </td> <td style="text-align: center;">  RIGHT THUMBMARK </td> </tr> <tr> <td style="text-align: center;"> 1/30/2017 DATE ACCOMPLISHED </td> <td></td> </tr> </table>	 SIGNATURE (Sign inside the box)	 RIGHT THUMBMARK	1/30/2017 DATE ACCOMPLISHED			
1113394													
COMMUNITY TAX CERTIFICATE NO.													
Baybay City, Leyte													
ISSUED AT													
1/17/2017													
ISSUED ON (mm/dd/yy)													
 SIGNATURE (Sign inside the box)	 RIGHT THUMBMARK												
1/30/2017 DATE ACCOMPLISHED													



PHOTO