

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	QUEBEC		
FIRST NAME	JETT	NAME EXTENSION (JR., SR) NA	
MIDDLE NAME	COLMINAR		
3. DATE OF BIRTH (mm/dd/yyyy)	10/2/1978	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	TACLOBAN	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	PHASE 5 BLOCK 3 LOT 1 CORNER IPILIPIL AND MOLAVE STREET House/Block/Lot No. Street V AND G SUBDIVISION 109 Subdivision/Village Barangay TACLOBAN CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.78 M	ZIP CODE	6500
8. WEIGHT (kg)	100 KG		
9. BLOOD TYPE	O	18. PERMANENT ADDRESS	PHASE 5 BLOCK 3 LOT 1 CORNER IPILIPIL AND MOLAVE STREET House/Block/Lot No. Street V AND G SUBDIVISION 109 Subdivision/Village Barangay TACLOBAN CITY LEYTE City/Municipality Province
10. GSIS ID NO.	2004559004	ZIP CODE	6500
11. PAG-IBIG ID NO.	1700-0065-9436		
12. PHILHEALTH NO.	13-050046357-1	19. TELEPHONE NO.	N/A
13. SSS NO.	NA	20. MOBILE NO.	09185459928
14. TIN NO.	921-549-810	21. E-MAIL ADDRESS (if any)	jettquebec1425@gmail.com
15. AGENCY EMPLOYEE NO.	V00850		


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	RENOMERON		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	GLADYS	NAME EXTENSION (JR., SR) NA	N/A	
MIDDLE NAME	ATERRADO			
OCCUPATION	FINANCE OFFICER			
EMPLOYER/BUSINESS NAME	PLAN INTERNATIONAL			
BUSINESS ADDRESS	TACLOBAN CITY			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	QUEBEC			
FIRST NAME	JESUS	SR.		
MIDDLE NAME	DELIMA			
25. MOTHER'S MAIDEN NAME	COLMINAR			
SURNAME	QUEBEC			
FIRST NAME	ELNORA			
MIDDLE NAME	DUQUILLA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	LEYTE STATE COLLEGE (NOW LNU)	PRIMARY EDUCATION	6/1/1986	3/1/1991	graduated	1991	NONE
SECONDARY	LEYTE NATIONAL HIGH SCHOOL	SECONDARY EDUCATION	6/1/1991	3/1/1995	graduated	1995	NONE
COLLEGE	UP TACLOBAN COLLEGE	BACHELOR OF ARTS IN COMMUNICATION ARTS	6/1/1995	4/1/1999	graduated	1999	NONE
	LEYTE COLLEGES	BACHELOR OF LAWS	6/1/1999	3/1/2010	graduated	2010	NONE
GRADUATE STUDIES	ASIAN DEVELOPMENT FOUNDATION COLLEGE	BACHELOR OF ARTS IN COMMUNICATION ARTS	6/1/2013	4/1/2016	graduated	2016	NONE
	UNIVERSITY OF SAN JOSE-RECOLETOS	DOCTOR OF PHILOSOPHY- ENGLISH LANGUAGE	6/1/2016	4/1/2019	graduated	2019	NONE


(Continue on separate sheet if necessary)

SIGNATURE		DATE	September 18, 2022	CS FORM 212 (Revised 2017), Page 1 of 4
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[illegible]

**V. WORK EXPERIENCE**  
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

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VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED







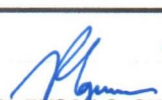
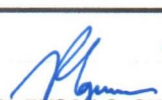
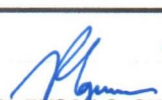
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VIII. OTHER INFORMATION

[illegible]

(Continue on separate sheet if necessary)				
SIGNATURE		DATE	September 15, 2022	CS FORM 212 (Revised 2017), Page 3 of 4

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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____														
35. a. Have you ever been found guilty of any administrative offense?  b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____														
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____														
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO If YES, give details: <u>RESIGNED FROM LAST EMPLOYMENT</u>														
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?  b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____														
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____														
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____  <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____														
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)															
<table><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>ELWIN JAY YU</td><td>VSU MAIN</td><td>9298019567</td></tr><tr><td>GUIRALDO FERNANDEZ, JR.</td><td>VSU MAIN</td><td>9224009161</td></tr><tr><td>AL FRANJON VILLAROYA</td><td>VSU MAIN</td><td>9053159329</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	ELWIN JAY YU	VSU MAIN	9298019567	GUIRALDO FERNANDEZ, JR.	VSU MAIN	9224009161	AL FRANJON VILLAROYA	VSU MAIN	9053159329		
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head / authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.															
<table><tr><td colspan="2">Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID:</td><td>DRIVER'S LICENSE</td></tr><tr><td>ID/License/Passport No.:</td><td>H02-06-003555</td></tr><tr><td>Date/Place of Issuance:</td><td>TACLOBAN CITY</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	DRIVER'S LICENSE	ID/License/Passport No.:	H02-06-003555	Date/Place of Issuance:	TACLOBAN CITY	<table><tr><td></td></tr><tr><td>Signature (Sign inside the box)</td></tr><tr><td>September 15, 2022</td></tr><tr><td>Date Accomplished</td></tr></table> <table><tr><td></td></tr><tr><td>Right Thumbmark</td></tr></table>		Signature (Sign inside the box)	September 15, 2022	Date Accomplished		Right Thumbmark
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SUBSCRIBED AND SWORN to before me this <u>13 OCT 2022</u> , affiant exhibiting his/her validly issued government ID as indicated above.															
<table><tr><td></td></tr><tr><td>ATTY. RYSAN C. GUINOCOR</td></tr><tr><td>Person Administering Oath</td></tr></table>			ATTY. RYSAN C. GUINOCOR	Person Administering Oath											
															
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Person Administering Oath															

WORK EXPERIENCE SHEET

**Instructions:** 1. Include only the work experiences relevant to the position being applied to.  
2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: January 2019-present
- Position: Assistant Professor I
- Duration: June 1999 – July 2013
- Position: Instructor
- Name of Office/Unit: Leyte Colleges
- Immediate Supervisor: Dr. Nelly T. Villas
- Name of Agency/Organization and Location: Paterno Street, Tacloban City
- List of Accomplishments and Contributions (if any)
  - Taught Language and Literature subjects
  - Designed and revised a number of course syllabi and instructional materials
- Summary of Actual Duties
  - Responsible for teaching Language and Literature subjects, submitting grades and accomplishing other necessary requirements.

- Duration: July 2013 – present
- Position: Instructor 1
- Name of Office/Unit: Department of Liberal Arts and Behavioral Sciences
- Immediate Supervisor(s): Dr. Fernandez, and Dr. Gravoso
- Name of Agency/Organization and Location: Visayas State University, Visca, Baybay City, Leyte
- List of Accomplishments and Contributions (if any)
  - Taught Language and Literature Subjects
  - Designed and revised a number of course syllabi and instructional materials
  - Participated in DLABS and also in the University's activities
  - Attended trainings, seminars and conferences to enhance teaching method and learn new strategies.
- Summary of Actual Duties
  - Responsible for teaching Language and Literature Subjects
  - Perform task assigned by the head, dean and other university authorities
  - Submit grades and accomplishing other necessary requirements asked by the department, the university and other governing bodies.



JETT C. QUEBEC

(Signature over Printed Name  
of Employee/Applicant)

Date: Sept. 15, 2022