# CS Form No.212 Revised 2017

## **PERSONAL DATA SHEET**

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM Print legibly. Tick appropriate boxes ( ) [ use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only) Mazo 2 SURNAME NAME EXTENSION (JR., SR) FIRST NAME Analyn MIDDLE NAME Mendoza 3. DATE OF BIRTH 01/24/1973 16 CITIZENSHIP ✓ Filipino Dual Citizenship (mm/dd/yyyy) by birth by naturalization Pls. indicate country: 4. PLACE OF BIRTH Naawan Misamis Oriental If holder of dual citizenship please indicate the details. -☐ Male ✓ Female 5. SEX ✓ Married 17. RESIDENTIAL ADDRESS Duplex H2 Single 6 CIVIL STATUS House/Block/Lot No Street Widowed Separated VSU Lower Campu Pangasugan Other/s: Barangay Subdivision/Village Baybay Leyte 7. HEIGHT (m) 1.58 City/Municipality 46 ZIP CODE 6521 8. WEIGHT (kg) Purok 2 18. PERMANENT ADDRESS 9. BLOOD TYPE 0 House/Block/Lot No Street Gahas 10. GSIS ID NO. 006-0118-6812-5 Subdivision/Village Barangay Baybay Leyte 1700-0026-9333 11 PAG-IBIG ID NO City/Municipality Provinc 130000156893 ZIP CODE 6521 12. PHILHEALTH NO 13. SSS NO. 19. TELEPHONE NO 053 563 7479 186-751-446 20. MOBILE NO. 09171624920 14. TIN NO 15. AGENCY EMPLOYEE NO. V00329 21. E-MAIL ADDRESS (if any) analyn.mazo@vsu.edu.ph 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) 22. SPOUSE'S SURNAME Mazo NAME EXTENSION (JR., SR) Harold Adrian M. Mazo 11/17/1998 FIRST NAME Andrew Ivan Andrew M. Mazo 02/27/2000 MIDDLE NAME Antolan OCCUPATION Instructor Visayas State University FMPI OYER/BUSINESS NAME **BUSINESS ADDRESS** Baybay, Leyte TELEPHONE NO 053 525 0600 loc 1046 Mendoza 24 FATHER'S SURNAME NAME EXTENSION (JR., SR) FIRST NAME Antonio Daganio MIDDLE NAME 25. MOTHER'S MAIDEN NAME Abitona SURNAME FIRST NAME Evelyn MIDDLE NAME Ababao (Continue on separate sheet if necessary) HIGHEST LEVEL/ PERIOD OF ATTENDANCE BASIC EDUCATION/DEGREE/COURSE NAME OF SCHOOL YEAR **ACADEMIC** LEVEL UNITS FARNED HONORS RECEIVED GRADUATED (Write in full) (Write in full) (if not gradua From To **Elementary Certificate** Naawan Central School 1985 1985 1979 ELEMENTARY SECONDARY Naawan Fisheries High School **High School Diploma** 1985 1989 1989 VOCATIONAL / NA NA NA NA NA TRADE COURSE MSU-School of Marine Fisheries and Technology **BS Marine Biology** 1993 1993 COLLEGE 1989 **GRADUATE STUDIES** University of San Carlos- Cebu MS Marine Biology 2007 2007 DOST-PhD Biology track Marine Biology 2014 2014 2010 **ASTHRDP** Od. 7, 202 DATE SIGNATURE

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			RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINA	ATION / CONFER	RMENT	LÎCENSE (if ap	Date of Validity
	Career Service	Professional	81.9	Nov. 8, 1997	CSC Region	al Office No.	8		
	y .								
	11								
V WORK	EXPERIENCE		(Co	ntinue on separate sheet	if necessary)	9 (90)			
		nt. Start from your recent	work) Description	of duties should be	indicated in the attached	l Work Exper	ience sheet.		
	USIVE DATES nm/dd/yyyy)	POSITION T			ENCY / OFFICE / COMPANY	MONTHLY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP	STATUS OF	GOV'T SERVICE
From	То	(Write in full/Do not	abbreviate)	(Write in full	I/Do not abbreviate)	SALARY	(Format "00-0")/ INCREMENT	APPOINTMENT	(Y/ N)
08/01/1993	11/30/2005	Instructo	or I	Visayas S	State University	3540-11,167	SG-12	Substitute/Tem porary	Υ
12/01/2005	06/30/2007	Instructor III		Visayas S	12,546-17,147	SG-14	Contractual/Te mporary	Υ	
10/01/2009	10/27/2011	Assistant Pro	fessor I	Visayas S	State University	18,292-22,688	SG-15	Temporary	Υ
10/28/2011	12/31/2014	Assistant Prof	essor IV	Visayas S	State University	28,305-31,351	SG-18	Permanent	Υ
01/01/2015	01/01/2017	Associate Pro	fessor I	Visayas S	State University	33,859-39,151	SG-19	Permanent	Υ
01/01/2017	06/30/2019	Associate Prof	essor IV	Visayas State University		52,783-65,319	SG-22	Permanent	Υ
07/01/2019	present	Associate Pro	fessor V	Visayas S	State University	73,811-79,659	SG-23	Permanent	Υ
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-									
		02		ntinue on separate sheet		A 0	2 0:05		
SIGN	ATURE	4.0	an		DATE	Oct.	7,2022	FORM 212 (Revised 20	117) Page 2 of 4
		/					Li.	, , Jim 212 (NEVISEU 20	11, raye 2 01 4

29. NAME & ADDRESS OF ORG (Write in full)	NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy)		POSITION / NATURE OF WORK		
		From	То				
NAME VA		Ŋa	WA	lýA	NA		
		(Continue on sep	arate sheet if nece	ssary)			
II. LEARNING AND DEVELOPMENT (L&L tart from the most recent L&D/training program and incl					ive/Managerial noe	itions	
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From To		NUMBER OF HOURS	Type of LD ( Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
		rion	10	FA DEC			
2022 Annual In-house Review for Fisheries		08/18/2022	08/18/2022	8.0	Technical	Visayas State University	
th International Conference for Fisheries and Aqua isheries Social Science Research Network Forum		11/24/2021	11/26/2021	24.0	Technical	University of the Philippines Visayas	
th Annual Conference on Environmental Science (		05/03/2021	05/04/2021	16.0	Technical		
Seminar/Lecture on Intellectual Property Awarenes echnologies		08/25/2021	08/25/2021	8.0	Technical	Visayas State University	
est RDE Poster (entry) during the 33rd Joint ViCAl esearch, Development, Extension and Innovation haracterization of Sibugay River, Albuera, Leyte)	Nov. 18, 2021	Nov. 18, 2021	8.0	Technical	Visayas State University & Visayas Consortium for Agriculture, Aquatic and Natural Resources Program (ViCARP)		
cho-webinar on the TIEC-CHED Flexible Learning	03/15/2021	03/16/2021	16.0	Technical	Visayas State University		
		aller and the horsest					
						28.3.18	
	J.	¥ .					
VIII. OTHER INFORMATION		(Continue on sep	parate sheet if nece	essary)			
	32.	NON-ACADEMIC	DISTINCTIONS / R	ECOGNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATIO	
31. SPECIAL SKILLS and HOBBIES	J.E.		(Write in full)			Federation of Institutions for Marine and	
Singing						Freshwater Sciences	
				1			
	1 ~	(Continue on se	parate sheet if nec			0.000	
SIGNATURE	1	The state of the s			ATE	Oct. 7, 2022 CS FORM 212 (Revised 2017), Page 3	

chief of bureau or office or to the person who has immediate s Bureau or Department where you will be apppointed,			ı	
a. within the third degree?		YES [	✓ NO	
b. within the fourth degree (for Local Government Unit - Cared	YES	✓ NO		
	W XX AV	If YES, give details:	1	
35. a. Have you ever been found guilty of any administrative offer	☐ YES ☑ NO			
	and the second s	If YES, give details:		
b. Have you been criminally charged before any court?			☑ NO	
		If YES, give details:		
		Date Filed: Status of Case/s:		
36. Have you ever been convicted of any crime or violation of any any court or tribunal?	☐ YES ☑ NO If YES, give details:			
37. Have you ever been separated from the service in any of the		YES	✓ NO	
dropped from the rolls, dismissal, termination, end of term, fir in the public or private sector?	If YES, give details:			
38. a. Have you ever been a candidate in a national or local elect Barangay election)?	YES NO If YES, give details:			
b. Have you resigned from the government service during the election to promote/actively campaign for a national or local of	☐ YES ☑ NO If YES, give details:			
39. Have you acquired the status of an immigrant or permanent r				
39. Have you acquired the status of an infinigrant of permanent	☐ YES ☑ NO If YES, give details (country):			
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magi	na Carta for Disabled Persons (RA 7277);			
and (c) Solo Parents Welfare Act of 2000 (RA 8972), please	answer the following items:			
Are you a member of any indigenous group?		YES If YES, please specify	☑ NO	
b. Are you a person with disability?		YES	✓ NO	
c. Are you a solo parent?		If YES, please specify		
- Alo you a solo palont:		YES If YES, please specify	ID No:	
41. REFERENCES (Person not related by consanguinity or affinity to applicant	/appointee)			
NAME	ADDRESS	TEL. NO. 053 525 0600 loc		
Dr. Ma. Theresa P. Loreto	Department of Biotechnology, VSU	1099	2	
Dr. Beatriz S. Belonias	OVPAA, VSU	535637106	A and B	
Dr. Humberto R. Montes Jr.	Department of Biological Sciences, VSU	053-563-7536		
42. I declare under oath that I have personally accomplished complete statement pursuant to the provisions of pertine Philippines. I authorize the agency head/authorized represe agree that any misrepresentation made in this docu- administrative/criminal case/s against me.	ent laws, rules and regulations of the entative to verify/validate the contents state	Republic of the ed herein.	ANALYN M. MAZO	
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)  PLEASE INDICATE ID Number and Date of Issuance	, Oak			
Government Issued ID: GSIS UMID	1000			
ID/License/Passport No.: 006-0118-6812-5	ox)			
Date/Place of Issuance: not indicated	Right Thumbmark			
SUBSCRIBED AND SWORN to before me this	3 OCT 2022 , affiant exhibiti	ng his/her validly issued o	government ID as indicated above.	
	Person Administering Oat	h		

### **WORK EXPERIENCE SHEET**

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

Duration: 1993-2005
 12/2005-9/2009
 10/2009-10/2011
 10/2011-12/2014
 1/2015-12/2016
 1/2017-6/2019
 7/2019-present
 Position: Instructor I Instructor III
 Asst. Prof. I
 Asst. Prof. IV
 Assoc. Prof. IV

- Name of Office/Unit: Department of Biological Sciences
- Immediate Supervisor: DBS Head/Dean, College of Arts and Sciences
- Name of Agency/Organization and Location: Visayas State University, Baybay City, Leyte
  - List of Accomplishments and Contributions:

#### For Research and Extension Function

- Conducted research and extension activities
- Published research outputs
- Attended relevant trainings
- Presented research outputs to scientific conferences and won awards

#### For Administrative Function

- Served as department head of the Department of Biological Sciences
  - Instrumental in the revision and implementation of the new BS Biology and BS Marine Biology programs and in the award of Certificate of Program Compliance (COPC) of the two programs
  - Instrumental in the implementation of Quality Assurance Evaluation activities

#### For Instruction Function

- Developed syllabi, lecture guides, and laboratory manuals for classes conducted
- Guide graduate and undergraduate students in conducting research
- Obtained outstanding ratings in the teaching performance evaluation by students
- Recipient of the exemplary teacher award given by VSU
- Summary of Actual Duties
  - Conduct instruction, research, and extension activities
  - Perform administrative functions
  - Act as chairperson/member of committees and perform other functions assigned by the university president/supervisors

ANALYN M. MAZO

Date: Out 7, 200