



VISAYAS

STATE UNIVERSITY

OFFICE OF THE HEAD OF RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines
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Email Address: prpsco@vsu.edu.ph
Website: www.vsu.edu.ph

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UNIVERSITY CLEARANCE (for Faculty and Staff)

24 APR 2023

012-389

Name: Isabelita V. Pechon Position: Business Counselor Signature: [Signature]
Address and Mobile Number: J2 Duplex, VSM, Visca, Baybay City, Leyte 0936 168 1316
Dept./Office: OHRM Last Day of Service in VSU: April 28, 2023
Purpose: [] Resignation [☒] Retirement [] Transfer [] Study Leave [] Others _____
Reason, if resignation: _____
Effective Date: April 28, 2023

Cleared of work-related accountabilities:

MARIA ROBERTA S. MIRAFLORES

Name and signature of Department /Unit Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte.

Name of Office

Name of Authorized
Official

Signature

Date Signed

VP Administrative and Finance
(includes units under VPPRGAS)

DANIEL BESLIE S. TAN

APR 17 2023

VP Research, Extension & Innovation

MARIA JULIET C. CENIZA

1/27/2023

VP Academic Affairs
(includes offices under VP for Student
Affairs and Services)

BEATRIZ S. BELONIAS

4/18/23

Approved:

EDGARDO E. TUVIN

University President

Date: 4/24/23

*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPRR). Processing of clearance certificate shall follow the order of number indicated.