

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () () use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BELLEN		
FIRST NAME	JOY	NAME EXTENSION (JR., SR)	
MIDDLE NAME	ABELARDO		
3. DATE OF BIRTH (mm/dd/yyyy)	12/201983	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CARIDAD, BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	A. MABINI House/Block/Lot No. Street POBLACION ZONE 2 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.6	ZIP CODE	6521
8. WEIGHT (kg)	72		
9. BLOOD TYPE	A	18. PERMANENT ADDRESS	A. MABINI House/Block/Lot No. Street POBLACION ZONE 2 Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	BP2003253749	ZIP CODE	6521
11. PAG-IBIG ID NO.	080145058302		
12. PHILHEALTH NO.	13-000097918-0	19. TELEPHONE NO.	NA
13. SSS NO.	34-6618511-3	20. MOBILE NO.	09267916134
14. TIN NO.	946-093-036	21. E-MAIL ADDRESS (if any)	joy.bellen@vsu.edu.ph
15. AGENCY EMPLOYEE NO.	V00787		


II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	BELLEN		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	FLORMARY-AL	NAME EXTENSION (JR., SR)	JUNIPER ERIANNEFLEUR BELLEN	12/14/2021
MIDDLE NAME	VARRON			
OCCUPATION	PROFESSIONAL TEACHER			
EMPLOYER/BUSINESS NAME	MAILHI NHS, DEPED			
BUSINESS ADDRESS	MAILHI, BAYBAY CITY			
TELEPHONE NO.	09056048672			
24. FATHER'S SURNAME	BELLEN			
FIRST NAME	JOSE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BELISTA			
25. MOTHER'S MAIDEN NAME				
SURNAME	ABELARDO			
FIRST NAME	ESMERALDA			
MIDDLE NAME	JADENA		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CARIDAD ELEMENTARY SCHOOL	ELEMENTARY GRADUATE	01/06/1992	30/03/1998		1998	2ND HONORS
SECONDARY	CARIDAD NATIONAL HIGH SCHOOL	HIGH SCHOOL GRADUATE	01/06/1998	30/03/2002		2002	1ST HONORS
VOCATIONAL / TRADE COURSE	NA						
COLLEGE	LEYTE STATE UNIVERSITY	BACHELOR OF SECONDARY EDUCATION	01/06/2002	01/04/2006		2006	CUM LAUDE
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF EDUCATION	15/04/2008	31/05/2010		2010	
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	DOCTOR OF EDUCATION	04/11/2014		54		

(Continue on separate sheet if necessary)


SIGNATURE		DATE	02 May 2017
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IV. CIVIL SERVICE ELIGIBILITY					
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)
					NUMBER
	PD 907		01/04/2006	VISAYAS STATE UNIVERSITY	10080175 29/03/2006
	LICENSURE EXAMINATION FOR TEACHERS	82.2	27/09/2006	TACLOBAN CITY	0927603 07/12/2006

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	02 - May 2024
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02 - May 2024

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
NA					

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	I can do it: Research capability-building for basic education teachers	07/06/2023	10/07/2023	24	Technical	Caridad NHS, Baybay City Division Office
	Problem tree analysis: Tool for identifying research gap	29/03/2023	29/03/2023	8	Technical	Plaridel NHS, Baybay City Division Office
	I can do it: Research capability-building for basic education teachers	04/03/2022	01/04/2022	24	Technical	Banahao NHS, Baybay City Division Office
	Eastern Visayas Basic Education Research Conference	25/10/2018	26/10/2018	16	Technical	DepEd Regional Office 8
	International Seminar on Methodological Advances in Research	26/07/2018	26/07/2018	8	Technical	Biology Teachers Association/ Philippine Normal University
	4th Division Research Conference	15/03/2018	16/03/2018	16	Technical	DepEd Baybay City Division
	Pomponan NHS SLAC Session	30/10/2017	30/10/2017	8	Technical	Pomponan NHS, DepEd
	School Learning Action Cell	28/07/2017	28/07/2017	9	Technical	Baybay City National Night High School
	52nd BIOTA Annual National Convention & Scientific Sessions	06/04/2017	08/04/2017	24	Technical	Biology Teachers Association/ Philippine Normal University
	NOSTE 2016 International Reseearch Conference and Seminar Workshop	10/07/2016	10/09/2016	24	Technical	National Organization for Science Teachers and Educators (NOSTE)
	8th Taiwan-Philippines Academic Conference	04/06/2016	04/08/2016	24	Technical	University of San Carlos/ Cebu Normal University/ Alethia University
	Licensure Examination for Teachers' Review	06/26/2014	06/26/2014	8	Technical	Unversity Review Center, Visayas State University
	National-Visayas Seminar Worshop for College Student Leaders on Drug Abuse Prevention and Education	02/19/2014	02/21/2014	24	Technical	Daangerous Drugs Board
	16th Annual POSTE Regional Convention 2015	11/13/2015	11/15/2015	24	Technical	Philippine Organization of Science and Technology Educators
	International Research Conference in Higher Education	10/03/2013	10/04/2013	16	Technical	Polytechnic University of the PhilippinesPolytechnic University of the Philippines
	Seminar Workshop on Basic Computer Operation and Hardware Servicing	09/14/2013	09/14/2013	8	Technical	College of Education, Visayas State University

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	Literate in MS Office application (processor, spreadsheet, publisher, powerpoint)				Visayas State University Faculty Association
	Proficient in Google Jamboard, Canva				National Organization for Science Teachers and Educators
	Hobbies: playing chess and home gardening				Philippine Organization for Science and Technology Educators
					Biology Teachers Association
					Philippine Association for Graduate Education
					Philippine Society of Biochemistry and Molecular Biology

(Continue on separate sheet if necessary)

SIGNATURE

DATE

02 May 2024

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES☒ NO

☐ YES☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☒ YES☐ NO

If YES, give details:

Resignation from Caridad NHS on 05/31/2013

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES☒ NO

If YES, give details:

☐ YES☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES☒ NO

If YES, please specify:

☐ YES☒ NO

If YES, please specify ID No:


☐ YES☒ NO

If YES, please specify ID No:


41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
MARILYN N. MANAIG	DTE, VSU	09196866636
JOEL Q. MABALHIN	DTE, VSU	09977428753
MARLON V. DAMPIOS	NSTP, VSU	09056839971

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



JOY A. BELLEN



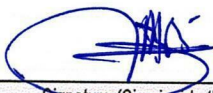
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Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: VSU

ID/License/Passport No.: V00787

Date/Place of Issuance: 01 March 2019, VSU




Signature (Sign inside the box)

02 May 2024

Date Accomplished

SUBSCRIBED AND SWORN to before me this 14 MAY 2024, affiant exhibiting his/her validly issued government ID as indicated above.



ATTY. RYAN C. GURNOCOR
VSU Chief Legal Officer

Person Administering Oath

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: **16/09/2022 to Present**
 - 07/17/2019 to 15/09/2022
 - 01/03/2017 to 30/06/2020
 - 01/01/2017 to 28/02/2017
 - 01/06/2016 to 31/12/2016
 - 01/01/2016 to 31/05/2016
 - 03/06/2013 to 31/12/2015
- Position: **Assistant Professor III**
- Name of Office/Unit: **DTE**
- Immediate Supervisor: **Joel Q. Mabalhin**
- Name of Agency/Organization and Location: **Visayas State University, Visca, Baybay City, Leyte**
- List of Accomplishments and Contributions (if any)
 - Taught action research and Pred subjects
 - Designed and revised a number of course syllabi and instructional materials
 - Attended trainings and seminars to enhance the pedagogy
 - Conducted action research training to basic education teachers
- Summary of Actual Duties
 - Teaches assigned subjects and performs other teaching related functions, among others, the following: Prepares and revised teaching materials/guides and submit to department head, prepares and gives examinations, checks test papers and returns to students one week after examination, submits grade sheets within prescribed period to the Registrar through the department, makes himself available for consultation by his/her students during scheduled consultation hours
 - Performs research and/or extension functions.
 - Performs other functions assigned by the department head, College Dean, Vice Presidents and the University President


JOY A. BELDEN

(Signature over Printed Name
of Employee/Applicant)

Date: 05-03-2024