CONTRACT FOR TEACHING SERVICES
(Job Order Status)

KNOW ALL MEN BY THESE PRESENTS:

This agreement made and executed into by and between:

The Visayas State University (VSU) a government academic institution and created by virtue of R.A. 9437, with principal office at Baybay, Leyte duly represented by the University President, Dr. JOSE L. BACUSMO hereinafter referred to as the FIRST PARTY;

-and-

Ms. Ma. Rosa De Lima C. Gerebise, of legal age, female, Filipino, and residing at Brgy. Guadalupe, Baybay, Leyte hereinafter referred to as the SECOND PARTY:

WITNESSETH:

WHEREAS, the FIRST PARTY is in need of one with the desired expertise who will teach AnSc 22; AnSc 195 courses/subjects at the DAS, VSU, Baybay, Leyte effective 1st Semester, SY 2013-2014 not to exceed 432 actual contact hours this Semester at ₱170.00 per hour, plus preparation/s equivalent to ₱ for lecture/s and ₱8078.40 for 8 laboratory, the total amount received for one month should not exceed the monthly salary of an equivalent regular position of Instructor I at the rate of ₱19,940.00 per month.

WHEREAS, the SECOND PARTY possesses the needed expertise to undertake the aforementioned job and is willing to be paid on a per hour basis;

Now, THEREFORE, premises considered, the parties hereto have hereby agree as they have agreed under the terms and conditions, as follows:

THAT the SECOND PARTY hereby undertakes the aforementioned teaching job under the direct supervision of the FIRST PARTY or duly authorized representative: such as:

A. To conduct classes as scheduled;
B. To conduct examination (mid/final/long hours/quizzes), maintain class records, and correct and return test papers on time; (1 week after the exam).
C. To submit grades and turn over class records to department head two weeks after the finals examination.
D. To participate in other teaching activities required of them.
E. To report to class on time and pass clearance after end of semester.

That for and in consideration of the foregoing job, the FIRST PARTY agrees to pay the SECOND PARTY for services equivalent to the required total number of hours of service as certified by the Registrar which should be in accordance with the prescribed schedule of classes, unless there is an approved changes thereto.

That the Second Party is also required by the First Party to pass a clearance every end of the summer/semester to ensure that all academic requirements have been complied with. Last payment of service for the said semester shall be released only upon submission of the same.
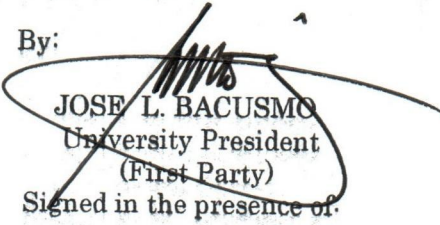
That the second party should also adhere to existing rules and regulations of the University including the wearing of uniform.

That this agreement will not in any manner result to any employer-employee relationship between the parties.

IN WITNESS WHEREOF, we have hereunto affixed our signatures this 12th day of July, 2013, at Baybay, Leyte, Philippines.
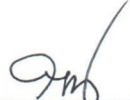
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VISAYAS STATE UNIVERSITY
Baybay, Leyte

By:

JOSE L. BACUSMO
University President
(First Party)

Signed in the presence of:

LOLITO C. BESTIL
Dept. Head

MA. ROSA DE LIMA C. GEREBISE
Second Party

ANITA G. GODOY
Administrative Officer III

LOURDES B. CANO
Director, ODAHRD

PROVINCE OF LEYTE)
REPUBLIC OF THE PHILIPPINES)S.S.
MUNICIPALITY OF BAYBAY)

BEFORE ME, this _____12th_____ day of ____July____, personally appeared Dr. Jose L. Bacusmo with valid w/ valid ID No. VOOO65 and Ms. Ma. Rosa De Lima C. Gerebise with valid ID No. PRC ID No. 0011627 known to me to be the same persons who executed the foregoing instrument and they acknowledged to me that the same is their free and voluntary act and deed.

This instrument consisting of two pages including this acknowledgement has been signed by the parties and their witnesses and sealed with my notarial seal.

WITNESS MY HAND AND SEAL on the date and place first above written.

ATTY. RISAME G. GUINOCOR
Notary Public
NOTARY PUBLIC
UNTIL DECEMBER 31, 2013
PTR 6003452 - BAYBAY CITY - 1/8/13
IBP 876784 - TACLOBAN CITY - 12/26/12
MCLE COMPLIANCE CERT. - IV-0004.03 - 11/24/11
ROLL OF ATTORNEY NO. 57467

Doc. No. 451
Page No. 001
Book No. IV
Series of 2013