

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. JEFREY M. TUMULAK has assumed the duties and responsibilities as ADMINISTRATIVE AIDE III (Utility Worker II) of Department of Liberal Arts and Behavioral Sciences effective February 1, 2023.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. _____ Tumulak as Administrative Aide III.


Done this 1st day of February 2023 in _____.



JETT C. QUEBEC
Head of Office/Department/Unit

Date: 21/1/2023

Attested by:


HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*