CS Form No. 212 Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxe		ate N/A if not applicable. DO	NOT ABBREVI	ATE.	1. CS ID No.		(Do not fill up. Fo	or CSC use onl
2. SURNAME	Dargantes							
FIRST NAME	NAME EXTENSION (JR., SR)							
	Toni Marc N/A							
MIDDLE NAME	Loreto							
3. DATE OF BIRTH (mm/dd/yyyy)	04/29/1983	16. CITIZENSHIP		✓ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalizati				ization
4. PLACE OF BIRTH	Baybay City, Leyte	If holder of dual citize				Pls. indicate country:		
5. SEX	✓ Male Female	please indicate the d	etails. Philippines					
6. CIVIL STATUS	☐ Single ☑ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	26 House/Block/Lot No. Villa Trinidad		Street Ga-as			
7. HEIGHT (m)	1.60	1		BAYBAY	9	Barangay LEYTE		
8. WEIGHT (kg)	62.00	ZIP CODE		City/Municipality		Province 6521		
		18. PERMANENT ADDRESS		26				
9. BLOOD TYPE	B+	1		use/Block/Lot N	0.	Street		
10. GSIS ID NO.	02004558960			Villa Trinidad ubdivision/Villag	θ	Ga-as Barangay		
11. PAG-IBIG ID NO.	121147839201		BAYBAY City/Municipality		LEYTE			
12. PHILHEALTH NO.	130001031539	ZIP CODE	Окулнаныранку			6521		
13. SSS NO.	0629708699	19. TELEPHONE NO.		N/A				
14. TIN NO.	287276670	20, MOBILE NO,		097-771-8659				
15. AGENCY EMPLOYEE NO.	V00854	21. E-MAIL ADDRESS (if any)			tmdargani	tes@vsu.edu.ph	l	
II. FAMILY BACKGROUND								
22. SPOUSE\'S SURNAME	Dargantes		23. NAME of CHILDREN (Write full name ar SR) Angel Ziya M. Dargan		DREN (Write full name and list all)		DATE OF BIRTH (mm/dd/yyy	
FIRST NAME	Dearly	NAME EXTENSION (JR., SR)			ntes 12/20/		2007	
MIDDLE NAME	Managbanag		Dea Nibelle M. Dargantes		tes	es 07/04/2013		
OCCUPATION	Teller							
EMPLOYER/BUSINESS NAME	Metro Ormoc Credit Coo	operative						
BUSINESS ADDRESS	Baybay City							
TELEPHONE NO.								
24. FATHER\'S SURNAME	Dargantes							
FIRST NAME	Buenaventura	NAME EXTENSION (JR., SR)						
MIDDLE NAME	Boholst							
25. MOTHERI'S MAIDEN NAME	Fe Isabel T. Lore	to						
SURNAME	Dargantes							
FIRST NAME	Fe Isabel							
MIDDLE NAME	Loreto			(Continue on separate sheet if necessary)				
III. EDUCATIONAL BACKO	GROUND							
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)			ATTENDANCE	HIGHEST LEVEL/UNITS EARNED	YEAR GRADUATED	SCHOLARSHI ACADEMIC HONORS
ELEMENTARY	Visca Foundation Elementary School	Elementary		1990	To 1996	(if not graduated)	1996	RECEIVED N/A
SECONDARY	Visayas State University Laboratory High School	High School		1996	2000		2000	N/A
VOCATIONAL/ TRADE COURSE	Dualtech Training Center	Electricity Serviceman		2000	2002		2002	N/A
COLLEGE	Visayas State University		Bachelor of Science in Computer Science		2008		2008	N/A
GRADUATE STUDIES	Visayas State University	Master of Managen	nent	2004	2018		2018	N/A
01011177	1 +1	(Continue on separate sheet if nec	essary)	T				
SIGNATURE	Amo		1981	DA	ITE		04/14/2023	

V. CIVIL S	SERVICE E	LIGIBILITY					7			
7. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER RATING DATE OF						UTION / DONES		LICENSE (if applicable)		
SPECIAL LAWS/CES/CSEE RATING			(If Applicable)	EXAMINATION / PLACE OF PLA		IATION / CONFER	RMENT	NUMBER	Date of Validity	
Career Service Professional 82.53			82.53	04/04/2014	oban City		13-125552	05/19/201		
	EXPERIEN ate employme	CE nt. Start from your recen	t work) Descriptio	(Continue on separate shee		d Work Exper	ience sheet.			
	SIVE DATES n/dd/yyyy)	POSITION TIT (Write in full/Do not at		DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)		MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format*00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)	
01/01/2023	PRESENT	Administrative Ass	stant VI	Visayas S	State University	29,737.00	12-3	Permanent	Y	
12/01/2022		Administrative Ass	stant VI	Visayas S	State University	28,180.00	12-3	Permanent	Y	
01/01/2022		Administrative Ass	stant VI		State University	27,892.00	12-2	Permanent	Y	
01/01/2021		Administrative Ass	stant VI		State University	26,336.00	12-2	Permanent	Y	
01/01/2021	-	Administrative Ass	stant VI		State University	26,336.00	12-2	Permanent	Y	
01/01/2021		Administrative Ass	stant VI	Visayas State University		26,336.00	12-2	Permanent	Y	
01/01/2020		Administrative Ass	stant VI	Visayas State University		24,779.00	12-2	Permanent	Y	
12/01/2019	12/31/2019	Administrative Ass	stant VI	Visayas State University		23,222.00	12-2	Permanent	Y	
01/01/2019		Administrative Ass	stant VI	Visayas State University		22,938.00	12-1	Permanent	Y	
01/01/2018	12/31/2018	Administrative Ass	istant VI	Visayas State University		22,149.00	12-1	Permanent	Y	
01/01/2017	12/31/2017	Administrative Ass	stant VI	Visayas State University		21,387.00	12-1	Permanent	Y	
12/01/2016	12/31/2016	Administrative Ass	istant VI	Visayas S			12-1	Permanent	Y	
01/01/2016	11/30/2016	Administrative Ass	istant II			8-1	Permanent	Y		
07/01/2015	12/31/2015	Administrative Ass	istant II	Visayas S	ayas State University 14,931.00 -		-	Permanent	Y	
07/01/2014	12/31/2015	Administrative Ass	istant II	Visayas S	State University	14,931.00	-	Temporary	Y	
SIGNA	ATURE		tind	(Continue on separate she	et if necessary) DATE		04/14	/2023		

II. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNME	ENT / PEOPL	E / VOLUNT	ARY ORGANI	ZATION/S		
29. NAME & ADDRESS OF ORGANIZATION (Write in full)		INCLUSIVE DATES (mm/dd/yyyy) From To		POSITION / NATURE OF WORK		
N/A	N/A N/A		N/A	N/A		
(K. I. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING art from the most recent L&D/training traken for	PROGRAM		D	agerial positions)		
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	ATTEN	DATES OF DANCE d/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)	
Seminar on creation of OPCR/IPCR	04/04/2023	04/04/2023	4	Managerial	Visayas State University Tolosa	
Regional Budget Forum for FY 2024 Budget Preparation	02/03/2023	02/03/2023	4	Managerial	Department of Budget and Management Regional Office V	
aining on the Preparation of a Land Use Development and Infrastructure Plan (LUDIP) for SUCs: Module 5: Plan Implementation Tools (Investment Planning)	01/17/2023	01/27/2023	9	Managerial	University of the Philippines School of Urban and Regional Planning	
aining on the Preparation of a Land Use Development and Infrastructure Plan (LUDIP) for SUCs: Module 4 - Development Planning / Land Use Development and Infrastructure Plan	12/13/2022	01/15/2023	33	Managerial	University of the Philippines School of Urban and Regional Planning	
Training-Workshop on Risk Assessment	11/24/2022	11/25/2022	16	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte	
raihing on the Preparation of a Land Use Development and Infrastructure Plan (LUDIP) for SUCs: Module 1 - Planning Rationale and Context Module 2 - Profiling and Analysis of Planning Area	11/08/2022	12/11/2022	36	Managerial	University of the Philippines School of Urban and Regional Planning	
National Convention cum Seminar	08/30/2022	09/01/2022	24	Managerial	People Managers Association of State Universities and Colle Inc. (PMASUC)	
In-House Training on Public Financial Management	08/03/2022	08/05/2022	24	Managerial	DBM, Visayas State University	
Seminar on Virtual Reality to Agriculture, Land use and Transportation Plans		06/22/2022	4	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyti	
Orientation to Human Resource Management Information System	06/16/2022	06/16/2022	4	Technical	"Visayas State University (VSU), Visca, Baybay City, Leytr	
Disaster Risk Reduction and Management (DRRM) Training for LGU - Baybay City, Leyte	06/04/2022	06/04/2022	8	Technical	Philippine KOICA Fellows Association, Inc.	
Philippine Government Electronic Procurement System (PhilGEPS) Online Training for Buyers	05/30/2022	05/31/2022	16	Technical	PhilGEPS & e-Blackboards Learning and Solutions Inc.	
Forum: Women Inspiring Women	03/07/2022	03/07/2022	4	Technical	Gender and Development, Visayas State University	
Online Training on the Eastern Visayas Project Monitoring System (EVPMS)	03/02/2022	03/02/2022	8	Technical	National Economic Development Authority RO8	
18 Day Campaign to End Violence Against Women	12/08/2021	12/08/2021	4	Technical	VSU Gender Resource Center	
Online Course on Strategic Planning: Using Balanced Score Card	09/20/2021	09/24/2021	40	Managerial	Development Academy of the Philippines	
Fundamentals Seminar of the CHED and Benilde Business Continuity Plan Project	07/15/2021	07/16/2021	16	Managerial	DE LA SALLE-COLLEGE OF SAINT BENILDE	
		ATTACHMENT A	u)			
VIII. OTHER INFORMATION	COMMING ON SEP		"			
31. SPECIAL SKILLS and HOBBIES 32. NC		STINCTIONS / REC Write in full)	COGNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
N/A	N	WA.			VSU ADMINISTRATIVE PERSONNEL ASSOCIATION (VSU-ADPA)	
SIGNATURE	- 1	ate sheet if necessa		ATE	04/14/2023	

34.	Are you related by consanguinity or affinity to the appoint the chief of bureau or office or to the person who has imm Office, Bureau or Department where you will be appoint	nediate supervision over you in the		4	
	a, within the third degree?	YES	✓NO		
	b. within the fourth degree (for Local Government Unit - C	YES If YES, give details:	✓NO		
35.	a. Have you ever been found guilty of any administrative	YES If YES, give details:	√NO		
	b. Have you been criminally charged before any court?	☐YES If YES, give details: Date Filed: Status of Case/s:	✓NO		
36.	Have you ever been convicted of any crime or violation or regulation by any court or tribunal?	YES If YES, give details:	√NO .		
37.	Have you ever been separated from the service in any of retirement, dropped from the rolls, dismissal, termination, phased out (abolition) in the public or private sector?	YES If YES, give details:	✓NO		
38.	a. Have you ever been a candidate in a national or local (except Barangay election)?	YES If YES, give detai	VNO Is:		
	b. Have you resigned from the government service during last election to promote/actively campaign for a national of	YES If YES, give detai	✓NO ls:		
39.	Have you acquired the status of an immigrant or perman-	If YES, give details (country):			
b.	Are you a member of any indigenous group? Are you a person with disability? Are you a solo parent?	☐YES If YES, please spec	INO Ify ID No INO		
41.	REFERENCES (Person not related by consanguinity or affinity to applie	cant /appointee)			
	NAME	ADDRESS	TEL. NO.		
	DILBERTO O, FERRAREN	OVPPRGAS, VSU, VISCA, Byabya City, Leyte	0917-6341488	66	
	REMBERTO A. PATINDOL	OVPAF, VSU, VISCA, BAYBAY CITY	053-563-7108	(E)	
	WINSTON M. TABADA	DCST, VSU, VISCA, BAYBAY CITY			
42.	I declare under oath that I have personally accomplished complete statement pursuant to the provisions of perting Philippines. I authorize the agency head/authorized representation made in this document and misrepresentation made in this document and misrepresentation made in this document and misrepresentation made in this document.	ent laws, rules and regulations of the esentative to verify/validate the contents	Republic of the stated herein. I		
et	iovernment Issued ID (i.e.Passport, GSIS, SSS, PRC, Drivert's License, c.) PLEASE INDICATE ID Number and Date of Issuance overnment Issued ID: DL	tind			
ID	/License/Passport No.: H1210000670	oox)			
D	ate/Place of Issuance: 04/29/2019 / Baybay City		Right Thumbmark		
	SUBSCRIBED AND SWORN to before me this	A APR 2023 , affiant exh	ibiting his/her validly is:	sued government ID as indicated above.	
		ATTY RYSAY C GUINC	COR		
		Person Administering Oat	h		

ND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED INCLUSIVE DATES OF Type of LD Manageri TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS 30 NUMBER OF CONDUCTED/ SPONSORED BY (Write in full) (mm/dd/yyyy) HOURS From To Webminar on Fundamental Topics Relative to the Development of a Land Use Development and CHED and Department of Human Settlement and Urban 05/06/2021 05/06/2021 2 Technical Infrastructure Plan: Infrastructure Planning Development Virtual Training on RA 9184 and its Revised Implementing Rules and Regulations 05/03/2021 05/07/2021 20 Technical **GPPB/VSU** Webminar on Fundamental Topics Relative to the Development of a Land Use Development and 04/30/2021 04/30/2021 2 Managerial CHED Infrastructure Plan: Campus Land Use Planning Webminar on Fundamental Topics relative to the Development of a Land Use Development and 04/22/2021 04/22/2021 4 Managerial CHED Infrastructure Plan: Understanding Land Conflict and Resolutions 10/07/2020 Operational Planning Workshop and Reframing of the Strategic Plan 10/05/2020 24 Managerial "Visayas State University (VSU), Visca, Baybay City, Leyte Workshop on the Assessment of Accomplishment and Target Setting of the Strategic Plan 09/30/2020 09/30/2020 8 Managerial "Visayas State University (VSU), Visca, Baybay City, Leyte Training on Identification of Proper and Complete Items Technical Specification and Parameters and Orientation of the Purchase Request (PR) Module of the Supply Properties Procurement Management 08/28/2020 08/28/2020 8 Technical Visayas State University Information system (SPPMIS) Workshop on Listing and Categorization of Items for the PPMP 08/20/2020 08/20/2020 8 Technical "Visayas State University (VSU), Visca, Baybay City, Leyte Introduction to Risk Management According to ISO 31000:2018 08/03/2020 08/03/2020 Managerial TUV Rheinland Philippines Inc. Seminar Workshop on the Midterm Review and Updating of 2017-2022 Higher Education PDP Indicators as Input to Updating of Program Expenditures Classification (PREXC) indicator and Programs, Activities and 11/06/2019 11/07/2019 De la Salle University 16 Managerial Projects for SUCs in Region VI, VII, and VIII Department of Information and Communications Technology - Valenzuela Campus (DICT-Valenzuela Campus) Cyber Security Essentials 10/01/2019 10/04/2019 32 Technical Department of Information and Communications Technology - Valenzuela Campus (DICT-Valenzuela Campus) Introduction to Cyber Security 09/02/2019 09/03/2019 16 Technical Philippine Government Electronic Procurement System (PhilGEPS) Training for Buyers 07/17/2019 09/18/2019 16 Technical GPPB-TSO Disaster Risk Reduction Training for NGCP Partner Communities 06/20/2019 06/22/2019 24 Technical NGCP In-House Training on Republic Act 9184 and the 2016 Revised Implementing Rules and Regulations 06/10/2019 06/12/2019 24 **GPPB/VSU** Seminar Workshop on Implementation Ready Project Proposal Preparation 03/15/2019 03/15/2019 8 Managerial Visayas State University Workshop on the Development of Higher Education Data Dictionary and Alignment of Indicators, Data Sets and Data Elements for Monitoring the Public Investment Program of State Universities and Colleges 12/10/2018 12/10/2018 8 Managerial AGF Consulting Group Department of Information and Communications Technology Information System Strategic Planning Seminar-Workshop 10/24/2018 10/26/2018 24 Managerial - Valenzuela Campus (DICT-Valenzuela Campus) Target Setting Workshop 08/20/2018 08/21/2018 16 Managerial Visayas State University Curriculum Review for Graduate Programs 01/21/2016 01/22/2016 16 Instruction Visayas State University Visayas Consortium for Agriculture, Aquatic and Resources ICT Refresher and Web Page Development Training for FITS Centers 05/16/2012 05/17/2012 16 Technical Program Basic ICT Training, FITS-IS, E-learning for Newly Established Techno Gabay Centers Visayas Consortium for Agriculture, Aquatic and Resources Program 12/05/2011 12/08/2011 32 Technical Basic ICT Training, FITS-IS, E-learning for Newly Established Techno Gabay Centers Visayas Consortium for Agriculture, Aquatic and Resources 11/15/2011 11/18/2011 32 Technical Program Visayas Consortium for Agriculture, Aquatic and Resources Program Basic ICT Training, FITS-IS, E-learning for Newly Established Techno Gabay Centers 09/14/2010 09/17/2010 32 Technical SIGNATURE

DATE

04/14/2023