

REPUBLIC OF THE PHILIPPINES
BC-CSC Form No. 1
(POSITION DESCRIPTION FORM)

1. NAME OF EMPLOYEE
LANADA EUGENE BATICADOS
(FAMILY NAME) (GIVEN NAME) (MIDDLE NAME)

2. DEPARTMENT, CORPORATION OR AGENCY/
LOCAL GOVERNMENT

3. BUREAU OR OFFICE

VISAYAS STATE COLLEGE OF AGRICULTURE

4. DEPT./BRANCH/DIVISION

5. WORK STATION/PLACE OF WORK

Animal Science & Veterinary Medicine

Baybay, Leyte

6a. PRES. APPROP.	: 6b. PREV. APPROP.	: 7a. SALARY P.A.	: 7b. OTHER COMPENSATION
ACT/ BP Blg. 131	: ACT/ BP Blg. 80	:	:
BOARD RES./	: BOARD RES./	: AUTHORIZED ₱14,532.00 p.a.	:
ORD. NO. 24-9	: ORD. NO. 26-12	: ACTUAL ₱14,532.00 p.a.	:
ITEM NO.	: ITEM NO.	:	:

8. OFFICIAL DESIGNATION OF POSITION

9. WORKING OR PROPOSED TITLE

Instructor

Instructor

10. WAPCO CLASSIFICATION OF THIS POSITION

11. OCCUPATIONAL GROUP TITLE
(leave blank)

12. FOR LOCAL GOVERNMENT POSITION, CHECK GOVERNMENTAL UNIT AND UNIT'S CLASS

MUNICIPALITY : CITY : PROVINCE :
1st 2nd 3rd 4th 5th 6th
: : : : : :

13. STATEMENT OF DUTIES AND RESPONSIBILITIES. If more space is needed, please attach additional sheets.

Percent of : DUTIES

Working
Time

80%

20%

1. Teaches Veterinary Pathology and Physiology and Medicine.
2. Writes research proposals for local and international funding.
Performs extension services in the rural areas.
Performs other functions which may be assigned by the Department Head.

14. POSITION TITLE OF IMMEDIATE SUPERVISOR Head, Dept. of Animal Science & Veterinary Medicine 15. POSITION TITLE OF NEXT HIGHER SUPERVISOR Director of Instruction

16. NAMES, TITLES and ITEM NOS. OF THOSE YOU DIRECTLY SUPERVISE (if more than (7), list only by their item nos. and titles).

None

17. MACHINES, EQUIPMENT, TOOLS, etc. used regularly in performance of work.

18. CONTACTS

	Occasional	Frequent
General Public	: X :	: :
Other Agencies	: X :	: :
Supervisors	: :	: X :
Management (students)	: :	: X :
Others (Specify)	: :	: :

19. WORKING CONDITION

Normal Working Condition	: X :
Field Work	: :
Field Trips	: :
Exposed to varied Weather	: :
Others (Specify)	: :

20. I CERTIFY that the above answers are accurate and complete.

June 3, 1982
Date

Eugene B. Lanada
EUGENE B. LANADA
Signature of Employee

21. Describe briefly the general function of the Unit or Section.

To provide instruction, research and extension services in the field of Animal Science & Veterinary Medicine and other related fields.

22. Describe briefly the general function of the position.

To provide instruction in Veterinary Pathology, Physiology + Medicine

23a. Indicate the required qualifications by years and kind of education considered in filling up a vacancy for this position. (Keep the position in mind rather than the qualifications of the present incumbent. This item should be filled for all positions other than teaching).

Education: BS degree with specific area of specialization plus other requirements
Experience: per QS of the College

23b. Licenses or certificates required to do this work, if any.
None

24. I hereby certify that the above answers are accurate and complete.

June 3, 1982
Date

Bernabe B. Cocjin, Head, Dept. of Animal
Signature and Title of Immediate Supervisor
Science & Veterinary Medicine

25. APPROVED:

6-5-82
Date

F. A. BERNARDO
Head of Agency

