

Republic of the Philippines
VISAYAS STATE UNIVERSITY
VISCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. MELVIN A. BAGOT has assumed the duties and responsibilities as INSTRUCTOR-I of COLLEGE OF VETERINARY MEDICINE-VSU effective _____.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. MELVIN A. BAGOT as INSTURCTOR - I.

Done this _____ day of _____ in _____ VSU _____.


SANTIAGO T. PEÑA, JR.
Head of Office/Department/Unit

Date: _____

Attested by:

LOURDES B. CANO
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*