

Republic of the Philippines  
**VISAYAS STATE UNIVERSITY**  
ViSCA, Baybay City, Leyte

**CERTIFICATION OF ASSUMPTION TO DUTY**

This is to certify that Ms./Mr. ROSENDO L. PEDREGOSA has assumed the duties and responsibilities as Security Guard I of SECURITY SERVICES OFFICE effective July 1, 2020.


This certification is issued in connection with the issuance of the appointment of Mr. Rosendo L. Pedregosa as Security Guard I.

Done this 1st day of July 2020 in Visayas State University.

  
DARIO P. LINA  
Head of Office/Department/Unit

Date: \_\_\_\_\_

Attested by:

  
LOURDES B. CANO  
HRMO

201 file  
Admin  
COA  
CSC

CS Form No. 4

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*