CS Form No. 4 Revised 2018

Republic of the Philippines VISAYAS STATE UNIVERSITY ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. Sarah Jean C. Sugano has assumed the duties and responsibilities as INSTRUCTOR III of Advanced Research and Innovation Center effective April 22, 2024.

This certification is issued in connection with the issuance of the appointment of Ms./Mr. Sugano as Instructor III.

Done this 2nd day of May 2024 at Visayas State University, Baybay City, Leyte .

MA. THERESA P. LORETO Head of Office/Department/Unit

Attested by:

201 file Admin COA

CSC

Date: April 22, 2024

For submission to CSC FO within 30 days from the date of assumption of the appointee