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## RECRUITMENT, SELECTION, PLACEMENT AND PERSONNEL RECORDS

Visca Baybay City, Leyte 6521-A, Philippines Phone/Fax: 565-0600 local 563-7323 Email Address: prpeo@vsu.edu.ph Website: www.vsu.e

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## **UNIVERSITY CLEARANCE**

(for Faculty and Staff)

2 9 AUG 2023

Name: PRECIOUS C. DOMINGO Position: INSTRUCTOR   Signature:	
Address and Mobile Number: Brgy. San Pablo Ormoc City, Leyte 09566531821	
Dept./Office: Department of Arts, Language and Literature Last Day of Service in VSU:	
Purpose: [ ] Resignation [ ] Retirement [ ] Transfer [/] Study Leave [ ] Others	
Reason, if resignation:	
Effective Date: August 26, 2023- August 25, 2024	

Cleared of work-related accountabilities:

MARIA VANESSA E. GABUNADA Name and signature of Dept. Head

The above-named faculty/staff is cleared of money, property and other responsibilities from units under VSU, Visca, Baybay City, Leyte

Name of Office

Name of Authorized Official

Signature

DW

**Date Signed** 

VP Administrative and Finance (includes units under VPPRGAS)

VP Research, Extension & Innovation

VP Academic Affairs (includes offices under VP for Student Affairs and Services) **DANIEL LESLIE S. TAN** 

MARIA JULIET C. CENIZAL

**BEATRIZ S. BELONIAS** 

Approved:

EDGARDO E. TULIN

Date: 8 29 23

\*Note: Faculty/staff who is retiring, being separated from the service, transferring to another agency, or go on leave of absence for more than three months is required to process this clearance in five (5) copies. This clearance should be duly accomplished only within a month prior to retirement/resignation/separation/ from the service before receiving the last salary or any money due to the faculty/staff from the university. After completion of this clearance, submit all copies to the Office of the Head of Recruitment, Selection, Placement and Personnel Records (OHRSPPR). Processing of clearance certificate shall follow the order of number indicated.

Vision: Mission: A globally competitive university for science, technology, and environmental conservation. Development of a highly competitive human resource, cutting-edge scientific knowledge and innovative technologies for sustainable communities and environment.

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