

Republic of the Philippines  
VISAYAS STATE UNIVERSITY  
Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms./Mr. VIRGILIO C. ACILO has assumed the duties and responsibilities as Administrative Aide III of Records Office and Archives Center effective July 1, 2020.


This certification is issued in connection with the issuance of the appointment of Ms./Mr. ACILO, VIRGILIO as Administrative Aide III.

Done this 1st day of July 2020 in Records Office and Archives Center.

  
MARIA ROBERTA S. MIRAFIOR  
Head of Office/Department/Unit

Date: July 1, 2020

Attested by:

  
LOURDES B. CANO  
HRMO

201 file  
Admin  
COA  
CSC

*For submission to CSC FO  
within 30 days from the  
date of assumption of the  
appointee*