

Republic of the Philippines
VISAYAS STATE UNIVERSITY
ViSCA, Baybay City, Leyte

CERTIFICATION OF ASSUMPTION TO DUTY

This is to certify that Ms. Kimberly V. Caingcoy has assumed the duties and responsibilities as Science Research Assistant of OVPREI-ATRO effective January 1, 2025.

This certification is issued in connection with the issuance of the appointment of Ms. Kimberly V. Caingcoy as Science Research Assistant.

Done this 1st day of January in 2025.



HARVIE P. PORTUGALIZA
Head of Office/Department/Unit

Date: 01 / 01 / 25

Attested by:



HONEY SOFIA V. COLIS
HRMO

201 file
Admin
COA
CSC

*For submission to CSC FO
within 30 days from the
date of assumption of the
appointee*