

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	VERGIS		
FIRST NAME	ALBERT	NAME EXTENSION (JR., SR)	
MIDDLE NAME	MUAÑA		
3. DATE OF BIRTH (mm/dd/yyyy)	01/27/1992	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	R. MAGSAYSAY AVENUE House/Block/Lot No. Street POBLACION ZONE 16 BRGY. GODOFREDO MODINA Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
7. HEIGHT (m)	1.65	ZIP CODE	
8. WEIGHT (kg)	73.5		
9. BLOOD TYPE	B+	18. PERMANENT ADDRESS	R. MAGSAYSAY AVENUE House/Block/Lot No. Street POBLACION ZONE 16 BRGY. GODOFREDO MODINA Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province
10. GSIS ID NO.	NONE	ZIP CODE	6521
11. PAG-IBIG ID NO.	MID:1211-3298-2013		
12. PHILHEALTH NO.	13-025154491-4		
13. SSS NO.	NONE	19. TELEPHONE NO.	NONE
14. TIN NO.	466-464-980	20. MOBILE NO.	(+63) 996-711-4987
15. AGENCY EMPLOYEE NO.	NONE	21. E-MAIL ADDRESS (if any)	albert.vergis@vsu.edu.ph or albert_vergis@yahoo.com

II. FAMILY BACKGROUND

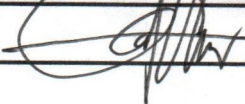
22. SPOUSE'S SURNAME	VERGIS		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	VALERIE	NAME EXTENSION (JR., SR)	NONE	
MIDDLE NAME	YAMON			
OCCUPATION	OFFICE STAFF			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	BRGY. PANGASUGAN, VISCA, BAYBAY, LEYTE			
MOBILE NO.	(+63) 995-698-6060			
24. FATHER'S SURNAME	VERGIS			
FIRST NAME	ALBERTO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CALONIA			
25. MOTHER'S MAIDEN NAME	MUAÑA			
SURNAME	VERGIS			
FIRST NAME	ANTONIA			
MIDDLE NAME	TORCINO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	C.P. GARCIA ELEMENTARY SCHOOL	ELEMENTARY	1997	2003		2003	N/A
SECONDARY	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	SECONDARY	2003	2008		2008	N/A
VOCATIONAL / TRADE COURSE							
COLLEGE	FRANCISCAN COLLEGE OF THE IMMACULATE CONCEPTION	BACHELOR OF SCIENCE IN BUSINESS ADMIN. MAJOR IN FINANCIAL MGMT	2008	2013		2013	N/A
GRADUATE STUDIÉS	VISAYAS STATE UNIVERSITY	MASTER OF MANAGEMENT IN AGRIBUSINESS MANAGEMENT	2013	PRESENT	33 UNITS		N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	02/26/2019
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[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	02/26/2019
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SIGNATURE		DATE	02/26/2019
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SIGNATURE		DATE	02/26/2019
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / SELF-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	KABALIKAT CIVICOM BAYBAY CHAPTER - 938 STATION	11/15/2017	PRESENT	N/A	OPERATIVE/MEMBER (REGULAR)
	KNIGHTS OF COLUMBUS (KOF C) MT. PANGASUGAN CHAPTER 7507	12/1/2017	PRESENT	N/A	MEMBER/MUSIC MINISTRY

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]













(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	PLAYING TABLE TENNIS		N/A		KABALIKAT CIVICOM
	DRIVING				KNIGHTS OF COLUMBUS
	INTERNET SURFING				
	COMPUTER LITERATE				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	02-26-2019
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____												
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)													
<table border="1"><thead><tr><th>NAME</th><th>ADDRESS</th><th>TEL. NO.</th></tr></thead><tbody><tr><td>PROF. ARGINA M. POMIDA</td><td>VISCA, BAYBAY, LEYTE</td><td>(+63)977-771-3855</td></tr><tr><td>MR. RICARIDO C. NANGGAN</td><td>DUMAGUITE, NEGROS OCIDENTAL</td><td>(+63)935-751-0033</td></tr><tr><td>SR. M. EMILIE IGANO, OSF</td><td>A. BONIFACIO, BAYBAY, LEYTE</td><td>(063)-053-563-7270</td></tr></tbody></table>		NAME	ADDRESS	TEL. NO.	PROF. ARGINA M. POMIDA	VISCA, BAYBAY, LEYTE	(+63)977-771-3855	MR. RICARIDO C. NANGGAN	DUMAGUITE, NEGROS OCIDENTAL	(+63)935-751-0033	SR. M. EMILIE IGANO, OSF	A. BONIFACIO, BAYBAY, LEYTE	(063)-053-563-7270
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
<table border="1"><tr><td>Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance</td></tr><tr><td>Government Issued ID: VOTER'S ID</td></tr><tr><td>ID/License/Passport No.: 3708-0041A-A2792AMV10000</td></tr><tr><td>Date/Place of Issuance: BAYBAY, LEYTE</td></tr></table>	Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance	Government Issued ID: VOTER'S ID	ID/License/Passport No.: 3708-0041A-A2792AMV10000	Date/Place of Issuance: BAYBAY, LEYTE	<table border="1"><tr><td> Signature (Sign inside the box) 02-26-2019 Date Accomplished</td></tr></table>	 Signature (Sign inside the box) 02-26-2019 Date Accomplished							
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 ALBERT M. VERGIS													
 Right Thumbmark													
SUBSCRIBED AND SWORN to before me this <u>MAR 11 2019</u> , affiant exhibiting his/her validly issued government ID as indicated above.													
<table border="1"><tr><td> ATTY. RYSAN C. GUINOCOR VSULEGAL OFFICER Administering Oath</td></tr></table>		 ATTY. RYSAN C. GUINOCOR VSULEGAL OFFICER Administering Oath											
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WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: August 1, 2013 – January 31, 2019
- Position: Property Custodian (Job Order Status)
- Name of Office/Unit: Institute of Human Kinetics
- Immediate Supervisor: Mary Jean M. Sapan
- Name of Agency/Organization and Location: Visayas State University, Baybay Leyte
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties
 - Type's communications, memos and other clerical works, Receives and issues athletic supplies and equipment for use of the faculty, coaches, varsity and students, records all incoming and outgoing institute properties. Assist in annual physical inventory conducted by COA and Property Office and determining the Institute need in terms of supplies, materials and equipment intended for instruction and other purposes, helps prepare and lay-out other sports facilities during the University Student Games, Faculty/Staff Sport fest and other sports activities of the University, prepares report to Property Office such as transfer, loses and report of waste materials for proper condemnation and disposition, helps maintain cleanliness of IHK buildings and its vicinity, perform other functions pertaining to the office of the Director of IHK
- Duration: June 1, 2015 – March 31, 2018
- Position: Part-time Evening College Instructor
- Name of Office/Unit: Department of Business Administration
- Immediate Supervisor: Sister M. Emilie Igano, OSF
- Name of Agency/Organization and Location:

Franciscan College of the Immaculate Conception,
Baybay Leyte
- List of Accomplishments and Contributions (if any)
- Summary of Actual Duties

Teaches with the following courses:

 - Human Behavior in Organization
 - Social Responsibility and Good Governance
 - Income taxation and Labor Laws
 - Marketing Principles


ALBERT M. VERGIS

(Signature over Printed Name
of Employee/Applicant)

Date: 02/26/2019